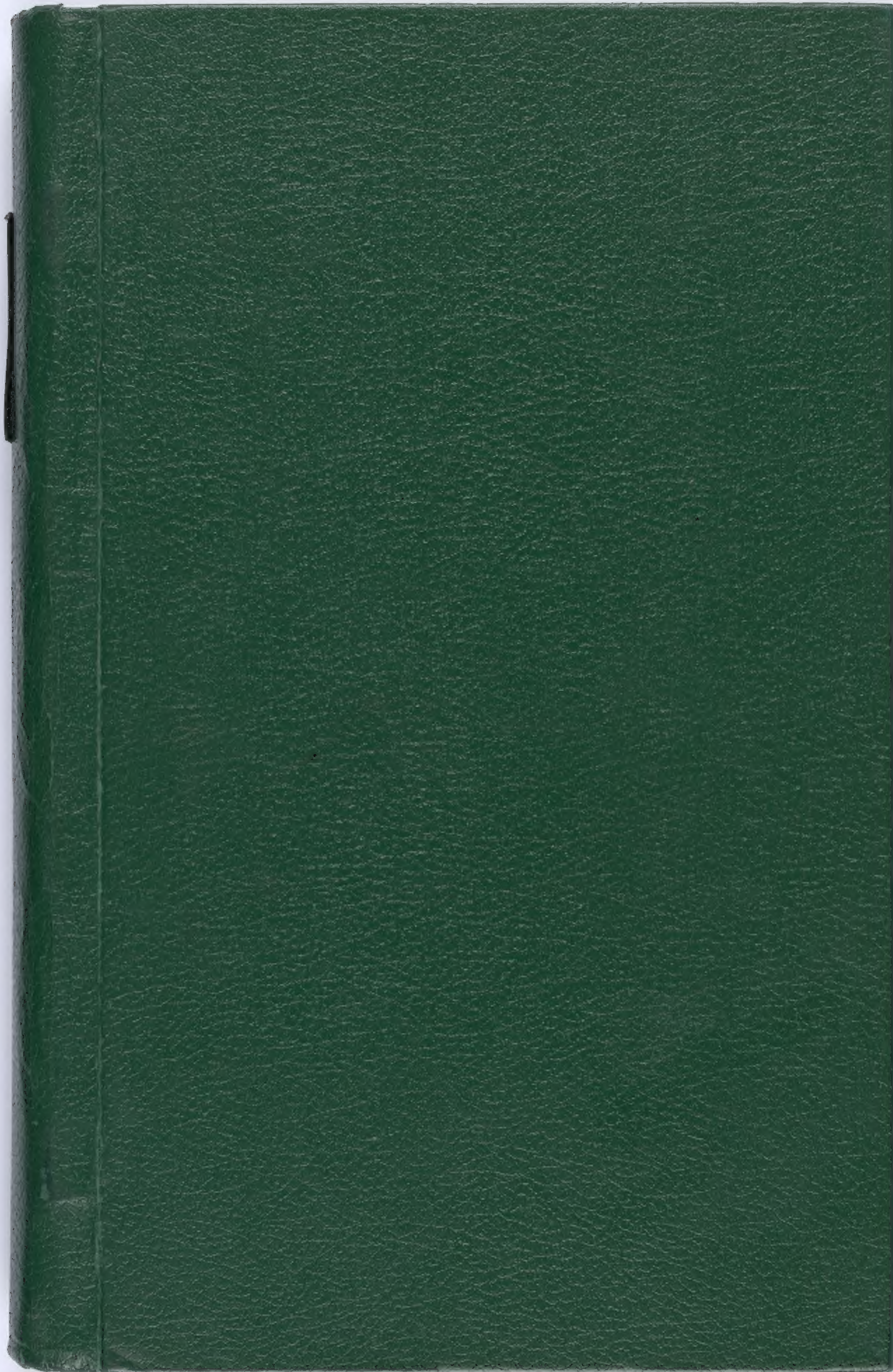




The
RIVEN

PATENT NO. 115084

Spring-back
BINDER

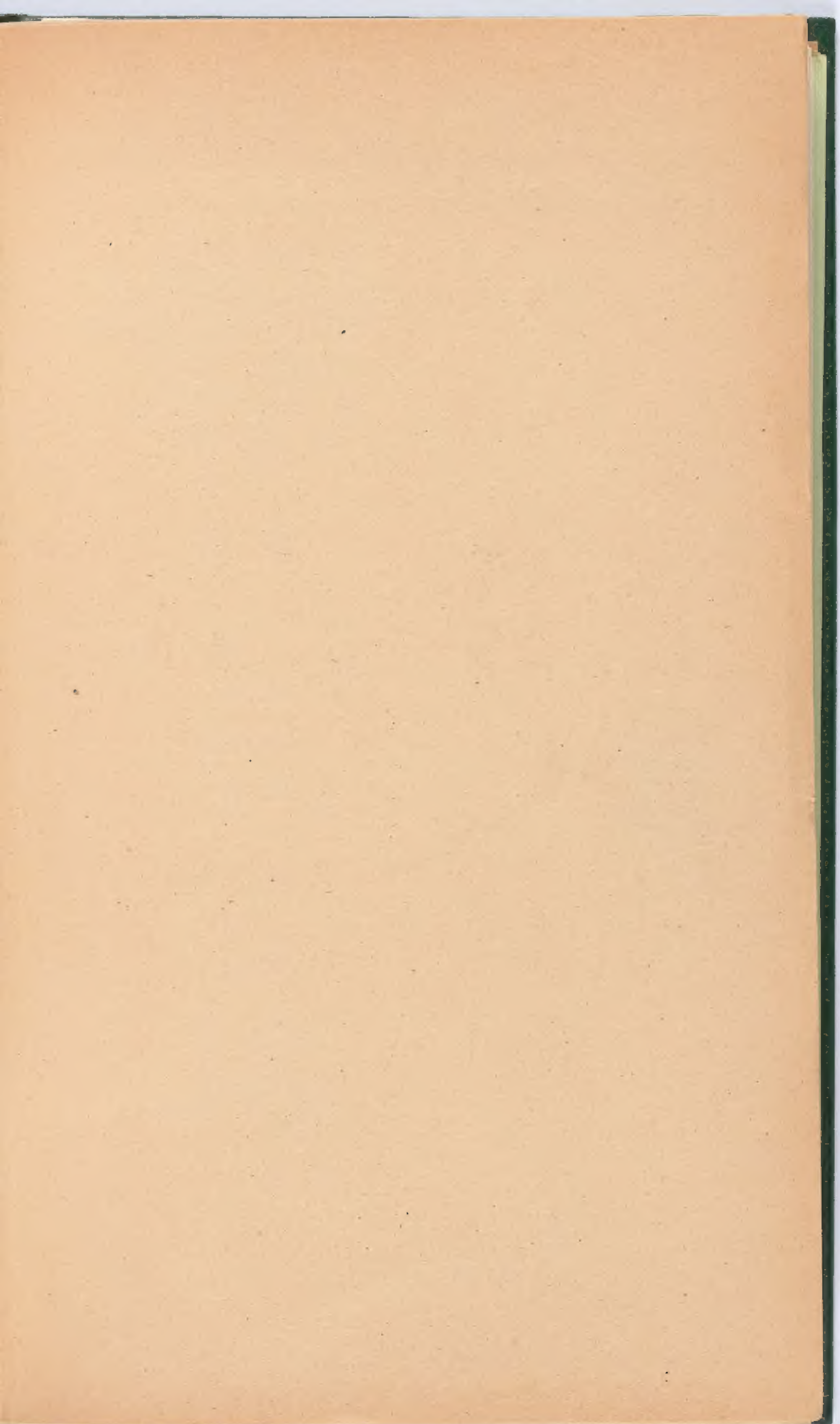


PLACE BINDER ON DESK, PRESS
BACK TOP COVER WITH LEFT
HAND AS SHOWN.

ALWAYS USE FLY-SHEET TO
REMOVE OR INSERT
CORRESPONDENCE.

The material and workmanship
in this article are of the highest
quality and are guaranteed by
the Manufacturer.

MADE IN AUSTRALIA



1

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 15th JULY 1976
AT 5-00 p.m.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of meeting held on 17.6.76.
3. Matters arising from Minutes.
4. Correspondence.
5. General Business:
 - (a) Report of meeting held on 6.7.76 with Mr. R. Clark, Tree Surgeon, regarding "Cottonwoods" in the South Paddock (President).
 - (b) Report on Concert organised by the "Friends" in the Drawing Room on 26.6.76 (Vice-President).
 - (c) Further consideration of letter from Mr. C. Lucas, Architect, dated 13.5.76 particularly in respect of paragraphs 2 to 4 (cc. enclosed).
6. Reports of Sub-Committees:
 - (i) House.
 - (ii) Legal, Insurance & P.R.
 - (iii) Grounds.
 - (iv) Museum.
7. Secretary/Manager's Report.
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A. E. Hobson.
SECRETARY/MANAGER.

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 15th JULY, 1976
AT 5-30 p.m.

<u>PRESENT:</u>	Mr. M.D. Finlay	President (in the Chair)
	Mr. K.R. Doyle	Vice-President
	Mr. M. Herford	Treasurer
	Mr. P. Cook	
	Mr. R. Rowe	Trustee-elect
	Mr. E. Colman	" "
	Mr. H.A.R. Snelling	Counsellor
 <u>IN ATTENDANCE:</u>	 Mr. A.E. Hobson	 Secretary/Manager.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

Item 2 of Matters Arising from Meeting of 17th June 1976. The President reported that he had been somewhat annoyed to find that, despite the correspondence with the Vacluse House Protection Campaign, the copy of the circular letter sent to him by Mrs. Ita McDonald for approval, had actually been sent out to all people supporting the campaign in its original form and not with the alterations suggested by him. All members present expressed their dissatisfaction with the actions and general attitude of the V.H.P.C. and agreed that the Trustees must be most circumspect in their future dealings with this organisation.

Item 3 of Correspondence. Further to the correspondence with Mr. Hill of 50 Olola Avenue, Vacluse, regarding the parking of coaches adjacent to our Olola Avenue entrance. A letter referring to this had been received from the Traffic Department of the N.S.W. Police and this will be dealt with under the first item of correspondence at the present meeting.

Item 4 of Correspondence. The matter of the buggy from the Gulgong Historical Society was being actively dealt with by the Vice-President and the Secretary/Manager and it was hoped to finalise arrangements for the exchange of this vehicle for our Cobb & Co. coach during the next two/three weeks.

Item 1 of Other Business - inspection of Elizabeth Bay House. The President advised that this visit by a number of Trustees and their wives, accompanied by the Secretary/Manager, had been most enjoyable and informative.

CORRESPONDENCE:

- (1) The President read a letter addressed to the Secretary/Manager from Superintendent R.L. McKinley of the Police Traffic Branch together with comments on the letter which had been prepared at his request by the Secretary/Manager, and it was unanimously agreed that a suitable letter should be prepared replying to the matter of coaches parking adjacent to the Olola Avenue entrance. Arising from discussions it was agreed that the Vice-President should consult with the Woollahra Council, possibly the Police, and the Department of Main Roads regarding the feasibility of widening the road adjacent to the Olola Avenue entrance to provide a parking bay for coaches, as such a bay would alleviate any possible congestion on the road itself.

Some other correspondence, which was already being dealt with by the Secretary/Manager was brought to the attention of the Trustees for information purposes, this being:-

- (a) The matter of the Wentworth Family genealogical chart to be provided for Mr. & Mrs. D'Arcy Wentworth of Norfolk Island.
- (b) Correspondence between Mr. Doyle and the Secretary/Manager with Mr. Dougan, Honorary Secretary of the Gulgong Historical Society and Mr. H.C. Harper, General Secretary of the Royal Australian Historical Society, regarding the exchange of the Cobb & Co. coach for a buggy.
- (c) A letter replying to one sent by the Secretary/Manager to Professor J.C. Kelly of the University of N.S.W. concerning the dating of the Italian tiles in the courtyard and in various parts of the House.

GENERAL BUSINESS:

- (i) The report and all other correspondence from Mr. Ralph Clark was considered in conjunction with the President's report of the meeting with Mr. Clark and a number of Trustees and himself on 6th June and it was agreed that in view of the fact that the over-maturity of the "cottonwoods" had been confirmed to Mr. Clark by a representative of the Forestry Commission, the Trustees had, with some regret, no alternative but to adopt the report made by Mr. Clark and that the Grounds Committee should make arrangements to discuss suitable replacement trees with Dr. Johnson, Director of the Royal Botanical Gardens. It was also suggested that an initial quotation should be sought from Mr. Clark for removing the "cottonwood" adjacent to the South West corner of the bridge at the North end of Laura Walk.

In conclusion, Mr. Herford expressed some concern at Mr. Clark's lack of confidentiality in discussing the "cottonwoods" with other people than members of the Trust or its staff. The Secretary/Manager undertook to indicate to Mr. Clark that we expected his discussions or recommendations to the Trustees to be completely confidential in the future.

Mr. Herford considered that our blanket insurance policy through the N.P. & W.S. for public risk was not high enough at \$1m. All members present agreed with his comments and the Secretary/Manager undertook to pass the views of the Trustees to the Director of the N.P. & W.S.

The Secretary/Manager would advise the Service of the recommendations made by Mr. Clarke and at the same time approach the Service to see if it was possible to obtain a special grant to cover the cost of removing the trees and replacing them with ones of a more suitable type. It was further resolved that Mr. Clark should forthwith be instructed to prune the Port Jackson fig over-hanging the pathway leading from the outer courtyard to the House.

- (ii) The Vice-President reported on behalf of the "Friends" that the concert held in the Drawing Room on the 26th June had been a success and it was anticipated that a nett profit of \$150 had been made.
- (iii) The President gave a short resumé of the recommendations made in the letter of 13th May from Fisher Lucas, which had been circulated with the agenda, and after some discussion it was decided that the contents of the letter should be considered in greater depth by the House Committee, which would then put forward its recommendations at the next Trust Meeting.

REPORTS OF SUB-COMMITTEES:

(1) House Committee

Mr. Herford advised that he had recently been in touch with Mr. Hawkins who had indicated that the range and the pestle and mortar donated by the National Trust in the United Kingdom for use in the Kitchen, would arrive by ship in Sydney during August 1976.

Mr. Rowe advised that in discussions with Mr. Lucas it had been indicated that an overall plan for the Kitchen would involve one or two weeks work and the cost would be between \$1000 and \$2000; this cost being based on a principal's fee of \$26 per hour which is the standard rate recommended by the Royal Australian Institute of Architects. All the Trustees agreed that a quotation of between \$1000 and \$2000 was far too vague. After some discussion it was resolved that Mr. Rowe should be asked to approach Mr. Lucas for further and better particulars of what his plans for the Kitchen would be.

(2) Legal, Insurance & PR Committee.

The Secretary/Manager advised that he had been in touch with Mr. Brian Thornton regarding the MacArthur coach and it had been suggested that a suitable date for having the coach driven here would be the 1st August, but, subject to the horse and driver being available from Graham Ware's stables, almost any Sunday would be suitable.

The Vice-President considered that it would be most appropriate if the coach could be delivered on the afternoon of the 22nd August prior to the Annual General Meeting of the "Friends". There was unanimous agreement with this suggestion and the Secretary/Manager undertook to contact Mr. Thornton and Mr. Ware with a view to finalising arrangements for that date.

The President advised that the matter of the lease of the Tea Room to Michael Avenell Pty. Limited had not yet been settled as some further amendments had apparently been put to the Legal Department of the Service by Avenell's solicitors.

(3) Grounds Committee.

Mr. Colman, referring back to the matter of the phasing out of the "cottonwood" trees in the South Paddock and their replacement with more suitable trees, high-lighted the necessity for an overall plan for the grounds as soon as possible. It was agreed that Mr. Colman should have further discussions with Dr. Johnson of the Royal Botanical Gardens with a view to finding out what progress had been made in finding a suitable consultant capable of putting forward an overall plan for consideration by the Trustees.

(4) Museum Committee.

Mr. Snelling advised that the Brown-Hayes Room was almost ready for calling in the Display Section of the Interpretations Division of the Service and that Mr. Yelland and himself were now concentrating on the gathering of documents, etc., for the Wentworth Room.

SECRETARY/MANAGER'S REPORT:

This having been circulated with the Minutes was formally accepted by the meeting.

FINANCE:

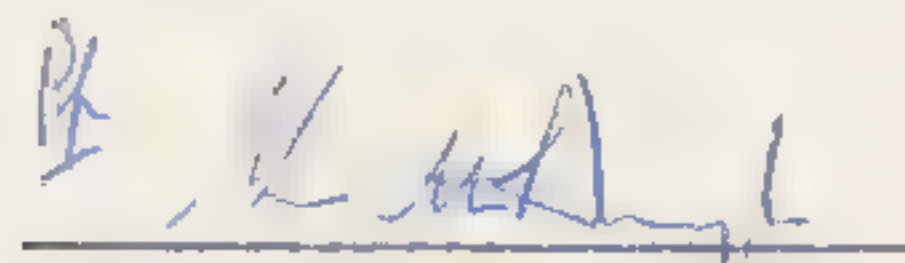
The Financial Report for June was approved and Recoup Summaries 89 to 95, having been passed for payment by the N.P. & W.S., were formally confirmed by the Board.

OTHER BUSINESS:

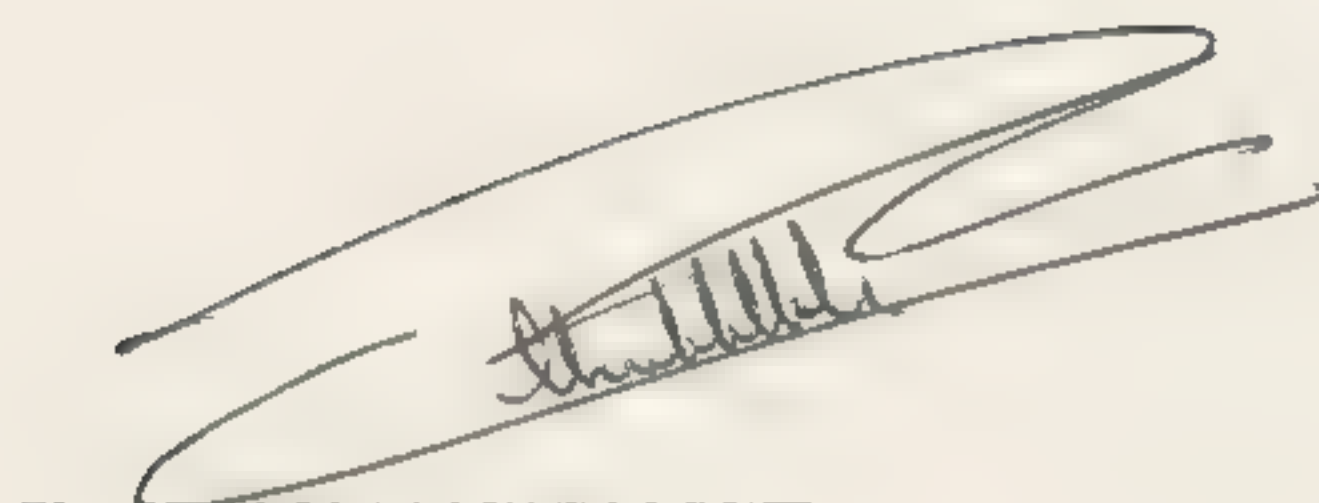
The Vice-President tabled a recommendation from the "Friends" concerning the possibility of forming a further organisation, under its control, to be called "The Young Friends of Vaucluse House" and that this organisation should, under the supervision of the "Friends" run two or three evening dances for young people each year in the Tea Room. After some discussion regarding security and other matters, the Trustees gave qualified approval to the suggestion providing that Mrs. Avenell, as lessee of the Tea Room, was agreeable and also subject to the holding of such dances being legally possible.

There being no further business to discuss, the President declared the meeting closed at 7-20 p.m.

Signed as a true record.


President.

19/8/76


Secretary/Manager.



8

YOUNG FRIENDS OF VAUCLUSE HOUSE

Group and Function for Consideration by the Trust

1. It is proposed that a Group of young people (15 to 25 years) presently willing to assist the Friends be created and be known as the Young Friends of Vaocluse House; their aims and objectives to be identical with those of the Friends.
2. A President, Secretary, Treasurer and Committee of four to be appointed by the Friends but in future years elected by their Members.
3. Their first function to be a dance in the kiosk of the following type:
 - i. Time: 8.00 p.m. till midnight on a Saturday night, date to be arranged.
 - ii. Invitations to be issued in the name of the Young Friends of Vaocluse House.
 - iii. Dancing from 8.00 p.m. till 12 midnight to the music of a local band.
 - iv. Alcohol to be supplied from three (3) tear-offs from the Admission Ticket; choice of 3 cokes, 3 glasses of white wine, 3 glasses of beer.
 - v. Basic food to be provided: say, hot dogs or chips, perhaps sandwiches.
 - vi. Entrance Fee \$3.00 per head; maximum number 300.
 - vii. Rubber Stamp, Wentworth Brand, on back of hand (ink not heat)
 - viii. Right to pay at door.
 - ix. Police or Rangers or both, in attendance all or most of evening and the House shut.

Whilst this may be an opportunity for our detractors to criticise the Trust, I do not think we should be cowered by that. Had Ita Buttrose never appeared, we would not hesitate to authorise such a function. Nor do I concede that it is impossible to hold a young people's function in the heart of my electorate without trouble.

In my home I have had at least ten (10) functions for Young Liberals to which any Young Liberal in the metropolitan area was invited. On no occasion has there been any trouble.

Until we try it, we will not know.

Submitted by the Vice-President of Trustees in his capacity of Chairman of the "Friends of Vaocluse House".

Brought up under any other business at the Meeting of Trustees held on Thursday, 15th. July 1976.

K.R. Doyle, M.L.A.

REPORT FOR JULY, 1976

FROM: The Secretary/Manager

TO: The Trustees

STAFF

This has been a somewhat trying month with a considerable amount of sickness amongst the staff. Fortunately Mrs. Hobson and the writer stayed on their feet.

Mrs. O'Connor, Desk Clerk, was absent, suffering from influenza between the 12th and 19th July.

Mrs. O. Sames - weekend Desk Clerk was also absent through influenza for two weekends during the month.

There were also short duration absences due to colds amongst the grounds staff.

Mrs. D. Kearney - housekeeper took a fortnights leave between the 5th and 19th July.

Mr. J. Kennedy - House Attendant was taken ill with influenza on the 26th July and is still absent due to having had to be taken to hospital for the removal of his prostate gland.

Mrs. P.M. Hall returned from her threemonths overseas leave on the 9th August.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Some further progress has been made with the electrical re-wiring of the House, but completion cannot be effected until a further delivery of the special brass escutcheon plates, specified by Mr. Lucas, is made.

Apart from two sections still required to be left open for the electricians all chased-out areas needed for the concealment of the cables have been filled and replastered and all necessary re-painting carried out.

A new showcase has been made for the Sir H.B. Hayes Room in the Museum section and I have found a turner to make legs, to match those on existing cases, at a very reasonable price. The turner is 70 years of age and won first prize for turning at this years Royal Easter Show.

Display boards as specified by Messrs. Snelling and Yelland have been fitted in the H.B. Hayes Room and the general lay-out is approaching its final form.

Mr. Lucas visited the House on the 20th July to take some details of the Kitchen and Scullery which he required for preparation of his proposed layout for this area.

VAUCLUSE PARK

Despite illness amongst the grounds staff the winter work programme of pruning and clearing has continued satisfactorily. Lawns have been mowed where necessary and some fertilising carried out.

Mr. Clark has commenced surgery on the Port Jackson fig overhanging the path leading from the outer courtyard to the front of the House.

-2-

On the few rainy days the stables and coach-house were cleaned.

GENERAL

The wooden carrying platform for the tractor finally disintegrated and a very fine new one has been constructed by Mr. Ivor Wilson, the contract carpenter.

Arrangements have been made for the Macarthur carriage, being loaned to the Trust by Mr. Brian Thornton, to arrive here at 4.00 p.m. on Sunday, 22nd August. The carriage will be drawn by a horse from Graham Ware's Stables. Mr. and Mrs. Thornton will ride in the carriage dressed in mid 19th century costume.

The new Guide Books are to hand and will go on sale when the thousand we have left of the old books are sold. This should be towards the end of August.



A.E. Hobson
SECRETARY/MANAGER
10.8.1976

FINANCIAL REPORTJULY, 1976

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Value</u>		
80¢	3310	\$2,648. 00
40¢	882	352. 80
30¢	459	218. 10
<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	317	253. 60
40¢	248	99. 40
30¢	338	101. 40
	<u>5554</u>	<u>\$3,673. 30</u>

COMPARATIVE CUMULATIVE TOTALSFinancial Year

5 Weeks

1975/76
70551976/77
5554

Comparative Monthly Totals (July)

7055

5554

REVENUE

The number of admissions was slightly higher than last month, but 2,500 down on the corresponding month for the last financial year. This was mainly due to the very small number of overseas tourists brought by the coach companies. Total income from all sources was \$5,223.80 of which General Revenue due to the N.P. & W.S. was \$2,757.40 whilst \$2,466.40 was credited to the Special Purposes Account.

BUDGET

Official returns received from Finance Department of the Service have confirmed that the General Account had been operated within the total allocation for the financial year 1975/76.

Allocations for the current financial year will not be to hand until October, 1976 and in accordance with Service instructions this account is currently being operated within the allocations for the past financial year.

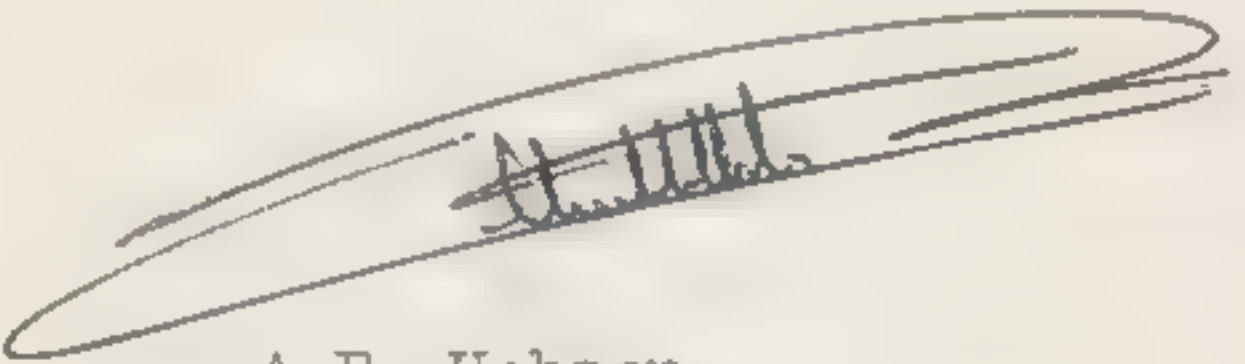
SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance brought fwd. @ 1.7.76	\$	\$8,673. 28
TO: I. Wilson - Carpentry	535. 00	
J. & M.D. Andrew - Plastering etc.	448. 00	
Grafton Galleries. Doll and bed	310. 00	
Tanner Middleton. Timber	129. 31	
Ivor Wilson. Carpentry	140. 00	
J. & M.D. Andrew. Plastering etc.	308. 00	
Yvonne Brown - research	221. 00	
Ivor Wilson. Carpentry	280. 00	
J. & M.D. Andrew - Plastering etc.	224. 00	
Tanner Middleton. Timber	51. 58	
Lib. of N.S.W. Photocopying documents	30. 70	
J. & M.D. Andrew. Plastering	280. 00	
I. Wilson - Carpentry	280. 00	
J. & M.D. Andrew - Plastering etc.	226. 00	
Tanner Middleton. Timber	44. 88	
BY: Revenue		2,466. 40
Carried forward at 31.7.76	<u>7,631. 21</u>	
	<u>\$11,139. 68</u>	<u>\$11,139. 68</u>

MAJOR COMMITMENTS

Gilberthorpe's Room - Restoration, say	\$ 500. 00
Kitchen restoration "	2,000. 00
New Guide Book (50% of cost) "	2,000. 00
Importation costs - stove and picture, say	350. 00
Contribution to electric re-wiring, "	1,500. 00
Repairs to rafters over diningroom "	500. 00
Replacement some joists, diningroom floor, say	1,000. 00
Contingencies	500. 00
	<u>\$8,350. 00</u>

Therefore, the approximate amount of money required to meet known commitments beyond that currently available in the Special Purposes Account is \$718.79.



A.E. Hobson
SECRETARY/MANAGER
6.8.1976

2 AUG 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 4

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse House Historic Site~~

at Bank of New South Wales, Vaucluse (bank and branch)

for the period ended 6th. July 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
1	310081	Salaries & wages for w/e 30.6.76		1708	67
2	310082	Public Moneys A/c(Group Tax)		338	10
6	310086	Weststaff Pty. Ltd..		259	40
7	310087	Weststaff Pty. Ltd..		259	40
8	310088	Ralph H. Clark		761	20
9	310089	J. Griffin		17	00
10	310090	Caltex Oil(Aust.) Pty. Ltd..		34	25
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	3118.62

Vouchers totalling \$ 3118.62 were recouped on 25/7/76

Accountant,
per:

ADVICE OF RECOUPMENT

Summary No. 2

RECOUP SUMMARY

Park code EXPENDITURE FROM ADVANCE A/C OF VERONICA ANN B. DICK 1961

at Bank of New South Wales, Vanuatu (bank and branch)

for the period ended 6th July 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
3	310083	Ivor Wilson		535 . 00
4	310084	J. & E. D. Andrew Pty. Limited,		448 . 00
5	310085	The Grafton Galleries		310 . 00
6	310086	Tanner & Middleton Pty. Ltd..		129 . 31
SPECIAL PURPOSES ACCOUNT				
Code No. 250-13-26-28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1422 . 31

Vouchers totalling \$ 14.22 31 were recouped on 06/17/76

Accountant,

per:

ADVICE OF RECOUPMENT

9 AUG 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 3

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vacluse House Historic Site

at (bank and branch)

for the period ended 9th July 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
11	310091	Salaries & Wages for w/c 7-7-76.		1206	95
12	310092	Public Moneys A/c (Group Tax)		235	75
13	310093	Pranos Trading Company Pty.Ltd.		86	00
14	310094	Pay-Roll Tax		233	97
15	310095	Drain-O-Matic Services Pty.Ltd.		66	75
16	310096	Westaff Pty. Ltd.		102	00
17	310097	Formald International (Aust) I/L		378	23
18	310098	Goodrid Incinerator Co. P/L.		24	20
19	310099	L.F. Workman Carriers Pty.Ltd.		75	00
20	310100	Campbell Brothers Ltd.		40	14
21	310101	Gibson Chemicals (NSW) P/L		237	91
22	310102	Rentokil Pty. Limited		260	00
23	310103	D. H. Cameron & Co.		59	31
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$3006.	21

Vouchers totalling \$ 3006.21 were recouped on 3/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

16
AUG 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 4

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site,

at (bank and branch)

for the period ended 9th July, 1976., 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
24	310104	Ivor Wilson		140 00
25	310105	M/s. Yvonne Brown		221 00
26	310106	J. & M.D. Andrew Pty.Ltd.		308 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 669 00

SPECIAL PURPOSES ACCOUNT

Code No. 250-13-26-28.

Vouchers totalling \$ 669 00 were recouped on 3/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 5

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancluse House Historic Site

at (bank and branch)

for the period ended 10th July, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
27	310107	Salaries & wages for w/e 14-7-76		1404	06
28	310108	Public Moneys A/c (Group Tax)		305	10
31	310111	Franos Trading Co. Pty. Ltd.		153	00
32	310112	Eastern Suburbs Lime & Cement Co		286	57
33	310113	Perfection Plate Pty. Ltd.		216	16
34	310114	Copy Cat Printing Pty. Ltd.		26	00
35	310015	Michael Avenell Catering		33	20
36	310116	Westaff Pty. Limited		102	00
37	310117	Caltex Oil (Aust) Pty. Ltd.		35	32
38	310118	Tanner Middleton Pty. Ltd.		293	78
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$2855	19

Vouchers totalling \$ 2855.19 were recouped on 10/8/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 6

RECOUP SUMMARY

Park code 26.

EXPENDITURE FROM ADVANCE A/C OF Yandruwe House Historic Site

at _____ (bank and branch)

for the period ended 19th July 1976., 19__

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
29	310109	Ivor Wilson		280	00
30	310110	J. & M.D. Andrew Pty. Ltd.		224	00
39	310119	Tanner Middleton Pty. Ltd.		51	58
40	310120	The State Library of N.S.W.		30	70
SPECIAL PURPOSES ACCOUNT					
Code No. 250-13-26-28.					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 586	28

Vouchers totalling \$ 586 28 were recouped on 10/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 7

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site.

at _____ (bank and branch)

for the period ended 26th July, 1976. 19__

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
41	310121	Salaries & wages for w/e 21-7-76		1237	40
42	310122	Public Moneys A/c (Group Tax)		258	35
43	310123	Government Insurance Office		92	02
47	310127	Vaucluse House Historic Site		51	98
48	310128	Franco Trading Co. Pty. Ltd.		67	00
49	310129	Government Insurance Office		45	00
50	310130	Met Water Sewerage & Drainage		103	10
51	310131	Westaff Pty. Limited		102	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$1956	85

Vouchers totalling \$ 1956 85 were recouped on 10/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 8

RECOUP SUMMARY

Park code 26.EXPENDITURE FROM ADVANCE A/C OF Yampla House Historic Site.

at (bank and branch)

for the period ended 26th July, 1976., 19 ..

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
44	310124	J.& M.D. Andrew Pty. Limited		280	00
45	310125	Ivor Wilson		280	00
46	310126	J.& M.D. Andrew Pty. Limited		226	00
52	310132	Tanner Middleton Pty. Limited		44	88
SPECIAL PURPOSES ACCOUNT.					
Code No. 250-13-26-28					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$830	88.

Vouchers totalling \$ 830 88 were recouped on 10/8/76

Accountant,

per;

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 19TH AUGUST, 1976
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 15.7.1976
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (a) To consider a report by the Convener of the Grounds Committee (Mr. M. Herford) on the report on "Garden Restoration" by Mr. M.A. Watson, Senior Landscape Designer of the Royal Botanic Gardens (copy enclosed herewith).
 - (b) To decide on method of reception of Macarthur Carriage, loaned by Mr. Brian Thornton of Mosman, arriving at Vaucluse House at 4.00 p.m. on Sunday, 22nd August, 1976.
6. Reports of Sub-Committees:
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report.
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 19TH AUGUST, 1976

PRESENT:	Mr. K.R. Doyle	Vice President (in the Chair)
	Mr. M. Herford	Treasurer
	Mr. P. Cook	
	Mr. R. Rowe	Trustee Elect
	Mr. E.C. Colman	Trustee Elect
	Mr. W.M. Nolan	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor
IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
APCLOGIES FOR ABSENCE:	Mr. M.D. Finlay	President

The Vice-President warmly welcomed Mr. W.M. Nolan to his first Trustees' meeting.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

The Vice-President advised that he had written to the Traffic Superintendent putting forward the suggestions of the Trust relating to the widening of Olola Avenue to accommodate tourist coaches.

In respect of the buggy from the Gulgong Historical Society, the Vice-President advised that he would contact the Secretary, Mr. Dougan once again and would keep the Secretary/Manager advised of developments.

The Secretary/Manager advised that he was still awaiting a revision of the quotation for the trimming of the Port Jackson fig on the east side of the House and one for the felling of the cottonwood overhanging Laura Walk.

CORRESPONDENCE:

- (a) A letter was read from the Secretary of the Forbes Historical Society requesting the transfer of the locket in our possession originally belonging to the bushranger Ben Hall who was shot near Forbes in 1865. It was agreed that this locket should be placed on permanent loan with the Forbes Historical Society as it was not displayed in the House. The Secretary/Manager would make the necessary arrangements and at the same time ascertain if the Society could assist us in acquiring appropriate utensils for the restoration of the kitchen area and/or harness for display in the stables.
- (b) Correspondence relating to the grounds which had passed between the President and Dr. L.A.S. Johnson, Director of the Royal Botanic Gardens was tabled and after some discussion it was resolved to pass it over to the Grounds Committee for study and consideration.
- (c) Correspondence between the Secretary/Manager and Mr. G.M. Cole, solicitor acting for Mr. and Mrs. D'arcy Wentworth of Norfolk Island regarding the Wentworth Family Tree was tabled and the action being taken was approved.
- (d) The Secretary/Manager tabled a circular letter from the National Trust regarding the "Antiques Australia Exhibition" to be held at "Lindesay" in October, 1976 and advised that Mrs. Furber had approached the President for the loan of one or two items from the House. The meeting agreed that Mrs. Furber should be permitted to borrow some

Restoration
of
Grounds

1875

1875

-2-

pieces at the discretion of the Secretary/Manager under the usual safeguards.

GENERAL BUSINESS:

- (i) The Treasurer as Convenor of the Grounds Sub-Committee advised that after due consideration it was considered that no action should be taken on the report from Mr. Watson at present until the sub-committee had studied all old photographs of the gardens and any other documentation which could be found either in our own records or in such places as the Library of New South Wales.

Additionally, Mr. Colman had prepared a written statement regarding various points in Mr. Watson's report and circulated copies to the members present asking that they should study it as it might stimulate ideas which could be useful when this matter was re-considered by a further full meeting of Trustees.

Mr. Rowe advised that he knew of a Mr. Broadbent, an expert on 19th century gardens, who had done work for the National Trust and considered that he should be approached for advice prior to any decisions being made.

Mr. Snelling expressed the view that the gardens could never be restored exactly as they were because of the constant growth of old trees and plants, nor did he necessarily consider it desirable to attempt an exact restoration; even if it was feasible; what he felt was desirable, was to continue to create the atmosphere of a quiet, restful 19th century garden. The majority of members present agreed with Mr. Snelling's remarks.

The Secretary/Manager said that from studies he had carried out as a matter of personal interest over the last few years he could, given a little time, work on a plan of the grounds showing the approximate positions of old orchards, vineyards, the old carriage drive, fences and other features which no longer exist. The meeting agreed that this could form a very useful basis for a study of possible grounds restorations and asked him to proceed accordingly.

Whilst discussing the grounds, Mr. Colman asked if he could read a second report on a survey made by Mr. Herford and himself on the 16th August. Permission was granted. After the report was read, the Vice-President thanked Mr. Colman for the care he had taken in compiling two very constructive and helpful reports and considered that the second report could form a very useful basis of a "modus operandi" for the general improvement of the park. The meeting unanimously endorsed the remarks made by the Vice-President. A copy of the second report would be circulated with the minutes of this meeting so that all Trustees would have a record thereof.

- (ii) With regard to the carriage being placed in the care of the Trustees by Mr. and Mrs. Brian Thornton of Mosman on Sunday, 22nd August at 3.30 p.m. it was agreed that the reception party should consist of the Vice-President and as many of the Trustees, "Friends" and their ladies as could attend. Afternoon tea would be served at 4.00 p.m. in the Boardroom.

REPORTS OF SUB-COMMITTEES:

1. House Committee.

The Treasurer reported that he had carefully studied the letter from Mr. Clive Lucas, together with the photostat copy of the Rebecca Martens sketch of the Main Hall dated 1869, regarding

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lighting in the House and considered that Mr. Lucas' recommendations should be approached with extreme caution and that any drastic changes of our present lighting should not be carried out without giving the matter very careful thought, and in any case, he considered this matter one of very low priority when compared with other more urgent restorations which needed to be carried out.

The Secretary/Manager remarked that the Rebecca Martens sketch was dated 1869, fifteen years later than the last date of W.C. Wentworth's occupation of the House, therefore the furnishings in the Hall in Wentworth's time were still a matter for conjecture. He considered that the present furnishing of the Hall was appropriate to the House period (1829-1853) and that in view of the large number of visitors, overhead lighting as at present installed was the only type practical: standard type lanterns as envisaged by Mr. Lucas would constitute a not inconsiderable hazard in a fairly narrow thoroughfare.

The meeting agreed unanimously that any further consideration of the Hall lighting and furnishing be deferred indefinitely.

Referring now to the forthcoming restoration of the kitchen area, Mr. Herford expressed the opinion that the paying out of not inconsiderable sums of money to Mr. Lucas, for drawing up plans for the kitchen, was wasting our slender resources, especially when we can obtain all the information required, free of charge, from the National Trust in England.

Whilst sympathising with Mr. Herford's point of view, Mr. Cook and Mr. Rowe felt that a suitable architect in charge of the restorations had many advantages, and it was finally agreed that Mr. Rowe should ask Mr. Lucas to prepare a sketch plan and short resume of his proposal for an agreed fee. Upon agreement being reached, Mr. Rowe would advise the Secretary/Manager who would then issue an official order for the sketch plan to be prepared.

2. Legal, Insurance and P.R. Committee.
The Vice-President advised that there was nothing further to report regarding the lease of the Tea Room.
3. Grounds Committee.
All matters had been thoroughly dealt with under General Business.
4. Museum
Mr. Snelling advised that the Brown-Hayes Room was sufficiently advanced to invite the Trustees to inspect it and it was agreed that this should be done immediately prior to the next Trust meeting on the 16th September, 1976.

SECRETARY/MANAGER'S REPORT:

This having been circulated with the minutes of the last meeting was formally adopted.

FINANCIAL REPORT:

The financial report for July was approved.
Recoup summaries 1 to 8 of the new financial year having been passed for payment by the N.P. and W.S. were formally confirmed by the Board.

OTHER BUSINESS:

The Secretary/Manager showed the meeting a beautiful early Victorian hall mirror with leather embellishments offered to the Trustees by Mr. and Mrs. L. Bradford of Bilgola Plateau. The Trust unanimously

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agreed that this gift should be gratefully accepted and a suitable letter of thanks sent to the donors.

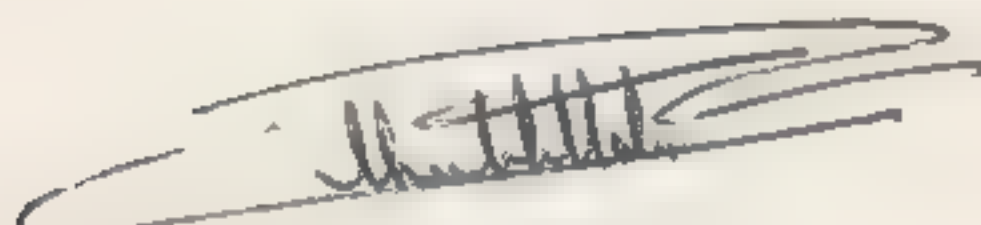
The Vice-President felt that the afternoon tea being given in the Boardroom on Sunday, 22nd August presented an opportunity for the Trust to entertain people who had made significant gifts to the House in the last twelve months. It was unanimously agreed that invitations should be issued to the ladies and gentlemen concerned.

There being no further business to discuss, the Vice-President declared the meeting closed at 7.20 p.m.

Signed as a true record



Vice-President



Secretary/Manager

16 SEP 1976

VAUCLUSE HOUSE HISTORIC SITEREPORT FOR AUGUST, 1976

FROM: The Secretary/Manager

TO: The Trustees

STAFF

Mrs. P.M. Hall, due to personal commitments has asked to be relieved of her duties as from the 29th September, 1976. However, should a suitable replacement not have been appointed by that date Mrs. Hall has offered to help out for as long as necessary on a part time basis for two or three days a week. She has also indicated that she would be willing to help when administrative staff are absent on holiday or through illness. I have accepted Mrs. Hall's resignation with regret, but with appreciation of her reasons for doing so.

Mr. Ivor Powell - gardener, proceeded on five weeks leave to the United Kingdom on the 9th August, 1976 - four with pay and one without.

Mrs. Kearney commenced a fortnights leave on the 30th August, 1976.

Mrs. J. O'Connor took a weeks leave from 6th September, 1976.

Mr. J. Kennedy's convalescence has taken longer than anticipated, but it is expected that he will resume his duties on 13th September, 1976.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Apart from two power points which are still to be delivered and the installation of the two centralised switchboards the re-wiring of the main house is complete. Cameron and Co. will finish the work as soon as possible.

Mr. Bell, the turner has done a beautiful job on the legs for the showcase in the Sir Henry Brown Hayes room and this will be fitted as soon as Mr. Wilson - the carpenter is able to return to work.

As suggested by Mr. Lucas, some repair work and re-pointing of the dangerously loose coping stones on the battlements is being carried out by Mr. Andrew.

The "surry" received from Mr. and Mrs. Brian Thornton on the 22nd August is now on display in the southernmost bay of the coach-house.

I have had a visit recently from Mr. Beeman, Chief of the Interpretations Division as a result of which, I hope, the red Cobb and Co. coach which we have housed for the Service during the past twelve months will shortly be transferred to its permanent home at Hill End Historic Site.

Whilst Mr. Graham Ware was here on Sunday, 22nd August, I asked him to have a look at the rather derelict "sulky" which we acquired for \$150.00 some eighteen months ago. He dates it at around 1840 to 1850 and considers it well worth restoring, which would raise its value to between \$1,200 and \$1,500. Subject to your approval I am proposing to ask Mr. McCotter to quote for this restoration.

VAUCLUSE PARK

Mixed weather with some quite warm days interspersed with rain has resulted in a good display of flowers which will continue through out the spring and summer. Regular mowing of the lawns has started again and will now continue into the autumn.

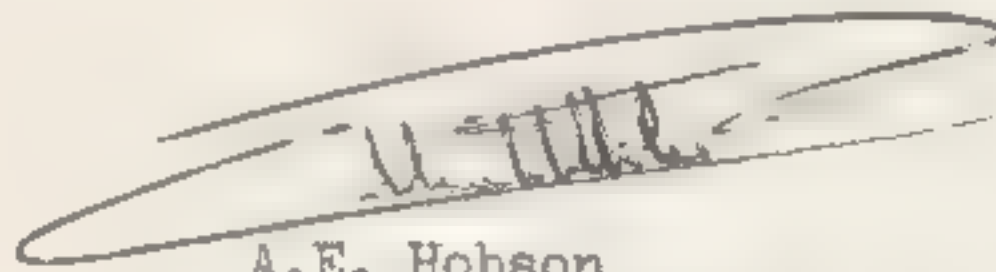
GENERAL

The new guide book is now on sale and from remarks made to me by visitors it appears to have been well received.

Miss Miles - picture librarian and Mr. Nielsen - conservator of the Mitchell Library have visited the House and examined the pictures belonging

-2-

to the Library and wish to take most of them back. A letter dealing with this matter from Miss Maurot will be tabled under 'correspondence' at the next Trustees' meeting.

A handwritten signature, likely of A.E. Hobson, is enclosed within a hand-drawn oval. The signature is written in dark ink and appears to be a stylized representation of the initials 'A.E. Hobson'.

A.E. Hobson
SECRETARY/MANAGER
8th September, 1976

FINANCIAL REPORTAUGUST, 1976

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Value</u>		
80¢	3713	\$2,970. 40
40¢	1098	439. 20
30¢	705	211. 50
 <u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	680	544. 00
40¢	453	181. 20
30¢	349	104. 70
	<u>6998</u>	<u>\$4,451. 06</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
9 Weeks	14,094	12,552

COMPARATIVE MONTHLY TOTALS

<u>August</u>	<u>7,039</u>	<u>6,998</u>
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REVENUE

There was a marked improvement in admissions to the House during this month compared with July, 1976. Total income from all sources was \$5,563.67 of which General Revenue due to the N.P. and W.S. was \$3,018.77, whilst \$2,544.90 was credited to the Special Purposes Account.

BUDGET

General Account allocations for the current financial year are not yet available and the account is therefore being operated within the allocations for 1975/76.

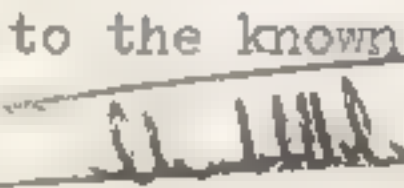
SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr</u>
BY: Balance bt. fwd at 1.8.76		\$7,631. 21
TO: Ivor Wilson - Carpentry	\$168. 00	
R.T. Houghton - Painting	468. 00	
T. McCotter. Coach restorations	27. 50	
J. Andrew. Plastering	112. 00	
I. Wilson - carpentry	112. 00	
Amalgamated Timbers. timber	39. 96	
Tanner Middleton - timber	10. 74	
Yvonne Brown. Historical research	216. 50	
Lib. of N.S.W. Photocopying	23. 10	
R.T. Houghton - Painting	390. 00	
National Trust - affiliation fee	10. 00	
BY: Revenue		2,544. 90
Bal. carried fwd at 31.8.76	<u>8,598. 31</u>	
	<u>\$10,176. 11</u>	<u>\$10,176. 11</u>

MAJOR COMMITMENTS

Gilberthorpe's Room, restorations, say	500. 00
Kitchen restorations "	2,000. 00
New Guide Book (50% of cost) "	2,000. 00
Importations costs - stove and picture, say	350. 00
Contribution to electric re-wiring, say	1,500. 00
Repairs to rafters - drawing room "	500. 00
Replacement joists - dinning room etc. say	1,000. 00
Contingencies	<u>500. 00</u>
	<u>\$8,350.00</u>

Therefore, at the present time there is \$248.00 surplus to the known commitments.


A.E. Hobson
SECRETARY/MANAGER

VAUCLUSE HOUSE HISTORIC SITEREPORT ON GROUNDS BY TRUSTEE Mr. E.C. COLMAN

On Monday, 15th August Mr. Herford and I made a tour of the grounds with a view to forming a preliminary assessment of needed improvements. Before noting the results of our observations may I say that my opinion (and I think this is shared by Mr. Herford) is that such a survey should be made in the company of an expert garden consultant who would specifically recommend:

1. Improvements that should be effected.
2. List such improvements in priority order.
3. Indicate ways and means of effecting the improvements listed.
4. If possible indicate costing of individual items.

These recommendations should be related to a plan of the park and gardens. If none exists, one should be prepared, especially in the light of the major project of historical reproduction.

So far, despite previous visits by experts, there exists no specific recommendation concerning a method of eradicating the convolvulus or other noxious plants (mistletoe for example). I consider that a paid consultant would be obliged to feel a responsibility in this regard.

I do not recommend the payment of a retainer for the consultant, but rather payment on an hourly basis when he is called upon to do a particular job.

The following points are brought to notice in order from Olola Avenue steps to Wentworth Avenue.

1. At entrance to steps - a notice regarding disposal of rubbish.
2. Provision of additional garbage cans in vicinity of steps - notice re disposal of rubbish to be painted on cans.
3. Provision of seats in the recesses provided for them on the landing of the Olola Avenue steps.
4. We noted some rather scraggy tree stumps in the eastern end of the valley and suggest that, whenever possible stumps should be left at seat height and levelled to provide extra seating. This has been done in other areas of the park.
5. We recommend that the cottonwood adjacent to the bridge be removed from the others and that a "mark time" policy be followed in respect of further cutting down of cottonwoods.
6. Remove Chinese rice tree from concrete "blockhouse" at rear of bakery.
7. Re-paint seat near bridge at rear of conservatory and move closer to House.
8. Remove dead fern stump near creek between restaurant and House.

-2-

9. Consider planting of suitable trees as screen for Head Gardener's cottage.

10. Remove shaggy pine trees and trim large one in vicinity of Wentworth Avenue.

E. COLMAN

20 AUG 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 9

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Varcluse House Historic Site

at (bank and branch)

for the period ended 2nd August, 1976, 19.....

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
53	310133	Salaries & wages for w/c 28-7-76		1234	93
54	310134	Public Moneys A/c (Group Tax)		271	75
59	310139	Westaff Pty. Limited		68	00
60	310140	Francos Trading Co. Pty. Ltd.		62	00
61	310141	J. Griffin		12	00
62	310142	Mrs. D. Best		40	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$1688	74

Vouchers totalling \$ 1688.74 were recouped on 17/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

20 FEB 1977

32

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 10

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at _____ (bank and branch)

for the period ended 2nd August, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
55	310135	Ivor Wilson		168	00
56	310136	R. T. Houghton		468	00
57	310137	T. McCotter Pty. Limited		27	50
58	310138	J. & M.D. Andrew Pty. Limited		112	00
SPECIAL PURPOSES ACCOUNT.					
Code No. 250-13-26-28.					
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 775	50

Vouchers totalling \$ 775.50 were recouped on 17/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 11

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF V.....

at

(bank and branch)

for the period ended 10th August, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
63	310143	Salaries and wages. w.e. 4.8.76		\$ 1,731. 43
64	310144	Group tax. w.e. 4.8.76		318. 35
65	310145	Pay-roll Tax. Month - July		221. 05
67	310147	Weststaff Pty. Limited		102. 00
68	310148	Water Supply Line and Cement Store		80. 40 80 40.
69	310149	N.S.W. Department of Tourism		100. 00
72	310152	F.D. Catt Pty. Limited		70. 80
TOTAL TAXATION				2624. 09
TOTAL TO BE RECOUPED				2,624. 09

Vouchers totalling \$ 2624.09 were recouped on 2018/76

Accountant,

per:

ADVICE OF RECOUPMENT

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THE UNIVERSITY OF CHICAGO

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 12

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse National Park

at Bank of New South Wales Vaucluse (bank and branch)

for the period ended 15th Dec 1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
66	66	310146 Ivor Wilson		112.	00
	70	310150 Amalgamated Timbers Pty. Ltd.		39.	96
	71	310151 Tanner Liddleton Pty. Ltd.		10.	74
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	162. 70

Vouchers totalling \$ 162.70 were recouped on 20/8/76

Accountant,

per:

ADVICE OF RECOUPMENT

3 SEP 1976

NATIONAL PARKS AND WILDLIFE SERVICE

13

Summary No. ~~1377~~

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Yachting and historic site
at Bank of New South Wales (bank and branch)
for the period ended 1st August 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
73	310153	Salaries and wages. w.e. 11.8.76		1113.	79
74	310154	Group income tax. w.e. 11.8.76		203.	90
75	310155	Francis Trading Coy. Pty. Limited		213.	00
76	310156	Weststaff Pty. Limited		102.	00
77	310157	The Sydney County Council		472.	21
78	310158	Copy Cat Printing		41.	65
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 2146.	55

Vouchers totalling \$ 2146.55 were recouped on 1/9/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 14

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Voucher No. 1~~ Historic Site

at ~~27/2/76~~ (bank and branch)

for the period ended 25th August, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
79	310159	Salaries and wages. w.e. 18.8.76		1107.	53
80	310160	Public Moneys a/c "		225.	95
81	310161	Scott Bonnar Ltd.		67.	43
82	310162	Government Insurance Office		383.	25
83	310163	Mediterranean Mines Pty. Ltd.		21.	12
TOTAL TAXATION					
TOTAL TO BE RECOUPED			\$	11,805.	28

Vouchers totalling \$ 1805.28 were recouped on 2/9/76

Accountant,
per:

ADVICE OF RECOUPMENT

SEP 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 15

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF

at (bank and branch)

for the period ended 24th August, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
84/85	310164/5	Yvonne Brown		216. 50
86	310166	Council of the Library of N.S.W.		23. 10
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 239. 60

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 239.60 were recouped on 2/9/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 16

13 SEP 1976

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF V. Seluse House Historic Site
at V. Seluse (bank and branch)
for the period ended 31st August, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
87/88	310167/c	Public Moneys a/c) w.e. 25.8.76)		1,570. 60
89	310169	Wormald International (Aust) Pty. Ltd.		29. 30
90	310170	Wormald International (Aust) Pty. Ltd.		31. 90
91	310171	Perfection Plate Pty. Ltd.		106. 26
92	310172	France Trading Coy. Pty. Ltd.		140. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,870. 06

Vouchers totalling \$ 1,870.06 were recouped on 1/9/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 17

13 SEP 1978

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vereluse House Historic Site

at Vereluse House Historic Site (bank and branch)

for the period ended 31st Dec 1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
93	310173	H.T. Broughton, Painter		390. 00
94	310174	National Trust of Australia		10. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	400. 00

Vouchers totalling \$ 400.00 were recouped on 2/9/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 16TH SEPTEMBER, 1976
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 19.8.1976
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (1) Ratification of Executive decision to authorise Public Service Board to act on behalf of Trustees in negotiations with Australian Workers' Union re wages and conditions of park workers.
6. Reports of Sub-Committees:
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE ON THURSDAY,
16th SEPTEMBER, 1976.

PRESENT: Mr. M.D. Finlay President (in the Chair)
 Mr. K.R. Doyle Vice President
 Mr. M. Herford Treasurer

 Mr H.A.R. Snelling Counsellor

IN ATTENDANCE: Mr. A.E. Hobson Secretary/Manager

APOLOGIES FOR ABSENCE:

Apologies for absence were received from Messrs.
Cook, Rowe and Colman.

LEAVE OF ABSENCE:

Leave of absence during an overseas visit had been
granted during the month to Mr. W.M. Nolan.

QUORUM:

As three of the absentees were not yet gazetted
Trustees, the Secretary/Manager declared that a
quorum existed and therefore the business to be
transacted could be dealt with by those present.

MINUTES:

The Minutes of the last Meeting were confirmed.

MATTERS ARISING:

It was noted that Mr. R.C. Clark, the Tree Surgeon,
had not submitted a revised quotation for the trimming
of the Port Jackson Fig on the East side of the House,
but had verbally advised the Secretary/Manager that
until a further examination had been made by actually
climbing the tree he was unable to make a further
estimate.

In respect of Item (1) of General Business, Mr. Rowe
was authorised to contact Mr. Broadbent regarding
improvement of the gardens. The President undertook
to advise Mr. Rowe accordingly. It was also agreed
to adopt Mr. Colman's 2nd Report on the grounds as a
basis for improvements which could be implemented in
the near future.

In regard to the House Committee Report, it was agreed
that any major modification of the lighting in the
House should for the time being be left in abeyance.
Insofar as the restoration of the kitchen is concerned,
it was agreed to accept Mr. Lucas' quotation of \$400.00
for a sketch plan and brief details of his intentions,
the Secretary/Manager to advise Mr. Lucas that the Grate
and Pestle and Mortar from England had now arrived.
Mr. Lucas to be instructed to have his plan prepared
in time for the next meeting on the 21st October and
that he should be invited to attend this meeting to
discuss his proposals with the Trustees. (Mr. Lucas,
on being approached by the Secretary/Manager, indicated
that he could not possibly get the plans prepared by
the 21st October, but would do his best to complete them
in time for the meeting on the 18th November. The

President was advised and, subject to any further advice from Mr. Lucas, he will attend the November meeting and present his proposals).

With regard to the detailed furnishings of the kitchen, Mrs. Snelling was to be asked to attempt to form a small Ladies' Sub-Committee to deal with this aspect of the restoration. At the appropriate time, as much publicity as possible regarding the restoration of the kitchen and the involvement of the Friends of Vaucluse House should be undertaken in order to assist the supporting body in the raising of money for the Restoration Fund.

It was further agreed that a cable of thanks be sent to Mr. Trinnick at Saltram and Mrs. Polglase at Albion House and that both should receive a gift of Australian wines from the Trust. It was left for Mr. Herford and the Secretary/Manager to arrange this.

CORRESPONDENCE:

- (a) Approval was given for Kingscroft Productions Pty. Ltd. to make a commercial television film in the grounds for the R.S.L. Permanent Building Society at a fee of \$500.00.
- (b) A letter from the State Library of New South Wales was read indicating that they wished to take back most of the original oil paintings belonging to them and which are on loan to the House. The Trustees were somewhat dismayed by this information and it was agreed that Mr. Doyle would approach the Premier of New South Wales with a view to getting this decision reversed and that when the matter had been clarified Mr. Yelland should be asked to liaise with the Secretary/Manager with a view to selecting suitable pictures for the House.
- (c) A letter from the Director of the Service regarding the prevention of rising dampness in the walls of the House was read and it was agreed that it should be left to Mr. Rowe and the Secretary/Manager to discuss all the information now in our possession regarding damp proofing and that a recommendation should be made to the Trustees as to the best method of dealing with this problem.

GENERAL BUSINESS:

The Meeting ratified the decision of the Executive to authorise the Public Service Board to act on behalf of the Trustees in negotiations with the Australian Workers' Union regarding wages and conditions of Park workers.

REPORTS OF SUB-COMMITTEES:

1. House Committee: The Convener, Mr. Herford, indicated that he had nothing further to add to what had already been discussed earlier in the Meeting
2. Legal, Insurance and P.R. Committee: The President advised that there was nothing new to report.
3. Grounds Committee: The Convener, Mr. Herford, advised that he had nothing to add to what had already been mentioned earlier in the Meeting.
4. Museum Committee: Prior to the commencement of the Meeting the Trustees had inspected the work carried out so far by Messrs. Snelling and Yelland and expressed satisfaction with the progress made. The President further expressed on behalf of all Trustees, the deep appreciation of the many hours of work and research undertaken by Messrs. Snelling and Yelland, and these remarks were unanimously endorsed by all members present.

SECRETARY/MANAGER'S REPORT:

The Trustees noted with regret Mrs. Hall's decision to resign for domestic reasons and it was agreed that a gift of flowers should be sent to her on her last day of duty and that the President should write a letter of thanks for her services on behalf of all Trustees.

It was agreed that the Secretary/Manager should ask Mr. McCotter to examine the sulky in the stables and give a quotation for its renovation.

FINANCIAL REPORT:

The Financial Report for August was adopted. Recoup Summaries 9-17 having been passed for payment by the NP and WS, were formally confirmed by the Board.

OTHER BUSINESS:

The Vice President indicated that he had not been able to arrange a definite date for a visit to the House by the Minister for Lands and it was therefore agreed that the President should write officially to the Minister offering alternative dates, but suggest that probably the most suitable would be Thursday, the 28th October, 1976. (The Minister for Lands has accepted the invitation for Thursday, the 28th October, 1976, at 12 noon followed by luncheon in the Board Room at approximately 12.45 p.m. It is hoped that as many Trustees as possible will attend on this day).

The Vice President was glad to say that at last a definite date had been fixed for the Annual General Meeting of the Friends of Vaucluse House. This would now take place on the 10th October, at 5 p.m. A definite date had not yet been arrived at for the Friends' Barbecue and Social Evening, but it was hoped that it would be some time early in November.

As there was no further business to discuss, the President declared the Meeting closed at 7.15 p.m.

Signed as a true record

M.D. Fudge

~~Vice~~ President

H. H. H. H. H.

Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

REPORT FOR SEPTEMBER, 1976

FROM: The Secretary/Manager

TO: The Trustees

STAFF

The new Clerk/Stenographer, Mrs. M.G. Lindsay has resigned her position by agreement with the writer. Whilst she was an excellent shorthand/typist, even after three weeks tuition she was unable to cope with our book-keeping requirements or even count moneys correctly. Fortunately, Mrs. Hall has been able to step into the breach and has resumed her original duties until such time as I can find a suitable person to fill the position on a permanent basis.

Mr. Ivor Powell resumed his duties on the 14th September after returning from his overseas vacation.

Mrs. J. Kearney returned from a fortnights leave on 13th September.

Mrs. O'Connor also returned from a weeks leave on the 13th September.

Mr. J. Kennedy's operation seems to have been a complete success and he resumed his duties on the 13th September.

Mr. K. Caves, park worker, commenced a months leave on the 27th September

Mr. J. Kearney will take a fortnights leave commencing 1st November.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

The re-wiring of the main House has now been completed. The floodlighting in the bedrooms has been temporarily linked into the system until such time as we are able to secure appropriate floor standard lighting as recommended by Mr. Lucas. All re-plastering required after installation of the new wiring has been done and repairs to architraves etc., where the old switches were located, will be carried out as soon as possible now that Mr. Ivor Wilson, the carpenter, is back at work. He will also be securing all floorboards which were taken up. The mezzanine hall and bedroom corridor carpets will then be properly re-laid and secured.

Since his return to work on the 11th October Mr. Wilson has assembled the showcase in the Brown-Hayes Room of the museum section and has made a start on the work to be done in the House.

The "buggy" from the Gulgong Museum arrived on the 17th September and the old R.A.H.S. Cobb and Co. Coach was taken to Gulgong on the same day. The buggy was in a dirty condition and has been cleaned up as far as possible by Mr. Kearney and his staff. Removal of the dirt revealed that some considerable renovation of the "buggy" is required. Therefore, subject to your approval, I propose to ask Mr. Tom McCotter to quote for the work when he examines the "sulky".

VAUCLUSE PARK

The advent of spring is very evident in the grounds with many flowers in full bloom and the trees coming into new leaf. The displays of cut flowers in the House are magnificent

especially the ranunculi which are the best we have ever had. The tubers were obtained from the new supplier we first tried last year - Tesselar's Padua Nurseries in Victoria.

The recommendations made in Mr. Colman's second report on the grounds which was adopted at the last meeting are being implemented as far as possible.

The cottonwoods in the South Paddock have, at the request of the Director, been examined by Ranger K. Blade of Sydney Harbour National Park, and he is recommending that the felling and disposal of the wood should be undertaken by the Service without any expense to the Trust. Ranger Blade confirms that the trees are over mature and in a very dangerous condition.

GENERAL

With the approval of the President the following items have been loaned for a fortnight to the National Trust for the Antiques Australia Exhibition at "Lindesay".

Index No. K14 Tapestry "Catherine of Aragon and Cardinal Wolsey".

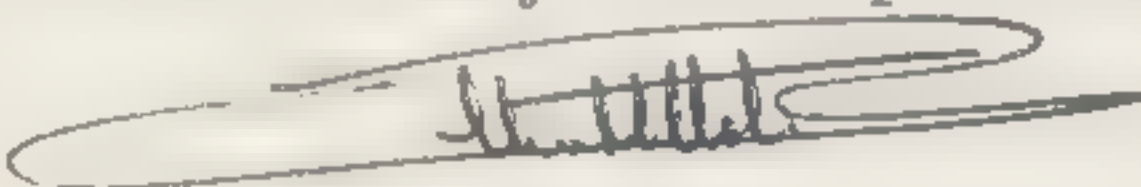
Index No. D17 Terra cotta figurine of W.C. Wentworth

Index No. L15 Colonial cedar doll's bed.

Whilst away from the House these items are fully insured by the National Trust

At the President's suggestion please find attached a copy of an extract made by the writer from the catalogue of items put up for sale by auction from Vauclose House in 1900. This extract relating only to the pictures gives a guide to the type of picture favoured by W.C. Wentworth. Please note that the location is not necessarily where they hung in the House, but where they were stored after the death of Hill in 1899; for example there is not enough wall space in either diningrooms to hang all those listed under this heading. An interesting point is that what we now call the "Family Diningroom" is, in the catalogue, designated "Breakfast Room".

Items marked with an asterisk are already in our possession.


A.E. Hobson
SECRETARY/MANAGER

14 OCT 1976

FINANCIAL REPORTSEPTEMBER, 1976

<u>Admissions to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Value</u>		
80¢	3675	£2,940.00
40¢	1000	400.00
30¢	743	222.90
<u>Coach Tours and Party</u>		
<u>Admissions by Voucher</u>		
80¢	506	404.80
40¢	32	12.80
30¢	29	8.70
	5985	£3,989.20
<u>COMPARATIVE CUMULATIVE TOTALS</u>		
<u>Financial Year</u>	<u>1975/76</u>	<u>1976/77</u>
13 weeks	20,873	18,537
<u>COMPARATIVE MONTHLY TOTALS</u>		
September	6,779	5,985

REVENUE

This has been a poor month for admissions, mainly due to a "fall-off" in the number of visitors from overseas. Total income from all sources was £4821.60, of which General Revenue due to the N.P. and W.S. was £2,531.20, whilst £2,290.40 was credited to the Special Purposes Account.

BUDGET

Allocations to the General Account are not yet to hand from Head Office of the Service. The account is therefore being operated within the allocations for 1975/76.

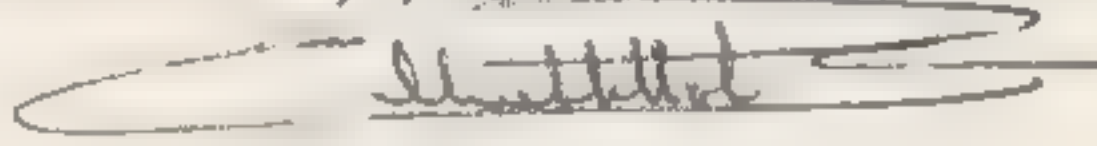
SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY:- Balance brought forward at 1.9.76		£8598.31
TO:- J. Bell - Turning of legs for showcase	£100.00	
J. Andrew - Restorations stonework	280.00	
S. Micallef - Clock repairs	65.00	
J. Andrew - Restorations - plastering etc.	230.00	
J. Andrew - " " "	280.00	
J.B. Hawkins - Shipping Charges ex U.K.	265.00	
Amos P/L. - Delivery charges ex docks	25.00	
BY:- Revenue		2290.40
Balance carried forward at 30.9.76	9643.71	
	£10888.71	£10888.71

MAJOR COMMITMENTS

Gilberthorpe's Room - restorations	say	500.00
Kitchen Restorations	"	2000.00
New Guide Book		2225.00
Repairs to Rafters - Drawing Room		500.00
Replacement Joists - Dining Room etc.		1000.00
Making good carpentry work in House after electrical installation		300.00
Contribution to Electrical Re-wiring		1780.00
Contingencies		500.00
	TOTAL	£8805.00

There is, therefore, at the present time, £838.71 surplus to known requirements.


A.E. Hobson
SECRETARY/MANAGER.

List of Wentworth
collection paintings

100

100

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Handwritten text, possibly a name or title, in the top right corner.



EXTRACT FROM CATALOGUE OF FURNITURE AND EFFECTS AND VALUABLE PICTURES, BRONZES &c. OF VAUCLUSE HOUSE SOLD BY AUCTION ON FRIDAY, 23RD. AND MONDAY, 26th FEBRUARY, 1900, AT THE AUCTION ROOMS OF LAWSON, CARO & CO. LTD., 128 & 130 PITT STREET, SYDNEY.

VALUABLE OIL PAINTINGS

from

DINING ROOM

- 221 "LA MADONNA DELLA SEGGIOLA", valuable copy of Raphael's famous picture, in very handsome carved and gilt Florentine frame
 - 222 "LA BELLA FORNARINA", a copy of Raffaello's famous picture, in very handsome Florentine gilt frame
 - 223 "QUEEN AND THE CARDINAL", large-sized picture and fine copy
 - 224 "LA MADONNA DEL CARDELLINO", after Raphael, in Florentine carved gilt frame
 - 225 "La Madonna de correccio"
 - * 226 "AURORA", an exceptionally fine copy of GUIDO'S masterpiece
 - 227 "Beatrice Cenci"
 - 228 "Prayer"
 - 229 Oil painting - "Lady with Fruit"
 - 230 Oil painting - "Lady with casket of Jewels"
 - 231 Large oil painting - "Madonna and Child" after Murillo, in Florentine frame
 - 232 Large oil painting - Landscape and figures
 - 233 The companion picture
 - 234 "Madonna and Child"
 - 235 TWENTYSIX OIL PAINTINGS on panels, portraits of Poets, the Old Masters, etc. etc., oval gilt frames
- To be sold separately, or otherwise, to suit the wishes of purchasers.
- 236 "Contemplation"
 - 237 Two oil paintings on panels - Landscape and River, in oval carved frames
 - 238 Two oil paintings - "Italian Noble", and "Devotion"
 - 239 Small oil painting - "Holy Family"
 - 240 Small oil painting - "Holy Family"
 - 241 Small oil painting - "Mother and Child"
 - 242 Small oil painting - "Sybil"

VALUABLE PICTURES from DRAWING ROOM

- 243 MURILLO'S HOLY FAMILY, a fine copy, life-sized figures
- 244 Oil painting - "Bather surprised"
- 245 Water colour drawing, by J.C. Hoyte -
"The Head Waters of the Waimakariri"
- 246 Water colour drawing, by Raworth - "Shell Beach, Manly"
- 247 LARGE and VERY FINE WATER COLOUR DRAWING,
by Raworth - "New Zealand Mountain Scenery"

PICTURES from ENTRANCE HALL

- 248 Fine copy - "The Ascension"
- 249 "The Adoration"
- 250 The Star - "The Birth of Christ"
- 251 Large oil painting - "The Annunciation"
- * 252 "La Maddalena", after Tiziano
- 253 "Holy Family", Andrea del Sarto
- 254 "HOLY FAMILY", 6 figures, a large picture in
Florentine frame

PICTURES from LIBRARY

- * 255 "La Flora", after Tiziano
- * 256 "Le tre Parche", Michel Angelo
- 257 "Holy Family"
- 258 "Holy Family"
- 259 "Holy Family"
- 260 Oil painting

PICTURES in BREAKFAST ROOM

- 261 Oil painting - "The Sacrifice"
- 262 Oil painting - Seascape, with shipping
- 263 Large oil painting - "Magdalen"
- 264 "Adoration of Christ"
- 265 "The Holy Family and St. John"
- 266 "La Maddelina"
- 267 Large oil painting - "Musio"
- 268 Large oil painting - "Man in Armour"
- 269 Oil painting - "La Maddelina", Tiziano
- 270 Oil painting - "Poet"
- 271 Oil painting - "Nobleman"

LANDING

- 296 LARGE OIL PAINTING - "Judith and Holofernes"
-

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 18

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Revenue note historic siteat Bank of New South Wales (bank and branch)for the period ended 8th September, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
95/96	310175/6	Salaries and wages. w.o. 1.9.76		1476. 40
97	310177	Petty Cash Expenses		37. 93
100	310180	J.H. Griffin		12. 00
101	310181	Government Insurance Office of N.S.W.		4807. 83
102	310182	National Theatre Supply Co.		45. 50
103	310183	Scott Bonnar Ltd.		63. 87
104	310184	John Dewar & Sons Ltd.		73. 97
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	6517. 50

Vouchers totalling \$ 6517.50 were recouped on 22.9.76

Accountant,

per:

ADVICE OF RECOUPMENT

28 SEP 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 19

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Enclave in the ...

at Bank of ... (bank and branch)

for the period ended 28 September, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
98	310178	J. Bell		\$ 100. 00
99	310179	J. & M.D. Andrew Pty. Ltd.		280. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 380. 00

Vouchers totalling \$ 380.00 were recouped on 22.9.76

Accountant,

per:

ADVICE OF RECOUPMENT

6 OCT 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 20

RECOUP SUMMARY

Park code 22

EXPENDITURE FROM ADVANCE A/C OF Vaucluse National Park
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 15 SEP 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
105	310185	Salaries and wages. w.e. 8.9.76		1069.	39
106	310186	Public loney's a/c "		255.	15
107	310187	Comm. of Payroll Tax		300.	73
108	310188	Perfection Plate		89.	18
109	310189	Copy Cat		25.	00
110	310190	Aus. Gas Light Co.		33.	82
111	310191	Telecom Aust.		89.	43
112	3101 92	Franco Trading		147.	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 2,009.	70

Vouchers totalling \$ 2009.70 were recouped on 1/10/76

Accountant,
per:

ADVICE OF RECOUPMENT

6 OCT 1976

53

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 21

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A.C OF Structure house historic site
at Bank of E.S.W. Vaucluse (bank and branch)
for the period ended 15th September, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
113	310193	S. Micallef - watchmaker		65. 00
114	310194	J. & K.D. Andrew Pty. Ltd		230. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	295. 00

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 295.00 were recouped on 17/01/76

Accountant,

per:

ADVICE OF RECOUPMENT

- 6 OCT 1976

54

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 22

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher use historic site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 22nd September, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
115	310195	Salaries and wages. w.e. 15.9.76		1309. 06
116	310196	Public Moneys a/c " "		272. 00
		Group Tax		
117	310197	Ralph Clark		99. 80
118	310198	Caltex Oil (Aus) Pty. Ltd.		38. 07
119	310199	R.B. Wyper		54. 16
120	310200	G.E.C.		27. 50
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1,800. 59

Vouchers totalling \$ 1,800. 59 were recouped on 1/10/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITEELECTION OF OFFICERS1976/77

In accordance with the National Parks and Wildlife Act, 1974 and the local BY-LAWS the positions of President, Vice-President and Treasurer become vacant on the 21st October, 1976. During the elections the Secretary/Manager acts as Chairman of the Meeting, until the incoming President is elected. The President then takes over as Chairman for the remainder of the elections.

PROCEDURE

1. The Chairman calls for nominations for the position of President of Trustees.
2. The names of nominees are read out and a vote taken if there is more than one nomination.
3. The Chairman declares the position of President filled.
4. The incoming President takes the Chair.
5. The President calls for nominations for the position of Vice-President of Trustees and then proceeds as in 2 and 3 above.
6. The President calls for nominations for the position of Treasurer to the Trustees and then proceeds as in 2 and 3 above.
7. The President declares all positions filled and proceeds to the business of the monthly meeting of Trustees.

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 21ST OCTOBER, 1976,
AT 5.00 P.M.

A G E N D A

1. Apologies for Absence.
2. Confirmation of Minutes of Meeting held on 16.9.76.
3. Matters arising from Minutes.
4. Correspondence.
5. General Business:
 - (i) Visit of Minister for Lands (the Hon. W.F. Crabtree, M.L.A.) to the House on Thursday, 28.10.76;
 - (ii) proposed future functions of "Friends of Vaocluse House" (Barbecue, Carol Service).
 - (iii) discussion on types of Paintings and/or Reproductions to be exhibited in the House.
6. Reports of Sub-Committees:
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board, are as detailed on Summaries tabled. These have been passed to N.P. & W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

ELECTION OF OFFICERS
1976/77

The elections took place immediately prior to the commencement of the regular monthly meeting and the following officers were unanimously re-elected to fill the positions for a further twelve months.

PRESIDENT	M.D. Finlay Esq., Q.C.
VICE PRESIDENT	The Hon. K.R. Doyle, M.L.A.
TREASURER	M. Herford, Esq.,

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 21st OCTOBER, 1976

PRESENT:

Mr. M.D. Finlay	President (in the Chair)
Mr. K.R. Doyle	Vice-President
Mr. M. Herford	Treasurer
Mr. P. Cook	
Mr. E.C. Colman	
Mr. W.M. Nolan	

Mr. H.A.R. Snelling	Counsellor
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IN ATTENDANCE:

Mr. A.E. Hobson	Secretary/Manager
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APOLOGIES FOR ABSENCE:

Mr. R. Rowe

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

- (a) The Secretary/Manager advised that to the best of his knowledge Mr. Rowe had not yet managed to contact Mr. Broadbent regarding the gardens.
- (b) It was noted that Mr. C. Lucas had not finished preparing the plan for the kitchen, but would present it in person at the next meeting on the 18th November, 1976.
- (c) Mr. Cook had considered the display of the pewter in the kitchen and recommended that it should remain as it is until plans for the restoration of the kitchen are finalised.
- (d) It was noted with pleasure that Mrs. H.A.R. Snelling had accepted the position of Convener of a Ladies Sub-committee to advise and work on certain aspects of the kitchen restoration.
- (e) The meeting also noted with gratification that Mr. H.L. Yelland had agreed to assist in the selection

-2-

of suitable pictures for the House from the Library of N.S.W. and/or the Art Gallery.

- (f) The Treasurer confirmed that after discussions with the Secretary/Manager cables had been sent to Mr. Trinnick and Mrs. Polglase in England acknowledging safe receipt of the range and the pestle and mortar for the kitchen. Arrangements had also been made with the Australian Wine Centre in London, to send Mr. Trinnick and Mrs. Polglase one dozen bottles each of McWilliam's Cabernet-Sauvignon.
- (g) In the absence of Mr. Rowe it was agreed to defer further discussion on combating of rising damp, but the Secretary/Manager would call for tenders for the work, based on an existing specification of requirements, from firms offering alternative systems e.g. electro-osmosis, chemical injection and ceramic cells.

CORRESPONDENCE:

A letter from the Director of N.P. and W.S. advising that Mr. Beeman and his staff in the Interpretations Section would render all possible assistance in finalising the layout of the Museum Section in the stable block was noted with satisfaction.

The official notice from the Director advising that Messrs. Rowe, Colman and Nolan had been gazetted as Trustees was received with pleasure.

A letter from a Mr. P. Carroll of 1, Coolong Road, Vaucluse alleging that certain dangers to the public existed in the beach paddock was referred to the Grounds Committee for a report at the next meeting.

GENERAL BUSINESS:

- (i) The President reported that all arrangements had been made to receive the Minister for Lands. The Vice-President regretted his inability to be present due to urgent commitments elsewhere and had made his personal apologies to the Minister. All other Trustees had signified that they would be present. It was also resolved to invite Mr. H.L. Yelland to be present at the luncheon. It was noted with pleasure that the Director had accepted an invitation to be present.
- (ii) The Vice-President advised that it had been decided to postpone the "Friends" Barbecue until March, 1977, but that all arrangements were in hand to hold a carol service in the grounds on Sunday, 19th December, 1976. The Police Band would again provide the music and local choirs would be in attendance.
- (iii) The Vice-President advised that he had written to the Premier regarding the proposed withdrawal of original paintings from the House by the State Library, but had not yet received a reply. In the circumstances it was agreed that discussion on this subject should be postponed pending receipt of the Premier's reply.

REPORTS OF SUB-COMMITTEES:

- (i) House Committee.
The Treasurer as Convener, advised that arrangements were in hand for the repair of the range for the kitchen fireplace. He also drew attention to a copy of Mary Norvak's book on 18th and 19th century kitchens which he had donated to the Trust Library.

This would be invaluable as a guide to authentic restoration.

Some discussion then took place regarding the restoration of the whole kitchen complex including Gilberthorpe's Room. Mr. Cook suggested that the Committee should meet again after the proposals from Mr. Lucas had been received so that firm recommendations could be put before the Trustees. It was resolved that this should be done.

(ii) Legal, Insurance and P.R. Committee

The Vice-President reported that the Wentworth Courier had given publicity to the arrival of the Macarthur surry in their issue dated 6.10.76

He also advised that at the Annual General Meeting of the "Friends", an almost new and enlarged committee had been elected, office bearers for 1976/1977 being himself as President, Mr. R. Rowe, Vice-President, Mr. W. Haffenden, Honorary Secretary and Mr. A.E. Cramer-Roberts, Treasurer.

(iii) Grounds Committee

The Convener advised that there was nothing further to add to what had already been discussed previously in the meeting.

Insofar as restoration of the grounds was concerned Mr. Colman agreed to examine all old photographs of the gardens and submit a report.

Mr. Nolan agreed to join the Grounds Committee and render what service he could in this direction.

(iv) Mr. Snelling advised that he had nothing further to report.

SECRETARY/MANAGER'S REPORT:

The examination of the "cottonwoods" in the south paddock by the Service was noted and until an official comment was received, it was agreed that nothing further should be done apart from the resolution already made to proceed with the felling of the tree adjacent to the bridge at the commencement of Laura Walk when funds permitted.

The report was then formally accepted.

FINANCIAL REPORT:

The financial report for September was adopted.

Recoup summaries 18-22 having been passed for payment by the N.P. and W.S. were formally confirmed by the Board.

OTHER BUSINESS:

The President considered that an additional Trustee could be advantageous and asked members present to give this matter some thought with a view to recommending a suitable candidate.

It was noted that the proposed date for the Historic Sites Seminar at Hartley was now the 5th December, 1976.

-4-

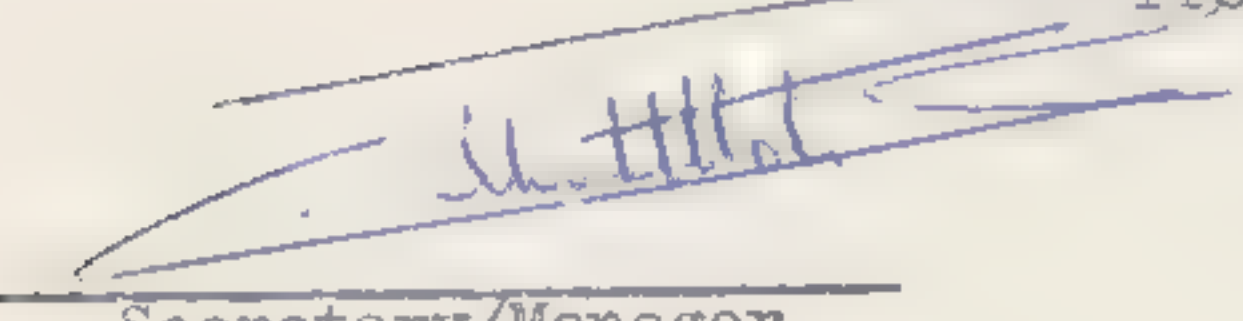
Mr. Snelling suggested that a copy of Loudon's "Furnishings for Villas and Cottages" published in the early 19th century could be helpful when the kitchen was being restored. It was believed that Mr. Kevin Fahy had a copy and the Secretary/Manager undertook to contact him with a view to obtaining one for the Trust Library.

As there was no further business to discuss the President declared the meeting closed at 7.35p.m.

Signed as a true record



President



Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

REPORT FOR OCTOBER, 1976

FROM: The Secretary/Manager

TO: The Trustees

STAFF

Mr. K. Caves resumed his duties on 25th October, 1976

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

All floorboards have been secured after installation of the new electrical wiring. The work took a little longer than anticipated, as I decided that whilst the boards were loose we should replace the weak joists in the boys' bedroom.

The problem of the leaking roof over this bedroom, which only occurred when high winds accompanied rain, has been solved by Mr. Max Henry. This therefore, makes it possible to renovate the ceiling of the bedroom at our convenience.

The inside of the parapet has been pointed and loose coping stones in the West Tower made secure. This work was urgently recommended to be done by Mr. Lucas when I took him up on the roof in August. External pointing cannot be done without the erection of expensive scaffolding, but the parapet is now safe for some time to come. The problem of rain leaking into the small eastern towers has been mitigated, but complete cure cannot be effected without scaffolding.

The water storage tank, its housing and ancillary piping has been removed from the kitchen.

The grate for the kitchen fireplace has been repaired by the iron-working section of Eastern Suburbs Lime and Cement Store Pty. Ltd. They have done an excellent job and after cleaning and blacking it will be ready for installation.

Special wall display boards, matching those in the Brown Hayes' Room have been installed in the Wentworth Room of the Museum Section in the stable block.

The red Cobb and Coy. Mail Coach was, at last, taken to Hill End on the 5th October.

The Interpretations Division of the Service has indicated that they will make a start on the final layout and display of the Brown-Hayes' Room in December.

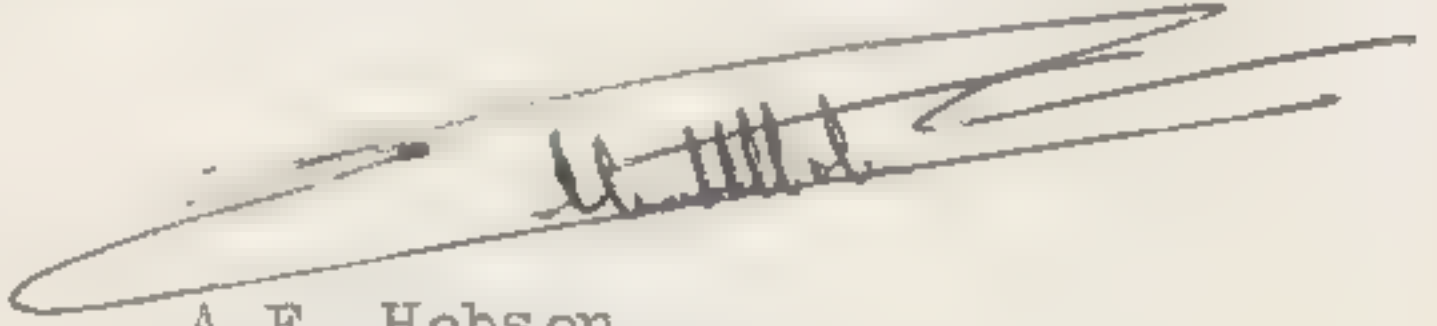
VAUCLUSE PARK

Long periods of rain during the month slowed down the work in the grounds and mowing was impossible at due dates due to waterlogging of lawns and paddocks. However, a few days of fine weather has enabled the staff to "catch-up" and our grasslands are once again looking well manicured.

A coach recently drove through the Olola Avenue gates and fractured our main waterpipe. This caused considerable inconvenience to the House and Tea Room. Repairs have been carried out. A number of coaches have also entered the car park adjacent to the Tea Rooms recently. Upon remonstrating with the drivers they naturally said that there was no notice saying that coaches could not enter. I would therefore, seek approval to put the necessary notices on the gateposts at the Wentworth Road entrance below the speed limit sign and to re-instate the notice which used to be at the foot

-2-

of the northern pillar at the Olola Avenue entrance. The offending coaches are ones which come from country areas and not those belong to our big clients, AAT and Ansett-Pioneer, who know our regulations.

A handwritten signature in dark ink, appearing to read 'A.E. Hobson', is written over a horizontal line.

A.E. Hobson
SECRETARY/MANAGER

FINANCIAL REPORTOCTOBER, 1976

<u>Admissions to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Value</u>		
80¢	4492	\$3,593.60
40¢	1079	431.60
30¢	578	173.40
<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	1521	1,216.80
40¢	317	126.80
30¢	307	92.10
	<u>8294</u>	<u>\$5,634.30</u>
<u>COMPARATIVE CUMULATIVE TOTALS</u>		
<u>Financial Year</u>	<u>1975/76</u>	<u>1976/77</u>
18 weeks	30,245	26,831
<u>COMPARATIVE MONTHLY TOTALS</u>		
October	9,372	8,294

REVENUE

Whilst there was a significant improvement in admissions compared with last month the comparison with last years figures for the same period are unfavourable. The visitor loss is mainly in the area of tourists from overseas. Total revenue however, is still at a satisfactory level of \$7,404.80 for the month, of which general revenue due to the N.P. and W.S. was \$3,807.40, whilst \$3,597.40 was credited to the Special Purposes Account.

BUDGET

Allocations to the general account are not yet to hand, but should be available in time for the November meeting. The account has therefore been operated within the allocations for 1975/76

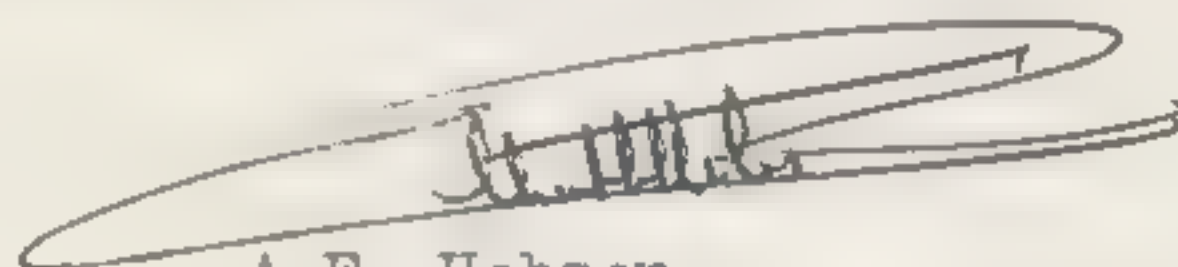
SPECIAL PURPOSES ACCOUNT

<u>Item</u>		
BY:- Balance brought forward at 1.10.76		\$9,643.71
TO:- D.&M. Cumberland. Transport buggy		
from Gulgong	\$ 140.00	
J.&M.D. Andrew. restorations	230.00	
M.Thompson. Photography	114.00	
D.H. Cameron. Completion electric		
re-wiring	1,780.00	
J.&M.D. Andrew. Restorations	228.00	
I.Wilson - Carpentry	300.00	
J.&M.D. Andrew. Restorations	280.00	
Oxford Florist	21.00	
D.Ware. Driver and horse for surry	120.00	
Mediterranean Wines.Pty.Ltd.wines	52.80	
Academy Arts. Picture framing	15.20	
I.Wilson. Carpentry	280.00	
J.&M.D. Andrew. Restorations	280.00	
BY:- Revenue		3,597.40
Balance c.d.fwd. at 31.10.76	<u>9,400.11</u>	
	<u>\$13,241.11</u>	<u>\$13,241.11</u>

MAJOR COMMITMENTS

Kitchen complex restorations, say	\$2,500. 00
New guide book, 50% cost	2,478. 25
Repairs to rafters, drawingroom, say	500. 00
Replacement joists - various areas, say	800. 00
Architect's fee. Plan of kitchen and report	400. 00
Architect's 6 monthly retainer fee (due Nov.)	500. 00
Exhibition area in stables to complete	500. 00
Touch up painting - various locations	350. 00
Contingencies	500. 00
	\$8,528. 25

There is, therefore, at the present time a surplus of \$871.86 in the Special Purposes Account.



A.E. Hobson
SECRETARY/MANAGER

9.11.1976

7/78 - 6/79.

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RESTORATION OF KITCHEN
VAUCLUSE HOUSE, SYDNEY

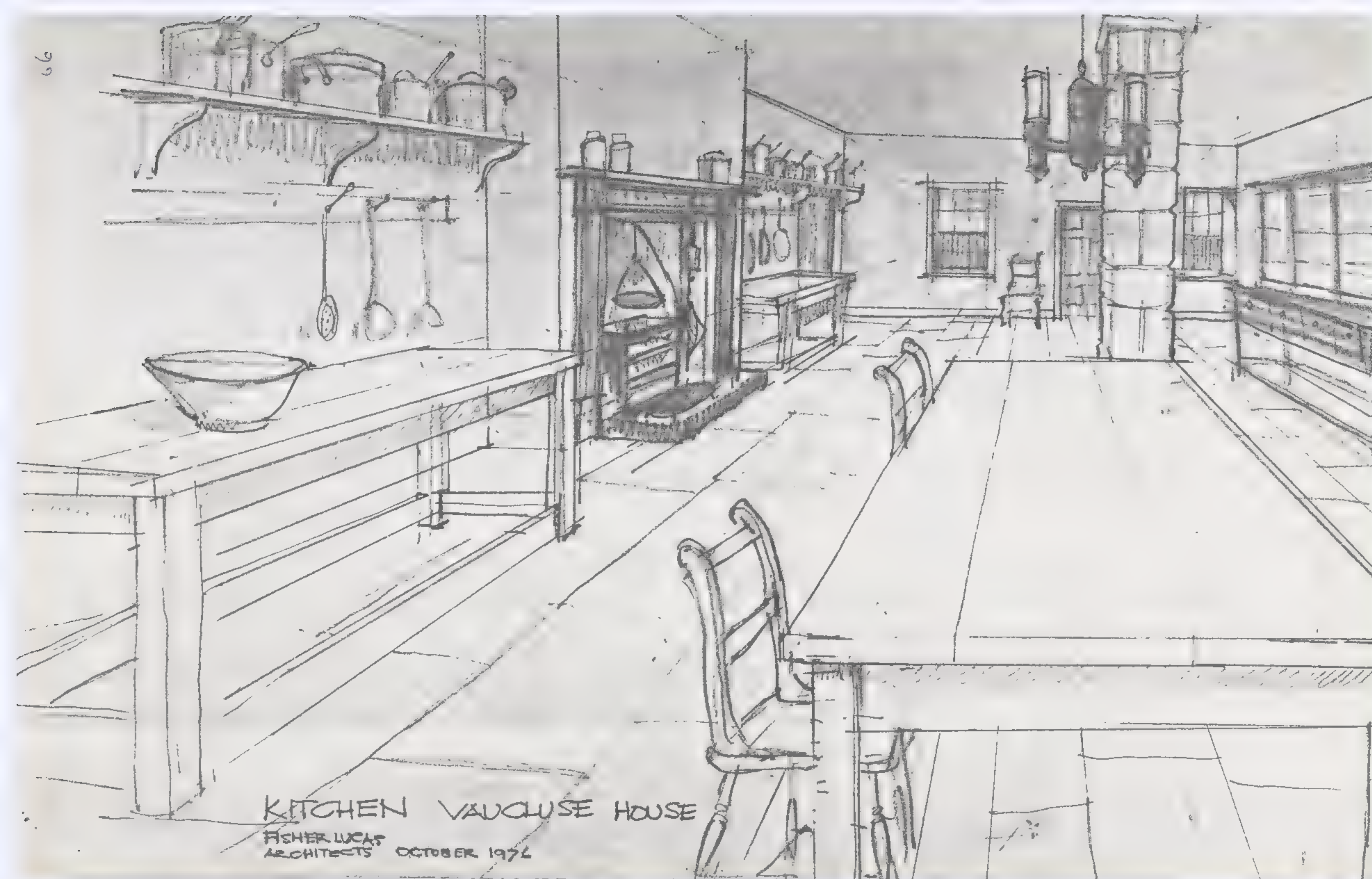
REPORT

by

FISHER LUCAS ARCHITECTS,
8 GLEN STREET,
MILSONS POINT,
N.S.W. 2061.

922-4300

OCTOBER, 1976.



KITCHEN VAUCLUSE HOUSE

FISHER LUCAS
ARCHITECTS OCTOBER 1976

KITCHEN

This room is in that section of the house believed to have been built about 1830.

In detail it is much altered and following are recommendations to restore the fabric to an appropriate form and give people an idea of how the kitchen operated in the first half of the last century.

1. CHIMNEY BREAST

This is to be fitted with a timber surround with shelf as exists in numerous contemporary Australian kitchens.

2. SHELVING

In order to display the batterie de cuisine, shelves are to be fitted against the east wall on either side of the chimney breast above door head. The edge of the shelves and the wooden brackets would be detailed to conform with the period and give the impression they had always been there.

3. HOOK RAIL

Below the shelves is to be fitted an edge beaded rail for hanging large spoons, strainers and other kitchen utensils which could be hung.

4. FIREPLACE

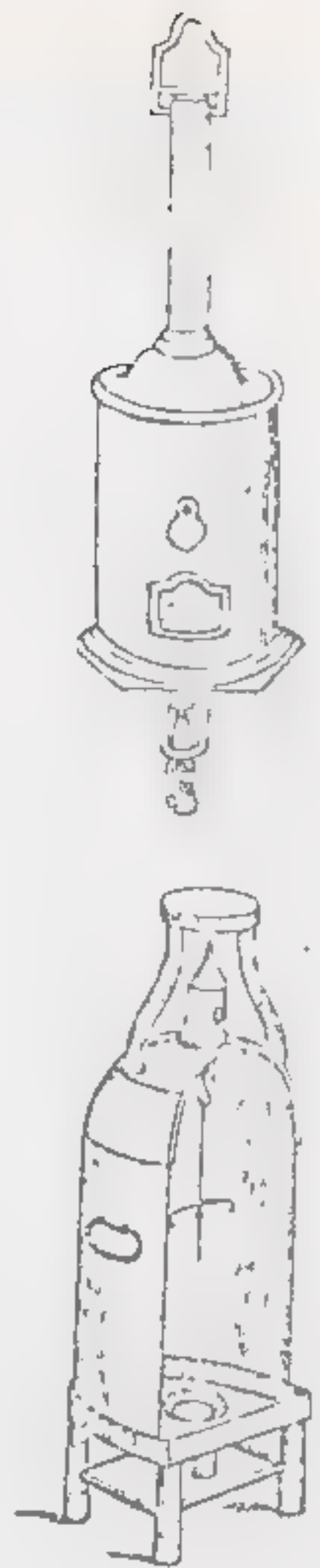
This is to be fitted with the English iron range. One or two iron cranes should be fitted to the existing eyes from which fountains, hot plates etc., should be hung.



4. FIREPLACE (Cont'd)

Trivets should be fitted to the range for smaller tea kettles and the like.

In front of the range should be placed a fender with irons and a bottle jack should be rigged up with dripping pan and basting ladle. If a roasting screen could be found the jack could be fitted to that and put in front of the fire. Alternatively if a smoke jack were to be found this could be used.



5. DOORS

A new door would be fitted to the scullery to match the others.

All doors would be fitted with appropriate rim locks and furniture.

6. DOOR AND WINDOW ARCHITRAVES

The present modern architraves would be replaced with butt and mitred architraves detailed to match the original doors.

7. WINDOW SASHES

The present modern sashes would be replaced with sashes detailed to match an original upstairs window.

The glazing bars would be much slimmer than the existing.

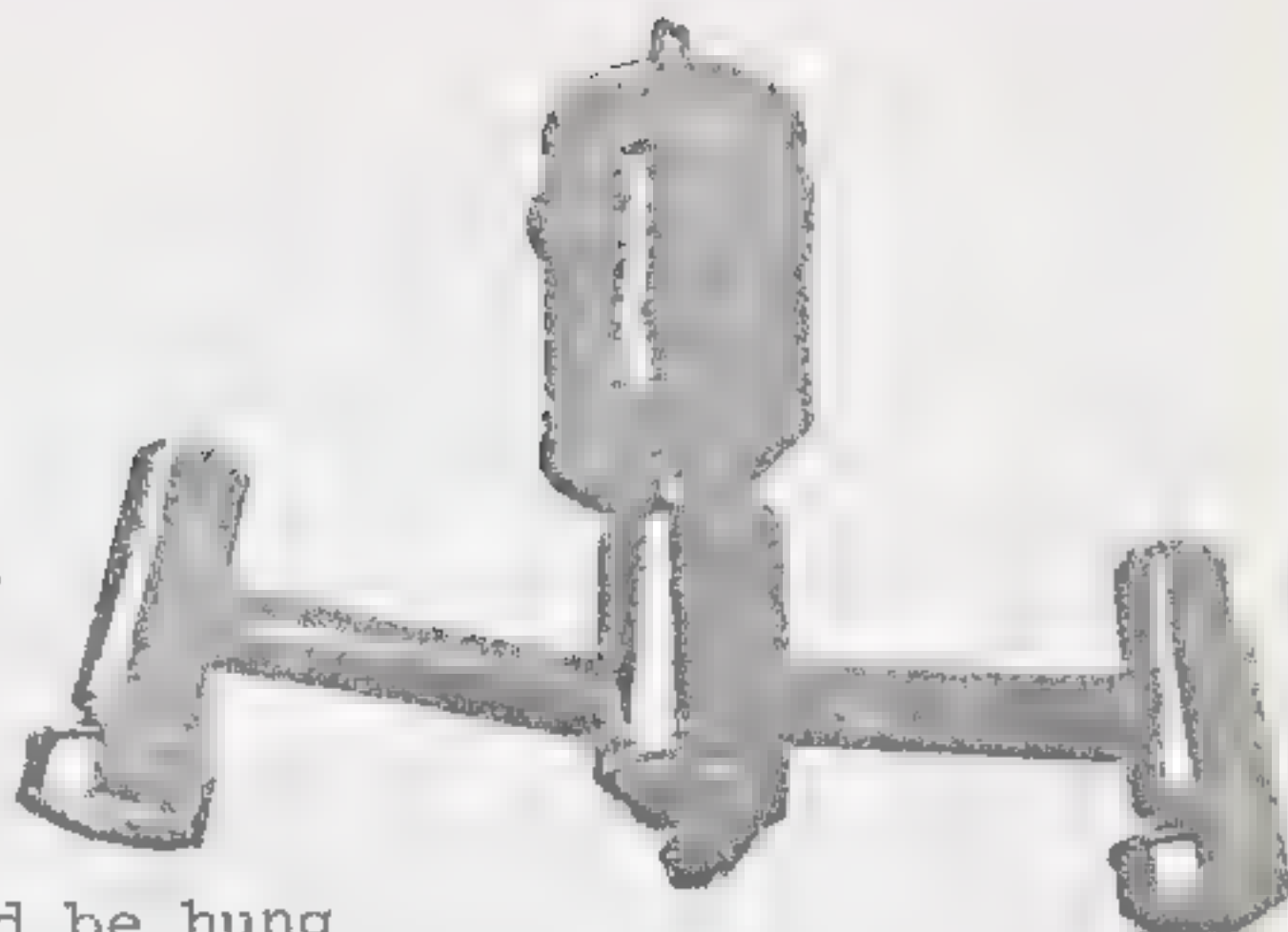
The sashes would be fitted with appropriate catches and lifts.

- 3 -

8. LIGHT

In the 1830s the most up to date form of lighting was that based on the Argand principle.

A suitable fitting should be hung above the kitchen table.

9. FURNITUREa) Dressers

The original dressers and safes should be retained. The pine dresser purchased to display the batterie should be put somewhere else once the shelves are put up.

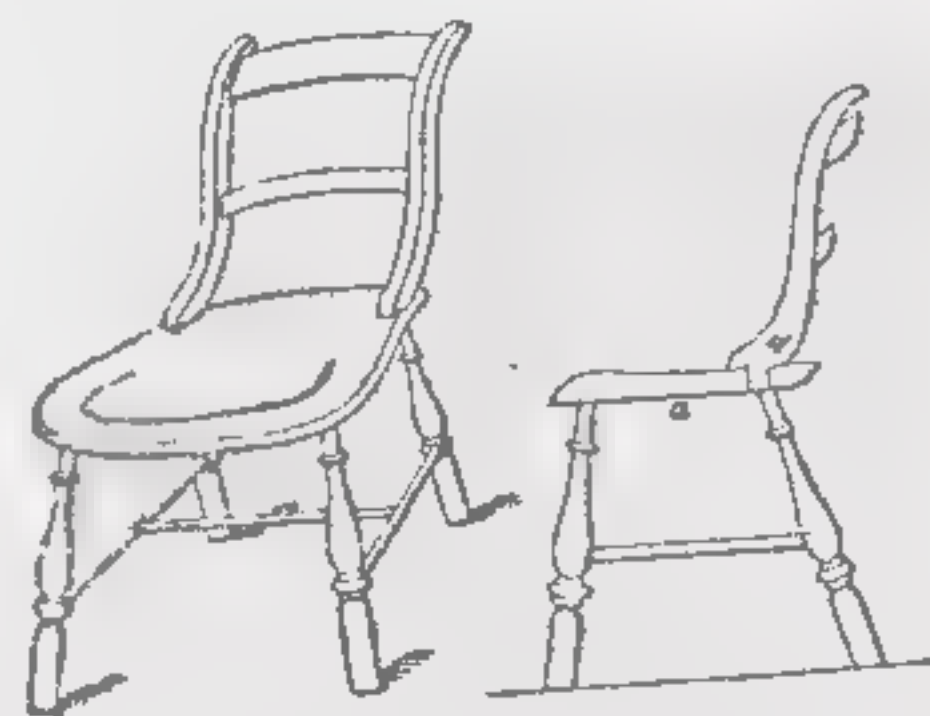
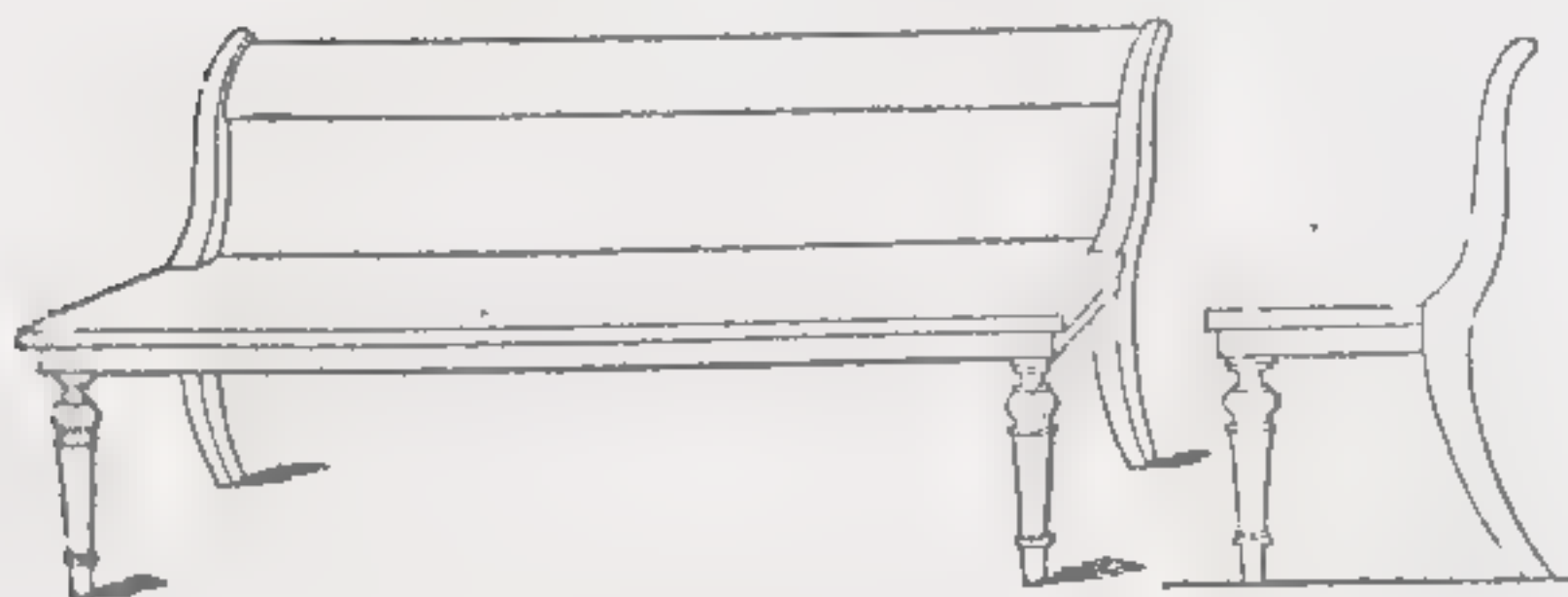
b) Tables

A large centre table is essential.

The existing smaller tables should be placed on either side of the chimney breast.

c) Chairs

At least 4 deal chairs and a bench are needed.

d) Colours

The joinery should be painted a dark colour (the original colour may be discovered on the old doors) and the walls could be painted with a dado. The ceiling would be white.

- 4 -

e) Curtains

The bottom sashes should be hung with gathered white muslin.

SCULLERY

Like the kitchen this room should illustrate its purpose.

Following are recommendations to achieve this.

1. SHELVING

Existing shelving should be retained and used to display plate basket, water pails, water cans, etc.

2. DOOR

This should be replaced to match those existing in this part of the house.

3. ARCHITRAVES

Like the kitchen these should be restored to the 1830 form.

4. WINDOW SASHES

These should be restored to their original form and fitted with appropriate catch.

5. FIREPLACE

This should be retained as is and fountains should be placed on the range for hot water.

6. LIGHT

A small argand lamp would be quite appropriate to hang from the ceiling.

Garden

VH.

Report

1976

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7. FURNITURE

a) Plate Racks

The most necessary items are plate racks to hang on the walls.

b) Table

A table is necessary on which to place 2 washing tubs. Several water pails should be placed underneath.

c) Towel Rack

A towel rack should be placed in the scullery for drying tea towels.

d) Colours and Curtains

The same comment as applies to the kitchen.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 23

RECOUP SUMMARY

Park code 26

29 OCT 1976

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Vaucluse (bank and branch)

for the period ended 29th September, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
121/2	330001/2	Salaries and wages. w.e. 22.9.76		1,745. 69
		Group Tax. w.e. 22.9.76		399. 50
126	330006	Petty Cash expenses		40. 92
127	330007	Franco Trading Coy. Pty. Ltd.		129. 00
128	330008	Bondi Lawn Mower Service		5. 22
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,320. 33

Vouchers totalling \$ 2320.33 were recouped on 14/10/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 24

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaughan House Historic SiteBank of Montreal, Vaughan (bank and branch)the period ended 29th September, 1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
123	330003	J. & M.D. Andrew Pty. Ltd.		280.	00
124	330004	J.B. Hawkins. Antiques.		265.	00
125	330005	Amos Pty. Ltd.		25.	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$	570. 00

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28Vouchers totalling \$ 570.00 were recouped on 14/10/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 26

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF V. GARDEN & HISTORIC SITE

at Bank of N.S.W., Vancluse (bank and branch)

for the period ended 6th October, 1976.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
138	330018	D.R. & M.R. Cumberland, 63 Belmore Street, Gulgong. 2852 1 Buggy x Gulgong to Vancluse House		\$ c 140 00
SPECIAL PURPOSES ACCOUNT				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 140 00

Vouchers totalling \$ 140.00 were recouped on 14/10/76

Accountant,

per:

ADVICE OF RECOUPMENT

23 NOV 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 77 27

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vanuatu Historic Site

at Bank of Vanuatu (bank and branch)

for the period ended 13th October, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
139/40	330019/20	Salaries and wages. w.o. 6.10.76 Public Moneys a/c		1,382. 46
141	330021	Frans Trading Coy. Pty. Ltd.		134. 00
142	330022	D.H. Cameron & Coy		86. 66
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,603. 12

Vouchers totalling \$ 1603.12 were recouped on 28/10/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 28

RECOUP SUMMARY

Park code 56

EXPENDITURE FROM ADVANCE A/C OF Voucher 330023 to 330026

at 1/1/50 (bank and branch)

for the period ended 31/12/50, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
143	330023	J. & M.D. Andrew Pty. Ltd.		\$ 230. 00
144	330024	Michael Thompson		114. 00
145	330025	D.H. Cameron & Company		1,780. 00
146	330026	J. & M.D. Andrew Pty. Ltd.		228. 00
TOTAL TAXATION				2,352. 00
TOTAL TO BE RECOUPED				\$ 2,352. 00

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 2352.00 were recouped on 28/10/50

Accountant,

per:

ADVICE OF RECOUPMENT

23 May 1976

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 29

RECOUP SUMMARY

Park code

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of New South Wales - Vaucluse (bank and branch)for the period ended 30th October, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
147	330027	Salaries and wages (nett) week- ending: 13.10.76		1,318. 43
148	330028	Public Monies a/c. Tax deducted. 13.10.76		285. 30
149	330029	Pay-roll Taxation		305. 07
150	330030	Copy Cat Printing		25. 00
151	330031	Dunn Electronics		39. 50
152	330032	Eastern Suburbs Lime & Cement Store P/L		49. 49
153	330033	Lane Ltd.		193. 44
154	330034	Newspaper Credit Company		37. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,253. 23

Vouchers totalling \$ 2253.23 were recouped on 24/11/76

Accountant,

per:

ADVICE OF RECOUPMENT

NOV 1976

Summary No. 31

Park code 26 *****

at Bank of N.E.T. Vaucluse (bank and branch)

for the period ended 27th October, 1976, 19

Vouchers totalling \$ 1504.00 were recouped on 10/11/76

per:

WT 505B-3 U. S. N. BLIGHT, GOVERNMENT PRINTER

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 32

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse District

at Bank of Australia, Vaucluse (bank and branch)

for the period ended 27th October, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
161	330041	The Oxford Florist		21. 00
162	330042	D. Ware		120. 00
163	330043	Mediterranean Wines		52. 80
164	330044	Academy Arts Pty. Ltd.		15. 20
165	330045	J. & M.D. Andrew Pty. Ltd.		280. 00
166	330046	Ivor Wilson		280. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 769. 00

Vouchers totalling \$ 769.00 were recouped on 10/11/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 18TH NOVEMBER, 1976,
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of meeting held 21.10.76
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (i) Consideration of Architect's suggestions for restoration of kitchen (copy of report attached).
 - (ii) Report on control of rising damp by Mr. R. Rowe.
 - (iii) Allocations to General Account for Financial Year 1976/77
6. Reports of Sub-Committees:
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board, are as detailed on Summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

Seminar off till 5th December, 1976

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE ON THURSDAY,
18TH NOVEMBER, 1976

PRESENT:

Mr. M.D. Finlay	President
Mr. K.R. Doyle	Vice President
Mr. M. Herford	Treasurer
Mr. P. Cook	
Mr. R. Rowe	
Mr. E.C. Colman	
Mr. W.M. Nolan	
Mr. H.A.R. Snelling	Counsellor

IN ATTENDANCE:

Mr. A.E. Hobson	Secretary/Manager
Mr. C. Lucas	Consultant Architect

Prior to the commencement of the meeting proper the Trustees assembled in the Great Kitchen in order that Mr. Lucas might amplify the proposals made, regarding restoration, in his report of October, 1976, a copy of which had been forwarded to Trustees with the minutes. After some discussion Mr. Lucas departed and the Trustees returned to the boardroom.

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

- (a) The Treasurer advised that he and the Secretary/Manager had investigated the complaint made by Mr. P. Carroll of 1, Coolong Road, Vacluse regarding the unfenced bridge in the Beach Paddock. As no accidents had occurred in this area during the 65 years that this area had been under Trust control it was recommended that no action be taken. The meeting unanimously accepted the recommendation and resolved that no action be taken.
- (b) Mr. Rowe advised that he had not been able to contact Mr. Broadbent as he was at the present time overseas. He would be in touch with him when he returned.

CORRESPONDENCE:

1. A letter from Mrs. Furber on behalf of the National Trust, thanking Trustees for the loan of three items for the "Antiques Australia" Exhibition was noted.
2. A letter from Mr. Lucas, Consultant Architect in respect of his bi-annual consultancy fee was noted and after some discussion it was agreed that he should be appointed on the same terms for a further six months with the Secretary/Manager continuing to keep a note of the number and duration of his visits with a view to ensuring that the Trust is getting full value for the fee of \$500 per six monthly period.

GENERAL BUSINESS:

- (i) After some further discussion on the Architect's Report regarding restoration of the Great Kitchen it was finally agreed that he should be commissioned to prepare working drawings generally in accordance with the report.

After receipt of the drawings work would proceed in accordance with the availability of finance.

With respect to the actual furnishings of the kitchen and the provision of all the multiplicity of utensils and tools required in excess of what is available at present, it was left to the House Committee and Ladies' Sub-committee to decide what was needed and to put forward their recommendations to the Trustees.

- (ii) Mr. Rowe reported that he had carefully considered the alternative systems for the control of rising damp and had taken the opportunity of having further discussions with Mr. Bruce Eels of the Architects Department of the Service who had put him in touch with a Mr. Everton of the State Materials Testing Department. He had also spent two hours accompanied by the Secretary/Manager going over the House thoroughly with Mr. Greenup, Technical Manager of Drystat Pty. Limited and subject to approval of the meeting had agreed to Mr. Greenup making a two day survey with instruments of all areas affected by rising damp for the sum of \$100. The Trustees unanimously approved this expenditure.

It appeared that within Government circles we were the only body with practical knowledge of the electro-osmosis system of damp control and that other methods, apart from the actual insertion of a damp course, were of doubtful efficiency. The silicone injection treatment used on buildings at Norfolk Island had proved to be unsatisfactory. Therefore, the Trust had only two methods to consider which could possibly resolve our problem:-

(a) The almost prohibitively expensive insertion of a damp course or,

(b) The electro-osmosis system of neutralising the salt accumulations in the walls which drew up water by capillary attraction and absorption.

It appeared that the onus of responsibility for making the right decision rested firmly with Trustees.

After some further discussion it was agreed that no further action was possible until the report of Mr. Greenup's survey came to hand.

- (iii) The Secretary/Manager gave a brief survey of the allocations made by the Service to the General Account for the financial year ending 30th June, 1977. The members of the board agreed that in present circumstances the allowances were fair and reasonable.

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REPORTS OF SUB-COMMITTEES:

- (i) House
The Treasurer as Convenor advised that he had nothing to add to the discussions which had already taken place under item (i) of General Business apart from announcing that the Ladies' Sub-Committee concerned with restoration of the Kitchen would comprise Mrs. H.A.R. Snelling (Convenor), Mrs. P. Cook and Mrs. J. Furber. He hoped to arrange a meeting with them in the near future.
- (ii) Legal, Insurance and P.R.
The Vice-President advised that the new committee of the "Friends" had all arrangements in hand for the Carol Service to be held in the grounds on Sunday evening, 19th December, 1976.
- (iii) Grounds
Mr. Colman advised that he had not completed his historical survey of the grounds, but would have a report ready for the December meeting of Trustees.
- (iv) Museum
Mr. Snelling advised that preparation work was well advanced and that some time in December the Interpretations Division of the Service would be starting work on the final layout of the "Sir Henry Brown Hayes" Room.

SECRETARY/MANAGER'S REPORT:

The report having been circulated with the minutes was formally accepted and re-instatement of the signs prohibiting the entrance of coaches at the Olola Avenue and Wentworth Road entrances was approved.

FINANCIAL REPORT:

The Financial Report for October was adopted. Recoup summaries 23 to 32 having been passed for payment by the N.P. and W.S. were formally confirmed by the meeting.

OTHER BUSINESS:

Arising out of the meeting with the Minister for Lands it was agreed that the application for a grant from Federal Funds, dated 24.7.1975, towards the restoration of the House should be re-newed. The President and Secretary/Manager would deal with this.

It was also agreed that the application to the Director of 30.12.1975 for the employment of an Education Officer on the Site should be re-newed. Mr. Colman and the Secretary/Manager would attend to this.

The Secretary/Manager reported that as a result of the representations made to the Premier by the Vice-President a deputation of three, headed by

-4-

Mr. Boustead, Principal Conservator of the Art Gallery of New South Wales had visited the House on the 16th November and after testing all walls with a moisture meter had advised that they would recommend that Vacluse House was more than satisfactory for the loan of paintings owned by the gallery. One of Mr. Boustead's assistants would make a provisional selection of paintings which were considered appropriate for the House from which the Trust could make its own selection.

The meeting expressed great satisfaction with the result of the representations originally made by the Vice-President.

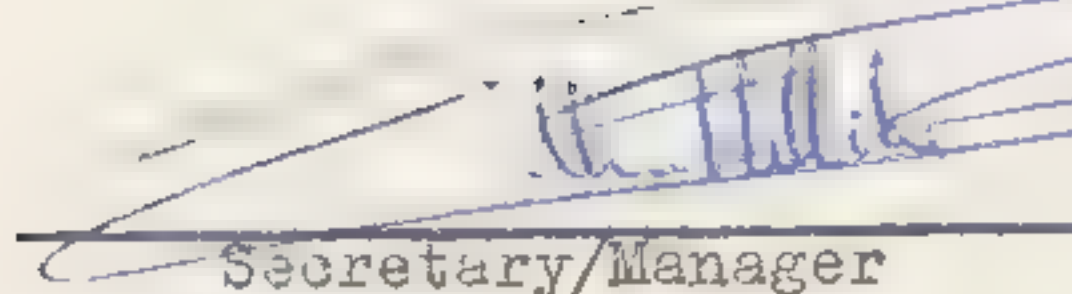
The President suggested that any recommendations for the appointment of a further Trustee should be deferred until the December meeting and that this matter should be entered as an Agenda item under General Business. The meeting fully approved this suggestion.

Mr. Herford said that he had recently had a look at Wentworth's Mausoleum in Chapel Road and was shocked by the state of neglect into which it had fallen. He felt strongly that the Trust should try to obtain control of this important historical monument. It was agreed that this matter should be entered on the Agenda for the December meeting and the Secretary/Manager undertook to produce previous correspondence with the Church Commissioners on this subject.

There being no further business to discuss, the President declared the meeting closed at 7.40 p.m.

Signed as a true record


President


Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

Report for November, 1976.

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mr. W. Byrt, weekend House attendant went into hospital for a hernia operation on 21st November and is still absent. His duties are being shared by Mrs. Hobson and Mr. Kennedy.

Mrs. O. Sames proceeded on leave on the 27th November and will resume her duties on the 11th December, 1976.

Mr. A. Simpson, Park worker is taking five days extra leave over the forthcoming holiday period in order that he may spend Christmas and New Year with his family in northern New South Wales.

Mrs. J. O'Connor will commence leave on the 29th December, 1976 and will resume her duties on the 14th January, 1977. During her absence Mrs. Hobson will man the admissions desk Monday to Friday of each week.

Mrs. D. Kearney will be taking six days leave commencing on the 24th January, 1977.

VAUCLUSE HOUSE AND ANCILLIARY BUILDINGS.

The restoration work programme has continued during the month and the following have been completed or are nearing completion:

- (a) All switches and plugs of the former electrical system have been removed throughout the main part of the House and the woodwork made good.
- (b) Defunct Yale type locks on a number of doors have been removed and the woodwork made good.
- (c) Damaged plasterwork to the right of the kitchen chimney-breast which was revealed when the water storage tank was removed, has been made good.
- (d) Sunken and broken paving stones adjacent to the kitchen chimney breast have been repaired and levelled. One slab remains to be lifted; this has been left until a suitable replacement can be found.
- (e) Major restoration work of the doorway and surrounding plasterwork, leading from the main hall to the covered way on the western side of the courtyard is approaching completion. Removal of "drumming" plaster above this doorway revealed a well made relieving arch which has been photographed before re-rendering the stonework.
- (f) A start has been made on the repair of the settlement crack in the wall in the south-west corner of the courtyard which admitted water when rain was accompanied, as it often is, by strong south-west winds. On removal of previously applied hard render, the crack in the stonework was worse than anticipated and showed other rather puzzling features; I have therefore requested Mr. Lucas to examine it before repairs are effected. When the external renovations have been carried out we will proceed to make good the damaged plasterwork on the internal side of the crack in the main

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hall to the east of the small doorway leading to the western covered way in the courtyard.

VAUCLUSE PARK

Some curtailment of grass-cutting has been necessary during the month as our petrol supplier would not fill our drums. However, by filling up the tank of the tractor and siphoning off into the mowers we have managed to keep the lawns reasonably short.

Fine weather towards the end of the month has "brought-on" the newly planted seedlings and by mid-December we should have a very good show of flowers.

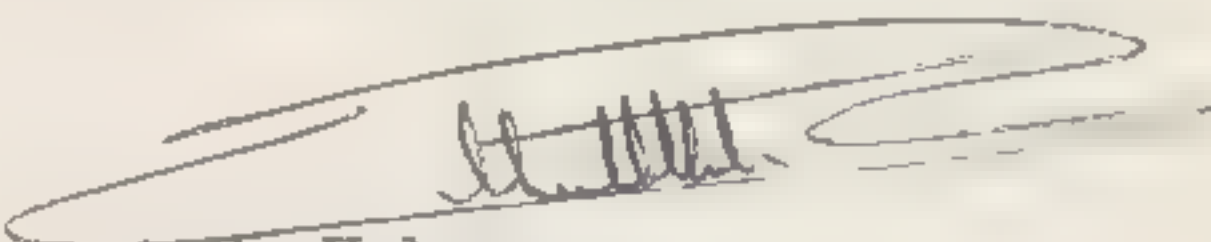
Some further repair work has been carried out on park fences, but still more remains to be done. The gateposts at the entrance to the beach paddock are rotten - new ones have been obtained and will be fitted in the near future. All expenditure on the fences can be covered under Item 28 of the allocations to the General Account.

GENERAL

On the 30th November, personnel from the Library of N.S.W. removed the pictures from various locations which require attention. Some of them will be returned and alternatives to others have been offered by Miss Maurot. Mr. Yelland and the writer will therefore be visiting the Library in the near future to see what is offered and if possible make a suitable selection.

On the 26th November, Mr. Colman and the writer spent over two hours looking at all the old photographs, plans and sketches of the grounds. Mr. Colman will have a written report ready for the next meeting.

On the 28th November, the Ladies' Sub-Committee met with the Treasurer to discuss the restoration of the kitchen area. The Treasurer will no doubt be reporting on this at the December meeting



A.E. Hobson
SECRETARY/MANAGER
9th December, 1976

NOVEMBER, 1976FINANCIAL REPORT

<u>Admissions to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	2697	\$2,157. 60
40¢	839	335. 60
30¢	544	163. 20
<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	1678	1,342. 40
40¢	400	160. 00
30¢	549	164. 70
	6707	\$4,323. 50

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1975/76</u>	<u>1976/77</u>
22 weeks	37,043	33,538

COMPARATIVE MONTHLY TOTALS

November	6,798	6,707
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REVENUE

The admission figures for this month were roughly comparable with the same period last year, but in overall admissions for the first five months we are lagging behind the 1975/76 figures by 3,505. It seems however, that the devaluation of the currency will, according to the coach companies, result in a big influx of overseas tourists between now and April, 1977; in fact, one of the major companies has already got so many forward bookings that they will have to increase the size of their fleet to cope with this big rise in the volume of business. In view of this we could possibly make up the leeway by the end of the financial year.

Total revenue for the month was satisfactory at \$5,486.20, of which general revenue due to the National Parks and Wildlife Service was \$2,822.45 whilst \$2,663.75 was credited to the Special Purposes Account.

BUDGET

For the first five months of the current financial year we have operated within the allocations provided by the Service for the General Account.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance brought fwd. at 1.11.76		\$9,400. 11
TO: Library of N.S.W. document copying	\$ 1. 10	
Fisher, Lucas. Arch. Service re new Electrical Installations	623. 00	
J.&M.D. Andrew. Plastering	290. 00	
I.Wilson. Carpentry	280. 00	
J.Jarman. Wine for Trinnick and Polglaze. UK	117. 86	
Oxford Florist. Flowers.		
Late J.R. Barrett	30. 00	
M. Thompson. Photography	25. 50	
J.&M.D. Andrew. Plastering	280. 00	
I.Wilson. Carpentry	180. 00	
Tanner Middleton. Timber	93. 19	
Ditto	18. 28	
J&MD.D. Andrew. Plastering	230. 00	
I.Wilson. Carpentry	300. 00	
J&M.D. Andrew. Plastering	290. 00	
I.Wilson. Carpentry	300. 00	
BY: Revenue		2,663. 75
Balance cd.fwd. at 30.11.76:\$9004. 93		
	<u>\$12063. 86</u>	<u>\$12063. 86</u>

MAJOR COMMITMENTS

Kitchen Complex restorations, say	\$2500. 00
New Guide Book, 50% cost	2478. 25
Repairs to rafters. Drawing room	500. 00
Architect's fee. Plan of kitchen and report	400. 00
Architect's fee. Detailed drawings for kitchen. Restoration. Say,	1600. 00
Architect's fee. 6 monthly retainer. (Now paid - Dec.)	500. 00
Exhibition Area. Stables. To complete	400. 00
Touch up painting. Various locations	350. 00
Contingencies	500. 00
	<u>\$9228. 25</u>

Therefore, the approximate sum of money required to meet known commitments beyond that currently available in the Special Purposes Account is \$223.32 which is equivalent to about three days revenue into this account.


A.E. Hobson
SECRETARY/MANAGER
7.12.1976

EXAMINATION OF PHOTOGRAPHS - 19TH - 20TH CENTURY

VAUCLUSE HOUSE - HISTORICAL REPRODUCTION

G A R D E N L A Y O U T

With the well informed assistance of Mr. Hobson, I recently examined the photographs of Vacluse House and grounds dated from 1860 to 1939.

As a result, I consider that the formal garden, fronting the House and within the immediate environs has changed very little since 1860. The fountain and pond, as the focus of the consciously tended area and associated paths and layout, appear to have remained unaltered for the past century.

This view is supported by an illustration from the "Illustrated Sydney News", 1873. ("Cherish the Earth" - Beatrice Bligh).

Quite clearly, the formal garden in front of the House was well established in the sixties but was by no means as extensive as it is now. The driveway leading from the stables and patio area was separated from the garden by grassland or pasture. Gum trees predominated to the rear or southern side of the House. Nevertheless, it is certain that, even at the time of Captain Piper's sale to Wentworth, "a dairy, two large gardens (situate near the house) well stocked with fruit trees, and containing a choice collection of plants" ("Austral-ian" - June 22, 1827) existed between the house and the present Olola Avenue.

There is evidence too that, at this time or, more likely later, vineyards existed to the west of the creek, bordering Wentworth Road and extending as far as Coolong Road.

In effect, the grazing areas, the orchard and vineyard areas have, in comparatively recent times been developed as parklands. It would be neither practicable nor reasonable to have these extraneous parklands revert to their former state, that is, orchards, vineyards and grazing areas. If there is to be an historical reproduction in horticultural terms, it must be in relation to the formal garden fronting the House. Since the layout and conformation of this have remained fairly constant, the emphasis in the matter of historical reproduction must surely rest on kinds of trees and plants that are known to have been favoured in the mid-nineteenth century.

In so far as trees are concerned, exotics were most favoured. Old photographs show the former existence of conifers, dombeya trees, New Zealand Christmas bush, cork-trees, cedars of Lebanon and Ginko or giant maiden hair fern. Other trees known to have been introduced in

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Australian gardens in the nineteenth century were the weeping willow (China), the English elm, the Lombardy poplar, Robinia (North American locust tree) and English oaks.

Nostalgia played a great part in the choice of plants by the early settlers. Roses, rue, lupins, wallflowers, larkspurs, hollyhocks and primroses were among the favourites. Exotics, obtained possibly through Kew Gardens initially, were chrysanthemums, paeonies, camellias and wistaria (all from China). Other shrubs favoured at the time were lantana, (South America) and prickly pear cactus (Mexico) - not recommended. The yucca (Mexico?) was also much in evidence in early gardens.

Coming to the point of policy in respect of mid-nineteenth century restoration of gardens, grounds and layout, I understand that Mr. Hobson is preparing a plan of the House and its environs as they were during that period. This plan will illustrate the House and formal garden, orchard, dairy and livestock area, pastures, vineyard, bushland and driveway.

My conclusion, arising from a study of the photographs and other evidence, is that any effort at reproduction should be restricted to the formal garden area (except, perhaps, for re-planting of trees). As occasion warrants, re-planting of trees should be confined largely to species similar to those already listed as having once grown in the garden. Furthermore a special garden area might be made available for the cultivation of flowering plants that were popular with the early settlers - mainly plants cherished by them as part of their English heritage.

I recommend that this report be referred to the Grounds Committee as a basis for discussion and formulation of a policy with regard to historical reproduction of garden conformation and horticultural content.

E. COLMAN

P.S. I suggest that the Grounds Committee consider restoration of rustic guard-rail bridge at Petrarch Avenue entrance.

December, 1976

APPOINTMENT OF EDUCATION OFFICER

PROPOSED LIST OF DUTIES

Effect liaison with schools. Visit schools (on request) for talks on background features of Vaucluse House. Preparation of appropriate brochures for distribution to schools. Organize visits to the House by student groups - brief these groups and conduct discussions on the House's historical significance before, during and subsequent to tour of House and grounds.

(Apart from the cultural and enlightening effect, this kind of activity should greatly increase financial turnover and thereby provide additional resources for maintenance, development and research.)

Make contact with historical societies and groups with similar interests. Exchange information. Promote visits from country and interstate towns and cities.

Be available for talks and discussions with touring parties (on request) and escort and inform such groups during their tour of the Site.

Be available similarly to casual adult visitors to the House. Fixed times, when the education officer would be available, could be advertised.

Act as curator of museum and archive section currently being developed. Assist in research, cataloguing and organization in this regard. Act as point of reference, especially for students who may wish to study museum pieces and documents. Act as supervisor of use by students and others of the museum and archive section.

Contribute to the care and supervision of House and environs. Be available to offer advice to the Trust through the Secretary/Manager on maintenance, possible future lines of research and developmental projects consonant with House's historical significance.

Establish a relationship with teacher education authorities - colleges of advanced education and universities - organize visits to House as part of curriculum of studies.

Establish contacts with managing bodies of similar historic sites within Australia and overseas with a view to the exchange of information generally and also in the interests of gaining and disseminating historical knowledge through the sympathetic preservation of relics of the past.

KIND OF PERSON

A university or college of education graduate of at least five years standing with a degree in history that includes at least one course of Australian history. Preferably a seconded teacher of proven initiative and enthusiasm and one who can speak with confidence, fluency and accuracy.

E.C. Colman

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 33

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vanuatu Electricite

at Bank of N. Vanuatu (bank and branch)

for the period ended 3rd November, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
167	330047	Salaries and wages. w.e. 27.10.76		1331. 47
168	330048	Public Moneys a/c w.e. 27.10.76		279. 00
169	330049	Comm. of Payroll Tax.		203. 28
170	330050	Francis Trading Coy. P.L		104. 00
171	330051	National Trust.		23. 90
172	330052	W. Paton (Pert) Pty. Ltd.		74. 30
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,015. 95

Vouchers totalling \$ 2015.95 were recouped on 12.11.76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 34

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher House Historic Site
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 3rd November, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
173	330053	Library of N.S.W.		1. 10
174	330054	Fisher Lucas		623. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 624. 10

SPECIAL PURPOSES ACCOUNT
 250 - 13 - 26 - 28

Vouchers totalling \$ 624.10 were recouped on 15/11/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 35

RECOUP SUMMARY

Park code 5

EXPENDITURE FROM ADVANCE A/C OF Public Moneys a/c

at 1.11.1976 (bank and branch)

for the period ended 1.11.1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
175	330055	Public Moneys a/c Tax deduction		1 54. 13
176	330056	Public Moneys a/c Tax deduction		218. 55
179	330059	J.H. Griffin		12. 00
180	330060	Sydney County Council		470. 54
181	330061	Met. W. & S. Drainage Board		344. 94
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2100. 36

Vouchers totalling \$ 2100.36 were recouped on 22/11/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 37

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse Local Historic Site

at 244 of 11-11-76 Vaucluse (bank and branch)

for the period ended 17th November, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
187	330067	Del Rio and Co. es. r.e. 10.11.76		\$ 181. 47 ^c
188	330068	Public Moneys a/o " "		253. 00
189	330069	G. Marler		110. 00
190	330070	Bruce & Allen Pty. Ltd.		31. 32
191	330071	Peter Isaacson Publications		44. 00
192	330072	Copy Cat Printing		40. 00
193	330073	Eastern Suburbs Lime and Cement		152. 09
194	330074	Frenos Trading Pty. Ltd.		129. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,940. 88



Vouchers totalling \$ 1940.88 were recouped on 3/12/76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. ~~167~~ 38

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Voucher from historic site~~
at ~~Bank of New S. Wales~~ (bank and branch)
for the period ended 17th November, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
195	330075	Tanner Middleton. Timber		93. 19
196	330076	Tanner Middleton. Timber		18. 28
197	330077	J. & M.D. Andrew Pty. Ltd.		230. 00
198	330078	Ivor Wilson		300. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 641. 47



SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 641.47 were recouped on 3/12/76

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 39

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluseat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 24.11.1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
199/200	330079/80	Oil and gas expenses. e.e. 17.11.76		1543	41
201	330081	Caltex Oil		26.	07
202	330082	Copy Cat Printing		15.	00
203	330083	B. Best		50.	00
204	330084	Petty cash expenses		40.	67
TOTAL TAXATION ..					
TOTAL TO BE RECOUPED ..				\$	1,675. 15

Vouchers totalling \$ 1,675. 15 were recouped on 24.12.76

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 40

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF W. G. G. M. V. Co. Ltd.
 at W. G. G. M. V. Co. Ltd. (bank and branch)
 for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
205	330085	J. & M.D. Andrew Pty. Ltd.		290. 00
206	330086	Ivor Wilson		300. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	590. 00



SPECIAL PURPOSES ACCOUNT
 250 - 13 - 26 - 28

Vouchers totalling \$ 590.00 were recouped on 5/12/76

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE
ON THURSDAY, 16TH DECEMBER, 1976,
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of meeting held 18.11.76
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (i) Recommendations for the appointment of an additional Trustee.
 - (ii) The Wentworth Mausoleum - Chapel Road, Vaucluse.
 - (iii) Renewal of application for a Federal Grant towards restoration costs. (The President)
 - (iv) Renewal of application for an Education Officer on the Site. (Mr. Colman)
6. Reports of Sub-Committees:
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board, are as detailed on Summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business:

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 16TH DECEMBER, 1976.

Mr. M.D. Finlay	President
Mr. K.R. Doyle	Vice-President
Mr. M. Herford	Treasurer
Mr. P. Cook	
Mr. R. Rowe	
Mr. E.C. Colman	
Mr. W.M. Nolan	
Mr. H.A.R. Snelling	Counsellor

IN ATTENDANCE: Mr. A.E. Hobson Secretary/Manager

MINUTES:

The minutes of the last meeting were confirmed.

MATTERS ARISING:

- (a) In connection with the retainer fee being paid to Mr. Clive Lucas, Consultant Architect it was noted with great satisfaction that "The Friends of Vaucluse House" had made a donation to Trust Funds of \$1,000.00 which would cover payment of this fee up to the 31st May, 1977. The Secretary/Manager had formally acknowledged receipt of the donation and the President undertook to write a letter of thanks to the "Friends".
- (b) Arising out of discussions on the Architect's suggestions for the restoration of the kitchen, the Treasurer remarked that if the recommendations were accepted in their entirety, certain items of furniture such as the colonial dresser might be surplus to requirements, and asked if it would be possible to sell such items and have the money credited to the Special Purposes Account. The Secretary/Manager was asked, by the President, to reply and advised that all articles acquired by the Trustees, either by purchase or gift, automatically become the property of the New South Wales Government and under normal circumstances could only be sold through the Government Stores. He did not however, consider that the Government Stores Department was geared to selling antiques and in the circumstances would seek further advice from the Head Office of N.P. and W.S. and report back to the Trustees at the next meeting.
- (c) In connection with his previous discussions with the Public Works Department regarding the control of rising damp, Mr. Rowe advised that a Mr. Heiman of the Department was very interested in the electro-osmosis system installed in Gilberthorpe's room and proposed contacting the Secretary/Manager with a view to looking at the installation.

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CORRESPONDENCE:

1. The President read a letter from the Head Gardener regarding the possible long term damage to the main lawns in front of the House caused by permitting large crowds to picnic on them on such occasions as the Annual Carol Service. The Trustees resolved to inspect the lawns after this years service on the 19th December, 1976 and take their findings into account should an application be received from the "Friends" to hold a similar service in December, 1977.
2. The President read a letter he had received from the Minister of Lands asking for a nomination from amongst the Trustees for appointment to the National Parks and Wildlife Advisory Council. It was unanimously agreed to nominate Mr. R. Rowe for the position. The President undertook to advise the Minister accordingly.
3. A letter was received from Mrs. Kerry Drake, daughter of the late Mr. J.R. Barrett, thanking the Trustees and staff for their messages of sympathy and floral tributes when her father died.
4. A letter from Wells Fargo Bank History Room, San Francisco replying to an enquiry by the Vice-President relating to the Macarthur covered "surry" loaned to the Trust by Mr. Brian Thornton was read. It was agreed that one of the suggestions made in the letter should be followed up by the Secretary/Manager seeking further information about the Kauffman Buggy from The Ohio Historical Society.
5. A letter from Mr. R.F. Doust, State Librarian giving reasons for the withdrawal of certain pictures from the House was read. The Trustees accepted the position, but instructed the Secretary/Manager to do everything possible to arrange the return of Backler's "Port Macquarie" after restoration.

GENERAL BUSINESS:

- Upon the motion of the Treasurer, all Trustees agreed that Mrs. H.A.R. Snelling should be recommended to the Minister as a suitable candidate for appointment as a Trustee. The Vice-President in his capacity as Member for Vaucluse undertook to forward this recommendation to the Minister of Lands.
- (ii) The Secretary/Manager produced previous correspondence with the Church Commissioners regarding the care of the Wentworth Mausoleum in Chapel Road, Vaucluse. It was resolved that the Executive would inspect the Mausoleum and thereafter deal with this matter in its entirety.
 - (iii) The President advised that he had renewed our previous application for a Federal grant towards the restoration costs of the House and had also sent a copy under cover of a personal note to The Hon. R.J. Ellicott, Q.C., M.P., Member for

Wentworth. The meeting unanimously approved the action taken.

- (iv) Mr. E.C. Colman presented his report giving a list of suggested duties for the proposed Education Officer. The report was accepted and using it as a basis the Secretary/Manager was instructed to re-new our application to the Director of the Service for the appointment of an Education Officer.

REPORTS OF SUB-COMMITTEE:

- (i) House. The Treasurer as convenor of this sub-committee reported that he had attended the inaugural meeting of the newly formed Ladies' Committee and in his opinion, the assistance to be given by these ladies in the restoration of the kitchen will be of immense value to the Trustees.
- (ii) Legal, Insurance and P.R. The President reported that despite efforts made by himself and the Secretary/Manager it had not been possible to get the Directors of Michael Avenell Pty. Ltd., to meet the Executive. He therefore, proposed to fix a date early in the new year and invite Mrs. Avenell and Mr. Campbell to be present with their legal adviser in order to clear up matters relative to the lease of the Kiosk and Tea Room. The meeting expressed approval of the action being taken.

The Vice-President advised that arrangements were well advanced for the organisation of the Carol Service on Sunday, 19th December, 1976. In addition to the sale of carol sheets it was proposed to have a "blanket" collection to further augment the funds.

- (iii) Grounds. In view of the excellent written report on this subject made by Mr. Colman, the Convenor asked him to speak to the report and explain the plan of the grounds prepared by the Secretary/Manager, as it was believed they existed circa 1850.

The meeting expressed its appreciation of the careful and detailed research undertaken by Mr. Colman and the Secretary/Manager and agreed that the recommendations made by Mr. Colman, should be followed through as circumstances and availability of finance permitted.

Mr. Rowe confirmed that Mr. Broadbent was still absent overseas, but he would seek his comments upon his return.

- (iv) Museum. Mr. Snelling advised that the Interpretations Division of the Service were now organised to finalise the layout of the Sir H.B. Hayes' Room and would be working on it continuously in the New Year. It was hoped that the completion would be effected by March or April of 1977.

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SECRETARY/MANAGER'S REPORT:

This, having been circulated with the minutes, was formally accepted.

FINANCIAL REPORT:

The financial report for November was adopted.

Recoup summaries 33 to 40 having been passed for payment by the N.P. and W.S. were formally confirmed by the meeting.

OTHER BUSINESS:

Mr. Snelling mentioned that the buggy obtained recently from the Gulgong Historical Society and the sulky purchased sometime ago were in need of restoration.

The Secretary/Manager advised that he had asked Mr. McCotter to examine the vehicles with a view to quoting for restoration, but in the case of the buggy, the owner, Mrs. S. Fox of Biraganbil Station, Gulgong had stipulated that no repairs to her vehicle were to be carried out without her permission. Additionally at the moment the funds in the Trustees' Special Purposes Account were fully committed for at least the next six months.

Mr. Snelling also considered that when the restorations to the kitchen were carried out it would be inappropriate for the display case of children's period apparel to remain in the corridor leading from the courtyard to the kitchen. The meeting agreed that when restoration of the kitchen was completed, consideration should be given to finding an alternative position for this case.

The Secretary/Manager tabled a report recently prepared by Mr. H.L. Yelland on the projected souvenir brochure for the House and after some discussion he was requested to have a copy of the report circulated to all Trustees with the notice of the next meeting and to enter the subject as an agenda item.

The Secretary/Manager advised that he had received a telephone call from Artstaff Pty. Ltd. asking if the Trustees would be prepared to take off their hands 700 surplus portfolios of the Longhurst prints at a price of \$1.50 per set. In view of the present stock position of 2,308 sets, the Trustees unanimously rejected the offer.

In connection with the preparation of material for the display in the Sir H.B. Hayes' Room, the Secretary/Manager had received advice from Mr. D. Sillitoe of the Interpretations Division that the estimated materials cost would be \$1,000.00: every effort would be made to absorb these costs under their departmental budget. If this did not prove to be possible they would carry at least

-5-

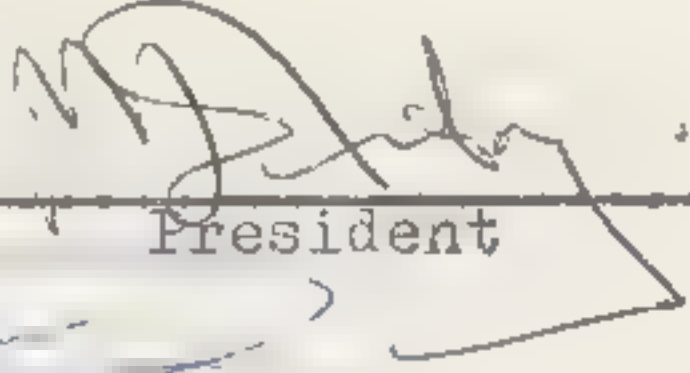
50% of these costs. In the circumstances the Trustees agreed that if necessary they would meet costs up to \$500.00 from the Special Purposes Fund.

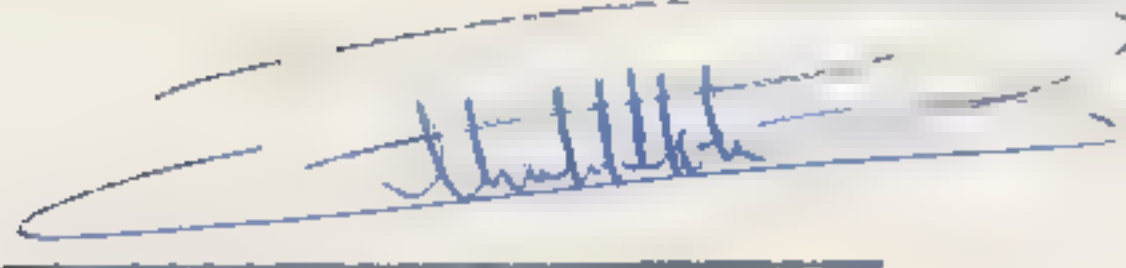
In connection with the proposed restoration of the kitchen, Mr. Cook undertook to find out if the Argand type lamps proposed by Mr. Lucas were obtainable. Mr. Cook considered that if these lamps were available they would be quite expensive.

The Vice-President believed that it might be possible to interest local Lions' Clubs in providing funds for special projects and would look into this and report back to the Trustees.

As there was no further business to discuss the President declared the meeting closed at 7.20 p.m.

Signed as a true record



President

Secretary/Manager

VAUCLUSE HOUSE HISTORIC SITE

REPORT FOR DECEMBER, 1976 and JANUARY, 1977

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mr. W. Byrt made a quick recovery from his operation and resumed his duties on the 11th December, 1976.

Mr. and Mrs. J. Kearney commenced a fortnights leave on the 21st January, resuming their duties on the 7th February, 1977.

During Mrs. Kearney's absence the duties of housekeeper were very capably performed by Mrs. Powell, the wife of gardener, Ivor Powell.

Mr. G Vecchio-Ruggeri, park worker will proceed on leave for one month on the 12th February: he will return to work on the 14th March, 1977.

The regular week-end desk clerk Mrs. O. Sames had a bad fall at home on the 28th January and was unable to carry out her duties on the 29th to 31st January. Mrs. Hobson manned the desk over the holiday period. Subsequently Mrs. Sames' doctor reported that apart from the fall she was in a low state of health and needed a prolonged rest. I have therefore, given her three months unpaid leave of absence. All being well she will return to work on the 7th May, 1977. Mesdames Hall, O'Connor and Hobson have volunteered to keep the desk manned at week-ends and holiday periods whilst Mrs. Sames is away.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS.

(a) Restoration work of and around the small doorway in the hall leading to the western covered way has been completed and all necessary re-painting carried out. The painter, Mr. Ray Houghton also touched up walls and woodwork in various parts of the House which had been repaired after the installation of the new electrical wiring. He also painted the display boards in the W.C. Wentworth Room in the Museum Section of the stables and repainted a display case to match in with the rest of the cases.

(b) The settlement crack in the hall in the south-west corner of the courtyard has been repaired after being examined by Mr. Lucas and photographed by the writer. Having excluded the entry of rain through the previous wide crack we are now allowing the inner wall in the hall to dry out prior to re-plastering of this area.

VAUCLUSE PARK

The gateposts at the entrance to the beach paddock have been replaced and some other urgent repair work carried out on the fences. Mending of the fences seems to be a job without end and I feel that the Grounds Committee should perhaps consider the advisability of replacing the present fences with something more durable and aesthetically pleasing. Woollahra

-2-

Council have, over the last few years, been getting rid of the old "race-track" type fences which we have around the grounds and replacing them with green chain link fences which are scarcely visible from a few yards away. Ideally we should perhaps replace with 19th century five bar iron fences of the type installed by Wentworth, but the cost would undoubtedly be astronomical. Samples of these fences are stored in the loft over the stables and can be viewed by Trustees. There are also examples in fair condition buried inside some of the hedges in the outer courtyard.

Alternating rain and sunshine during the last two months has kept the grounds in excellent condition; only on a few occasions has it been necessary to use the sprinkler system. The show of petunias this summer has been exceptionally good. They will be due for replacement with autumn flowering seedlings towards the end of February.

High winds, at various times during the last few weeks, have brought down four more sizeable and apparently healthy branches from the "cotton-wood" trees in the south paddock. On the 3rd February I had a visit from Mr. J. Hadfield, Head of the Operations Division of the N.P. and W.S. to view these trees and to advise that the Service will in principle accept responsibility for their removal, over a period of time. However, the one adjacent to the bridge at the northern end of Laura Walk presents certain problems as some of the branches have become intertwined with those of adjacent valuable trees which would be severely damaged by straight-forward felling. He is recommending to the Director that the services of Mr. R. Clark the tree surgeon, be called upon to deal with the removal of these branches, after which the Service team will take over completion of the felling.

GENERAL.

On the 11th January, Mr. H.L. Yelland and the writer visited the Library of N.S.W. to select pictures for the House and had a most cordial reception from the Mitchell Librarian, Miss Maurot and her picture librarian, Miss Miles.

The following prints have been purchased from Library stocks:-

"North View of Sydney Cove." - Watling
 "University of Sydney" - Elyard
 "Bridge Street, Sydney" - C. Marten
 "Wanganuie" - J.A. Gilfillan

The latter is being framed for us by the Library at their expense. We will have to arrange framing of the remainder.

Prior to the visit I had been successful in persuading the Library to return to us after cleaning and restoration the "View of Port Macquarie" by Backler set into a gilt frame instead of the previous wooden one. I brought this back with me together with the print "Sydney from the North Shore 1860" set in our own frame. These are now rehung in the Hall and vestibule.

We also arranged to have a painted half-size photographic copy made of "Mrs. Piper and her Children" which will fit into

an existing gilt frame we have in store. For many years the original hung in our drawing room, but was taken back by the Library some years ago to hang in the Dixon Gallery.

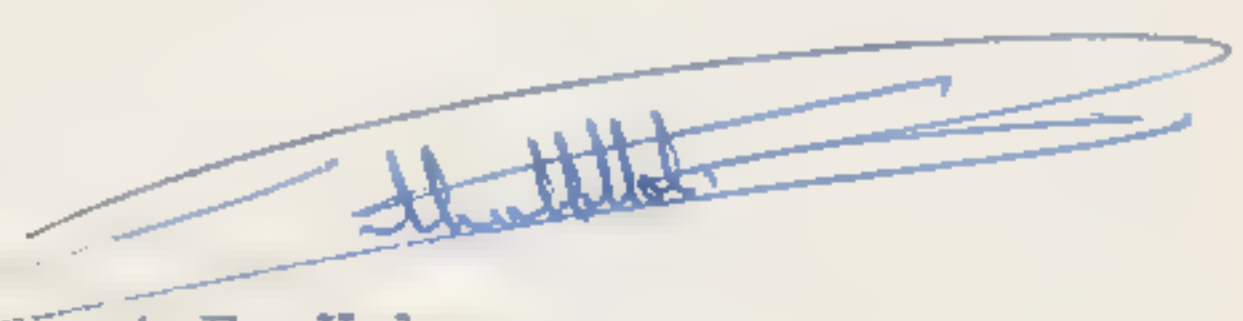
After approval for suitability by Mr. Cook, my son-in-law has placed on semi-permanent loan two 19th century engravings which were the property of his great-grandfather, G. Griffith, early 19th century ship's captain who settled in Sydney about 1860. They are:-

1. "Cromwell's last interview with his favourite daughter," engraved 1853 by Charles Tomkins from the original painting by Charles Lucy.
2. "The Combat" engraved 1848 by G.T. Doo from the original painting by Wm. Etty, R.A.

For the time being they have been hung in the bedroom corridors.

I have received verbal advice from the Service that an order has been placed for the new Leyland tractor and accessories to be shared by ourselves and the Sydney Harbour National Park. Delivery is expected within the next two months and it will be permanently garaged in our grounds. All expense of purchase is being borne by the Service.

The very high temperature on the 30th January "blew" one of the heat detectors in the roof space over our flat. It has been replaced by Wormald's but they recommend that consideration should be given to getting some cross ventilation in this roof space as the ceiling insulation to keep the flat itself cool encourages a very high temperature build-up in this space. In fact the day when the repair was effected the temperature in the roof space was 42°C whilst the external shade temperature was only 26°C



A.E. Hobson
SECRETARY/MANAGER

6.2.1977

DECEMBER, 1976FINANCIAL REPORT

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	1939	\$1,551. 20
40¢	913	365. 20
30¢	438	131. 40
<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	1020	816. 00
40¢	182	72. 80
30¢	355	106. 50
	4847	\$3,043. 10

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
26 weeks	42,839	38,385

COMPARATIVE MONTHLY TOTALS

December	5,796	4,847
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REVENUE

Admission figures for this month were almost a thousand below those for December, 1975 due mainly to an almost complete absence of overseas tourists prior to December 25th. Nearly 40% of all admissions for the month occurred between 27th and 31st December. It is hoped this upward trend will continue in the New Year.

Total revenue for the month was very satisfactory at \$6,065.20 of which General Revenue due to the National Parks and Wildlife Service was \$2,782.60 whilst \$3,282.60 was credited to the Special Purposes Account.

BUDGET

For the first six months of the current financial year we have operated within the General Account Allocations provided by the Service.

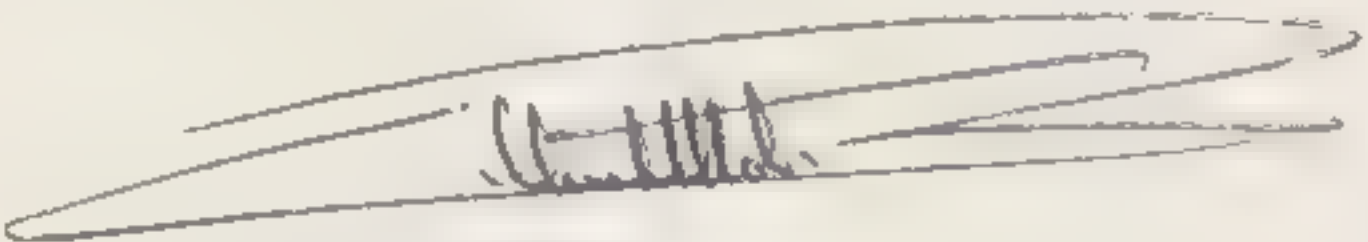
SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd. at 1.12.76		\$9,004.93
TO: New Guide Book (50% of cost)	\$2,478.25	
Academy Arts (Picture framing, etc.)	47.55	
Med. Wines P/L. Liquor (Police Band, Boardroom)	42.24	
J. & M.D. Andrew. Plastering etc.	305.00	
Ivor Wilson Carpentry	300.00	
Fisher Lucas. Architect's retainer fee (6 mths)	500.00	
Ivor Wilson - Carpentry	300.00	
J. & M.D. Andrew. Plastering etc.	305.00	
Y. Brown. Historical research	187.00	
Tanner Middleton. Timber	509.26	
J. & M.D. Andrew. Plastering	310.00	
Ivor Wilson. Carpentry	300.00	
Fisher Lucas. Fee for sketch plan of kitchen	400.00	
J. & M.D. Andrew. Plastering	300.00	
Ivor Wilson - Carpentry	300.00	
BY: Revenue		3,282.60
Balance cd. fwd at 31.12.76	5,703.23	
	<u>\$12,287.53</u>	<u>\$12,287.53</u>

MAJOR COMMITMENTS

Kitchen Complex restorations, say,	\$ 2,500.00
Repairs to rafters - drawing room say,	500.00
Architect's fee - detailed drawings etc, kitchen, say	1,600.00
Exhibition area - stables to complete, say	300.00
Painting - various locations, say	350.00
Contingencies, say	500.00
	<u>\$ 5,750.00</u>

Therefore the approximate sum of money required to meet known commitments beyond that currently available in the Special Purposes Account is \$46.77.


A.E. Hobson
SECRETARY/MANAGER

10.1.1977

JANUARY, 1977FINANCIAL REPORT

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Value</u>		
80¢	6,971	\$5,576. 80
40¢	1,780	712. 00
30¢	1,363	408. 90
<u>Coach Tours and Party</u>		
<u>Admissions by voucher:</u>		
80¢	733	586. 40
40¢	67	26. 80
30¢	1	30
	<u>10,915</u>	<u>\$7,311. 20</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
31 weeks	55,334	49,300

COMPARATIVE MONTHLY TOTALS

<u>January</u>	<u>12,495</u>	<u>10,915</u>
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REVENUE

Whilst this was a far better month for admissions than December, 1976, the figures compared unfavourably with those for January, 1976. There has been a notable improvement in the figures for visitors from overseas, but overall we are 6,000 admissions down for the first seven months of the current financial year when compared with the last financial year.

However, total revenue for the month has been excellent at \$10,850.91 of which General Revenue due to the N.P. and W.S. was \$5,363.11 whilst \$5,487.80 was credited to the Special Purposes Account.

BUDGET

For the first seven months of the Financial Year the General Account has been operated within the allocations provided by the Service.

SPECIAL PURPOSES ACCOUNT

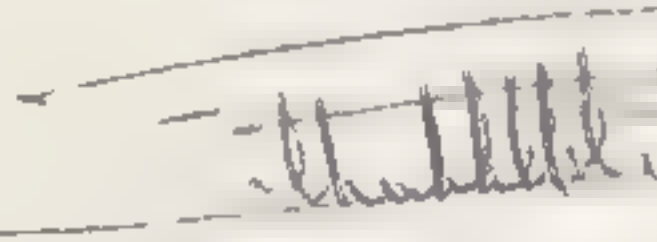
<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd at 1.1.77		\$5,703. 23
TO: Library of NSW. Photocopies	2. 10	
Academy Arts. Picture framing, etc.	97. 90	
Med. Wines. Beer and cordials		
Police Band	21. 12	
J. & M.D. Andrew. Plastering	300. 00	
Sydney Morning Herald. Print offer	6. 95	
BY: Revenue		5,487. 80
Balance cd. fwd at 31.1.77	<u>\$10,762. 96</u>	
	<u>\$11,191. 03</u>	<u>\$11,191. 03</u>

-2-

MAJOR COMMITMENTS

Kitchen Complex - Restorations, say	\$2,500. 00
Repairs to rafters - drawing room, say	500. 00
Architect's fee - detailed drawings, kitchen, say,	1,600. 00
Exhibition Area - to complete, say	300. 00
Painting - various locations	400. 00
Re-plastering (using old lathe and plaster method). ceiling of Boys' Bedroom and repair of wall in hall, say	1,600. 00
Restoration of buggy and sulky, say	800. 00
Contingencies (including possible contri- bution to layout in Sir H.B. Hayes' Room)	1,000. 00
	<u>\$8,700. 00</u>

Therefore, the approximate amount of money currently avail-
able in the Special Purposes Account surplus to known commit-
ments is \$2,062.96.


A.E. Hobson
SECRETARY/MANAGER

3.2.1977

MASTER GUIDE BOOK - VAUCLUSE HOUSE

Discussions by the Trust and the Friends of Vauclose House in 1975 suggested that three publications about the House should be available to the public:

1. A cheap guide to enable visitors to get a quick appreciation of the background of the House and its present condition;
2. A complete, unillustrated, and possibly unbound catalogue of furniture for the connoisseur; and
3. A glossy, souvenir-type booklet with more detailed historical information, colour illustrations, and guide to the rooms with the principal items of furniture described.

Whether it is the policy of the Trustees to pursue this three-tiered provision or not I am not aware, but I take it that the President's letter to me of 30th April, 1976 refers to the third of the publications mentioned above. In it he asks me to take on the "role of editor/co-ordinator/compiler of the proposed Master Guide Book" and "write the historical part of it." This I have readily agreed to do and have made some progress in the preparatory work. However, before proceeding, I request two things: elucidation of the Trust's present policy with regard to a "Master Guide Book" (or glossy souvenir of the House) containing a description of the principal items of furniture, as distinct from a complete catalogue of furniture such as that mentioned in 2. above; and authority to go ahead along the following lines:

- a. A booklet with the size, general appearance and format of the specimens submitted, to sell at between 2 and 3 dollars.
- b. The cover a colour picture of the House, with a portrait of Wentworth on the inside cover.
- c. Approximately six pages of colour plates (the final number dictated by costs), to include, either singly or in groups, the Drawing Room, the Constitution Room, and the Great Kitchen, as well as such chosen items of furniture as: the French Clock, the Wentworth chairs and table and the desk and Chippendale chair in the Constitution Room, the Square Piano, the Fireplace in the Drawing Room, the Columbus Table in the Reception Room, the pictures "Sydney from Vauclose" and "Aurora", the Meissen Vases and other Wentworth bric-a-brac, the Charles II Chair in the Long Hall, the bed in the Main bedroom, and possibly the China and Costume Rooms.
- d. A guide to the House, room by room, with reference to the main items of interest in each room.
- e. Historical items on: Henry Browne-Hayes
D'Arcy Wentworth
W.C. Wentworth (in much more detail than that of the present guide book).
The history and architecture of the House.

-2-

- f. The letter press to be in restrained, objective style, aiming to inform and describe rather than to sell.
- g. The historical items to be checked by Prof. Ward, the furniture descriptions by Peter Cook, the architectural details by Clive Lucas.
- h. General editorial oversight to remain with myself subject to such policy parameters as the Trust may lay down.

H. Yelland

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 41

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
207/8	330027/3	Salaries and wages w.e. 24.11.70		1,142. 61
		Public Moneys A/c		
		Income Tax deductions "		285. 95
209	330089	Franco Trading Coy. Pty. Ltd.		132. 00
210	330090	Deveson Jahn (Aus) Pty. Ltd.		30. 07
211	330091	Government Printer		43. 40
212	330092	Ray Tullipan		120. 00
213	330093	Max G. Henry		127. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,887. 03

Vouchers totalling \$ 1,887. 03 were recouped on 14/12/76

Accountant,

per:

ADVICE OF RECOUPMENT

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RECOUP SUMMARY

..26

EXPENDITURE FROM ADVANCE A/C OF Y R 2 0 1 3 1 2 1 0 1 0

at _____ City of _____ State of _____ (bank and branch)

for the period ended 1.12.1975, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
214	330094	Fisher Lucas		400. 00
215	330095	J. & M.D. Andrew Pty. Ltd.		300. 00
216	330096	Ivor Wilson		300. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,000. 00

Vouchers totalling \$ 1,000.00 were recouped on 11/1/00

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 43

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vanuatu National Wildlife Service

at Bank of N.S.W. V. ucluse (bank and branch)

for the period ended 8.12.76, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
217	330097	Salaries employees w.e. 1.12.76		1257. 05
218	330098	Public Moneys a/c *		234. 75
219	330099	Comm. of Payroll Tax		313. 90
220	330100	M. Woodhouse		16. 75
221	330101	J. Griffin		10. 00
222	330102	Bondi Lawn Mowers		29. 46
223	330103	A.J. Newport		27. 00
224	330104	Drain-o-matic		223. 60
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,162. 51

Vouchers totalling \$ 2162 51 were recouped on 16/12/76

Accountant,

per:

ADVICE OF RECOUPMENT

For the purpose of the present investigation, the following data were collected:

1. The number of cases of the disease in each of the following districts:

District	1901	1902	1903	1904	1905	1906	1907	1908	1909	1910
London	1,234	1,567	1,890	2,123	2,456	2,789	3,012	3,345	3,678	4,012
Manchester	567	678	789	890	901	1,012	1,123	1,234	1,345	1,456
Birmingham	456	567	678	789	890	901	1,012	1,123	1,234	1,345
Edinburgh	345	456	567	678	789	890	901	1,012	1,123	1,234
Glasgow	234	345	456	567	678	789	890	901	1,012	1,123
Cardiff	123	234	345	456	567	678	789	890	901	1,012
Belfast	112	223	334	445	556	667	778	889	990	1,101
Sheffield	101	212	323	434	545	656	767	878	989	1,090
Leeds	90	201	312	423	534	645	756	867	978	1,089
Nottingham	89	190	301	412	523	634	745	856	967	1,078
Coventry	78	189	290	401	512	623	734	845	956	1,067
Southampton	67	178	289	390	501	612	723	834	945	1,056
Reading	56	167	278	389	490	601	712	823	934	1,045
Exeter	45	156	267	378	489	590	701	812	923	1,034
Bristol	34	145	256	367	478	589	690	801	912	1,023
Gloucester	23	134	245	356	467	578	689	790	901	1,012
Swansea	12	123	234	345	456	567	678	789	890	1,001
Cardigan	11	112	223	334	445	556	667	778	889	990
St. David's	10	101	212	323	434	545	656	767	878	989
St. David's	9	90	201	312	423	534	645	756	867	978
St. David's	8	89	190	301	412	523	634	745	856	967
St. David's	7	78	189	290	401	512	623	734	845	956
St. David's	6	67	178	289	390	501	612	723	834	945
St. David's	5	56	167	278	389	490	601	712	823	934
St. David's	4	45	156	267	378	489	590	701	812	923
St. David's	3	34	145	256	367	478	589	690	801	912
St. David's	2	23	134	245	356	467	578	689	790	901
St. David's	1	12	123	234	345	456	567	678	789	890

18 JAN 1977

Summary No. 45Park code 25

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
231/2	330111/2	Salaries and wages. w.e. 8.12.76 (Public Money's a/c. Tax deductions. (\$296.50)		1,640. 48
233	330113	Aus. Gas Light Coy		28. 19
234	330114	Peter Isaacson Publications		44. 00
235	330115	Email Limited		17. 70
236	330116	L.F. Workman Carriers Pty. Ltd		75. 00
237	330117	France Trading Coy. Pty. Ltd.		120. 00
238				
		TOTAL TAXATION		
		TOTAL TO BE RECOUPED \$		1,934. 37

Accountant,

per:

Wf 5059-3 v C. N. BLIGHT, GOVERNMENT PRINTER

1 8 JAN 1977

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NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 46

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancluse

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 15th December, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
238	330118	Fisher Lucas. Architects		500. 00
239	330119	Ivor Wilson		300. 00
240	330120	J. & M.D. Andrew Pty. Ltd.		305. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,105. 00

Vouchers totalling \$ 1105 00 were recouped on 1/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

18 JAN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 124

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF
at (bank and branch)
for the period ended 22nd December, 1976, 1976

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
241/2	330121/2	Salaries and wages. w.e. 8.12.76 /c/ deducted		1,515. 47
243	330123	Ray Tullipan		50. 00
244	330124	Eastern Suburbs Lime & Cement Store P/L		143. 25
245	33025	Deveson Jahn (Aus) Pty. Ltd.		9. 75
246	330126	COPY CAT PRINTING		30-50
TOTAL TAXATION				
TOTAL TO BE RECOUPED				48. 47 \$ 1,739. 47

Vouchers totalling \$ 1742. 47 were recouped on 1/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

18 Jan 1977

125

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 48

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Finance Unit

at Bank of N.S.W. Vancluse (bank and branch)

for the period ended 22nd December, 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
247	330127	Academy Arts Pty. Ltd.		47.	55
248	330128	Mediterranean Wines Pty. Ltd.		42.	24
249	330129	J. & M.D. Andrew Pty. Ltd.		305.	00
250	330130	Ivor Wilson		300.	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 694.	79

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 6,447.79 were recouped on 1/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

13 JAN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 49

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vanillaro Wildlife Site

at Vanillaro Wildlife Site (bank and branch)

for the period ended 29 December 1976, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
251/2	330131/2	Salaries and wages. w.e. 22.12.76		
		(2 weeks paid to 29.12.76) (net)		2,972. 87
		Public Moneys a/c/ Income Tax deductions		655. 40
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,628. 27

Vouchers totalling \$ 3628.27 were recouped on 5/1/77

Accountant, [Signature]

per:

ADVICE OF RECOUPMENT

1 8 JAN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 50

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse National Historic Site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 5th January, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
253	330133	Petty cash expenses		48.	52
254	330134	Franco Trading		172.	00
255	330135	Olivetti Aus. Pty. Ltd		107.	00
256	330136	Perfection Plate Pty. Ltd.		235.	70
257	330137	Gibson Chemicals		196.	56
258	330138	Telecom Aus.		104.	88
259	330139	Castrol Aus. Pty.Ltd.		35.	94
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 900.	60

Vouchers totalling \$ 900.60 were recouped on 13/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 51

27 JAN 1977

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 12th Janu. 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
260	330140	Library of N.S.W.		2. 10
269	330149	Academy Arts		69. 80
270	330150	Academy Arts		28. 10
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 100. 00

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 100 00 were recouped on 25/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

27 JAN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 52

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher No. 3178
at Bank of N.S.W. Vachago (bank and branch)
for the period ended 12th June, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
261	330141	Salaries and wages. w.e.5.1.77		192. 26
262	330142	Public Moneys a/c "		302. 70
263	330143	Ivor Wilson		270. 00
264	330144	Comm. of Payroll Tax		232. 01
265	330145	J. Griffin		16. 00
266	330146	IPC Press Pty. Ltd.		15. 00
267	330147	Campbell Bros. Ltd.		32. 11
268	330148	Bondi Lawn Mowers		23. 67
271	330151	Ivor Wilson		240. 00
272	330152	J. & M.D. Andrew Pty. Ltd.		240. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,663. 75

Vouchers totalling \$ 2663.75 were recouped on 25/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

27 JAN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 53

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OFat (bank and branch)for the period ended 19th January, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
273	330153	Salaries and wages. w.e. 12.1.77 (nett)		1,202. 35
274	330154	Public moneys a/c. Tax deducted w.e. 12.1.77		262. 25
275	330155	Ralph H. Clark		300. 00
276	330156	Peter Isaacson Publications		44. 00
277	330157	Eastern Suburbs Lime & Cement		56. 98
278	330158	Control Aus. Pty. Limited		35. 94
279	330159	Caltex Oil (Aus) Pty. Limited		17. 91
280	330160	Francis Trading Coy. Pty. Ltd.		143. 00
281	330161	Domino Equipment Pty. Limited		97. 31
282	330162	Ivor Wilson		300. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,459. 74

Vouchers totalling \$ 2459 74 were recouped on 25/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

27 JAN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 54

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 19th January, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
283	330163	Mediterranean Wines Pty. Ltd.		21. 12
284	330164	J. & M.D. Andrew Pty. Ltd.		300. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 321. 12

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 321.12 were recouped on 25/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

25 FEB 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 55

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF ~~Victoria Park Historic Site~~at ~~Victoria Park Historic Site~~ (bank and branch)for the period ended ~~30th June 1977~~, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
285	330165	Salaries and wages. w.e. 19.1.77 (nett)		1,746. 93
286	330166	Public Moneys a/c/ " Income tax deductions		391. 35
287	330168	Met. Water Sewerage & Drainage Board		207. 95
289	330169	Rentokil Pest Control		260. 00
290	330170	Dunn Electronics		32. 50
291	330171	Copy Cat Printing		62. 55
292	330172	Dr. Harry Scott		27. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,728. 28

Vouchers totalling \$ 2728.28 were recouped on 21/2/77

Accountant,

per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

NO. 100

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NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 56

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Victoria Hotel - Melbourne

at Bank of N.S.W. - Melbourne (bank and branch)

for the period ended 26th January, 1977, 1977

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
287	330167	Sydney Morning Herald Festival Print Offer		6. 95
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 6. 95

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 6.95 were recouped on 2/2/77

Accountant,
per:

ADVICE OF RECOUPMENT

1 8 FEB 1977

134

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 57

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Bank of N.S.W. Vaucluse
 at Bank of N.S.W. Vaucluse (bank and branch)
 for the period ended 31st January, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
293/4	330173/4	Salaries and wages. w.e. 26.1.77 (nett)		1,106. 98
		Public Moneys a/c Income tax deductions		240. 85
295	330175	Petty cash expenses		52. 34
296	330176	M.R. & E.M. Edwards.		9. 60
297	330177	Ivor Wilson		60. 00
298	330178	J. & M.D. Andrew Pty. Ltd.		60. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,529. 77

Vouchers totalling \$ 1529.77 were recouped on 15/2/77

Accountant,

per:

ADVICE OF RECOUPMENT

1-8 FEB 1977

135

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 58

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse case historic Site
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 1.2.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
299	330179	R.T. Houghton		\$ 400. 51
300	330180	Academy Arts Pty. Ltd.		40. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 440. 51

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totaling \$ 440.51 were recouped on 1.4.1977

Accountant,
per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 17TH FEBRUARY, 1977
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 16.12.1976
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (i) The Wentworth Mausoleum - President's and Executive's Report
 - (ii) Souvenir Brochure (please see attached report from Mr. H.L. Yelland)
 - (iii) Control of rising damp (please see attached report from Mr. C.J. Greenup - Tech. Director, Drystat Pty. Ltd.)
 - (iv) Restoration of buggy and sulky (Mr. W.M. Nolan)
6. Reports of Sub-Committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's report
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N. P. and W. S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 17TH FEBRUARY, 1977

PRESENT:	Mr. M.D. Finlay	President
	Mr. K.R. Doyle	Vice-President
	Mr. M. Herford	Treasurer
	Mr. R. Rowe	
	Mr. E.C. Colman	
	Mr. W.M. Nolan	
	Mrs. H.A.R. Snelling	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor
IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
APOLOGIES FOR ABSENCE:	Mr. P. Cook	

The President welcomed Mrs. H.A.R. Snelling.

MINUTES: The minutes of the last meeting were confirmed.

MATTERS ARISING:

- (a) The Secretary/Manager advised that as requested he had contacted Mr. John Eagleton - the Service Finance Officer regarding the feasibility of selling items of antique furniture which for one reason or another were no longer considered appropriate for the House. Under normal circumstances all items surplus to requirements would have to be disposed of through the Government Stores Officer, but after consultation with this officer, Mr. Eagleton advised that in our special circumstances we had approval to dispose of antiques through the specialised channels which would ensure obtaining the maximum financial return providing we advised him of the transaction. Proceeds from any such sales would be credited entirely to the Special Purposes Account. The meeting expressed great satisfaction with this information.
- (b) The Secretary/Manager advised that Mr. Heiman of the Building Research Station accompanied by a colleague, Mr. Low had inspected the electro-osmosis system of rising-damp control in Gilbert-thorpe's Room and had expressed great interest in the report made to the Trustees for extending this system to other parts of the House.
- (c) Arising out of the letter received from the Head Gardener at the December meeting regarding possible damage to the lawns by permitting the public to picnic on them during the Carol Service on the 19th December, 1976, the Vice-President advised that he and the Secretary/Manager had examined the lawns at intervals over the past eight weeks and had agreed that, in their opinion, no permanent damage had been done, and that the lawns were in excellent condition.

-2-

- (d) The Secretary/Manager advised that he had written to the Ohio Historical Society for information about the Kaufmann Buggy Company, builders of the Macarthur "Surry" loaned by Mr. Thornton, and was now awaiting a reply.
- (e) The President advised that the Minister for Lands had appointed Mr. R. Rowe to serve on the N.P. and W.S. Advisory Council for a term of five years.
- (f) The Secretary/Manager advised that, as instructed, he had written to the Director re-newing the application for an Education Officer on the Site.
- (g) It was agreed that the matter of the Argand lamps for the kitchen be deferred until Mr. Cook returned from overseas.
- (f) The Vice-President advised that he was still pursuing the possibility of obtaining assistance from Lions' Clubs for special projects.

CORRESPONDENCE:

1. The meeting received a letter from Mr. Trinnick of the National Trust for Devon and Cornwall thanking the Trustees for the gift of Australian wine.
2. The Hon. R.J. Ellicott, Q.C., M.P., Member for Wentworth who had strongly supported the Trust's application for a Federal Grant towards restoration of the fabric of the House had forwarded a letter received by him from the Minister for Environment, Housing and Community Development. This letter was read to the meeting and it was noted that no funds are currently available, but that our application would receive most favourable consideration in any future funding programme.

In the circumstance it was agreed that no further action could be taken at the present time but the Secretary/Manager was requested to write to Mr. Ellicott thanking him for his efforts on behalf of the Trustees.

Arising from this, the Treasurer suggested that we might consider holding a cocktail party or dinner during the winter months for influential people who have helped the House, and our honorary consultants.

The meeting unanimously agreed with this suggestion. It was resolved that the matter should be discussed in detail at the March meeting and should be entered as an agenda item.

3. A letter from Mr. C. Lucas - Architect with which he had enclosed detailed plans for restoration of the kitchen area was received. It was resolved that the House Committee and the Ladies' Special Sub-Committee should consider the proposals put forward and that the Convenor,

-3-

Mr. Herford should report their findings at the March meeting under an agenda item.

4. The revised corporate plan for the functioning of the N.P. and W.S. was received and noted.

GENERAL BUSINESS:

(1) Wentworth Mausoleum

The President reported that the Executive had inspected the Wentworth Mausoleum in Chapel Road, Vacluse and found it to be in a run-down and uncared for condition.

Legally the Church of England Property Trust are responsible for its maintenance, but apparently when repairs have been carried out from time to time, the Wentworth Family have provided the finance from their own resources.

From previous correspondence in 1968, it appeared that the Church of England Property Trust would be only too pleased for us to look after the upkeep of the Mausoleum, but were not prepared to relinquish full care and control to the Trustees of Vacluse House.

The meeting agreed that this was a most unsatisfactory state of affairs especially in view of the fact that until the 1920's Wentworth's Mausoleum was known as "The Shrine of Australia" and considered as one of the country's most important monuments. It should receive the same care and attention as his former home, Vacluse House.

The Vice-President considered that the matter required delicate handling so as not to upset the present Mr. W.C. Wentworth and other members of the family and offered initially to have a word with the local church council and report back to the Trustees.

This offer was unanimously accepted and it was agreed that no further action should be taken until this report had been made.

(ii) Souvenir Brochure

All members, having read Mr. Yelland's report circulated with the minutes, agreed that there should be no restraint placed on him in respect of the cost of the finished brochure, and with this proviso the report was approved in principle. Additionally, however, it was considered that there should be a section dealing with the grounds and the extent of the original estate. Mr. Yelland was to be advised of this recommendation.

(iii) Control of Rising Damp

All members having read the report, from Mr. Greenup, Technical Director of Drystat. Pty. Ltd., which had been circulated with the minutes, the

President initially asked Mr. Rowe as the architect on the Board to give his comments.

Mr. Rowe considered that the report was an excellent and accurate statement of the position and in view of his investigations over the past four or five months the electro-osmosis system of rising damp control was the only method which offered a reasonable degree of success at a comparatively modest cost. This opinion was re-inforced by our own experience of the efficiency of the experimental installation in Gilberthorpe's Room. He therefore recommended that the report and the quotation for stage one of the system be accepted.

The Board concurred with Mr. Rowe's appraisal of the report and unanimously resolved that:-

- (a) The report from Drystat Pty. Ltd. be adopted.
- (b) The quotation of \$4,215.00 (valid for six months from 2.2.1977) for stage one of the scheme be accepted subject to securing the finance from the Service under the five year plan or from funds made available by the Minister for Lands through the Director of the N.P. and W.S.
- (c) A copy of the report be sent to Fisher, Lucas, Consultant Architects.
- (d) That with the approval of Drystat Pty. Limited, Mr. Heiman of the Building Research Station be given permission to monitor the system as and when it is installed.

(iv) Restoration of Historic Vehicles

Mr. Nolan spoke to his report, copies of which had been given to members at the start of the meeting.

The report was adopted and it was agreed that the vehicles should be inspected by an expert and lists made of the repairs required to each vehicle.

The Secretary/Manager advised that Mr. Tom McCotter, son of the late Mr. Tom McCotter Senr. who had supervised restoration of the "Berry" Coach some years ago, would be carrying out an inspection on the 18th February, 1977

The President thanked Mr. Nolan for his report and the meeting agreed that this matter should be re-considered after receiving the results of Mr. McCotter's inspection.

REPORTS OF SUB-COMMITTEES

(1) House

The Treasurer as convenor of this committee reported that Mrs. Furber had advised him of the availability of a table which might be suitable for the kitchen.

After some discussion it was agreed that no purchase of this type should be made until the House Committee had studied Mr. Lucas' proposals in depth.

(ii) Legal, Insurance, P.R.

The Vice-President reported that the Carol Service on the 19th December had been an unqualified success from the public's point of view, but he considered that the organisation, by the Friends, could be improved and streamlined in the future.

The President, on behalf of all Trustees, asked Mr. Doyle to convey our thanks to the "Friends" for their efforts on this occasion.

The President then reviewed the position leading up to the cancellation of the meeting of the Executive with the Directors of Michael Avenell Pty. Limited, regarding the lease, which was to have taken place in his chambers on the 1st February, 1977. He was now trying to arrange a meeting for the 28th February, 1977.

The Vice-President formally sought Trust approval for the "Friends" to hold their "Fête Champêtre" in the grounds on the 26th March, 1977. This was unanimously approved. Organisation of this event was well in hand.

The President advised that Mr. Howard Stanley had been commissioned to write up the histories of all units now included in the N.P. and W.S. and the Director had requested that all facilities be granted to this gentleman when he commenced on the history of the former Nielsen-Vaucluse Parks Trust and its successor, The Vaucluse House Historic Site Trust.

Agreement to this request was unanimous.

(iii) Grounds

Mr. Colman reported on the meeting with Mr. J. Broadbent on the 8th February, 1977 to discuss the layout of the formal gardens. Mr. Rowe, who had arranged the meeting produced a written report from Mr. Broadbent. It was then agreed that before any further discussion took place, the report should be typed, duplicated and circularised to all Trustees with the minutes.

The Vice-President then produced a letter from Mr. Wilkinson, a former committee member of the Friends, indicated that he was currently working in the Royal Botanical Gardens at Kew, England. He hoped that the knowledge he was acquiring might be of value to the Trustees upon his return to Sydney.

(iv) Museum

Mr Snelling reported that Mr. Yelland will be vacationing overseas from April onwards for two or three months. It had been hoped that the Sir H.B. Hayes Room might be ready for opening before Mr. Yelland's departure, but this did not now appear to be feasible. However, if the Interpretations Section of the Service completed their

-6-

part of the work according to forecast, this room should be ready in April or May.

Good progress was being made with the documentation for the Wentworth Room, but finalisation would not be realised for some months.

He also advised that a book "John Grant's Journey" had been acquired for the Trust Library as it threw a lot of light on the period of Hayes' enforced sojourn in New South Wales.

Mr. Snelling then presented a book "Martin of Martin Place" for the Trustees' Library. The President thanked him for his report and for the gift of the book.

It had been noted that the Premier of New South Wales was offering \$200,000 for development of small museums. The Vice-President advised that he would investigate this matter with the view to channeling some of this money into Trust funds.

SECRETARY/MANAGER'S REPORT

This having been circulated with the minutes was adopted and it was agreed that Mr. Rowe should look into the feasibility of cross ventilating the roof space above the Secretary/Manager's flat as recommended by Wormalds to minimise the "blowing-out" of fire detectors in hot weather.

FINANCIAL REPORT

The financial reports for December, 1976 and January, 1977 were adopted.

Recoup summaries 41 to 58, having been passed for payment by the Service, were formally confirmed by the Board.

OTHER BUSINESS

There was a general discussion regarding the desirability of having descriptions of the buggy, surry and sulky adjacent to these vehicles in the coach-house. It was finally decided that this matter should be left to Mr. Nolan and the Secretary/Manager who were presently engaged in looking into the costs of restoration of these vehicles and in getting further information about them.

There being no further business to discuss the President declared the meeting closed at 7.25 p m

Signe d as a true record



President

Secretary/Manager

REPORT FOR FEBRUARY, 1977

FROM: Secretary/Manager

TO: The Trustees

STAFF:

Mr. and Mrs. J. Kearney returned from leave on the 7th February.

Mr. G. Vecchio-Ruggeri, Park worker is currently on leave and will resume his duties on the 14th March.

Due no doubt to the variable weather there has been some short duration absenteeism amongst the grounds staff due to colds and chills.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Apart from a few small jobs, there has been no restoration work carried out this month as Mr. Wilson the carpenter and Mr. Andrew, the plasterer had a contract to carry out some repair work at St. Michael's Church. This was a convenient time from our point of view for them to be absent as the next major project is restoration of the kitchen on which no firm instructions can be given to them at the moment.

All roofs of original buildings have stood up well to the recent heavy rains, but a rather serious leak has developed at the junction of the iron roof and the tiled roof at the kitchen end of the Tea Rooms. This is due to some settlement which has caused half of a gully to slope in the wrong direction. It has been examined by our tiler, Mr. Max Henry who has suggested a false roof over this section to keep this gully dry. I have discussed this matter with Messrs. Herford and Rowe and none of us are enamoured with the idea of a false roof as it would spoil the lines of the building. Mr. Rowe is going to give the matter some thought with a view to finding an alternative solution.

VAUCLUSE PARK

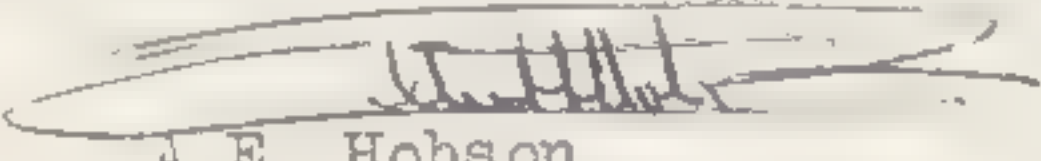
Heavy and continuous rain during most of the month has seriously interfered with work in the grounds, nevertheless the gardening staff have kept them in good shape and some progress in clearing beds of the summer flowers has been made.

The trellis fence abutting on to the south-east corner of the Tea Room, which was badly damaged by a tree falling on it some time ago, has been repaired.

GENERAL

Mr. Pearson, the new historian on the Head Office staff of the N.P. and W.S. visited the House on 7.3.1977.

Mr. Howard Stanley who is carrying out historical research on behalf of the Service with a view to writing up the histories of Service Sites spent two hours with me on 7.3.1977 and has taken away for detailed study the Minute Books for 1911 to 1933 and a file containing papers about the formation of the Trust in 1911.


A.E. Hobson

SECRETARY/MANAGER. 9.3.1977

FEBRUARY, 1977FINANCIAL REPORT

<u>Admission to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	3134	\$2,507. 20
40¢	1025	410. 00
30¢	594	178. 20
<u>Coach Tours and Party</u>		
<u>Admission by voucher</u>	<u>1821</u>	<u>1,456. 80</u>
80¢	<u>6574</u>	<u>\$4,552. 20</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
35 weeks	62,914	55,874

COMPARATIVE MONTHLY TOTALS

<u>February</u>	7,580	6,574
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REVENUE

Whilst visitation to the House by local people was better than for February, 1976, the number of overseas tourists was down by 1,643. However total income for the month was fairly satisfactory at \$6,199.06 of which General Revenue due to the N.P. and W.S. was \$3,470.36 whilst \$2,728.70 was credited to the Special Purposes Account.

BUDGET

We have continued to operate the General Account within the allocations provided by the Service for the first eight months of the financial year.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt.fwd @ 1.2.77		\$10,762. 96
TO: R.T. Houghton. Painting	\$ 400. 51	
Academy Arts P/L. Picture cleaning etc.	40. 00	
Lib. of N.S.W. Prints	25. 00	
Drystat P/L. Rising damp report	105. 00	
* Adjustment for item not entered in our A/c Records, 1971/72 Financial Year, as advised by Head Office	2,420. 64	
+ Adjustment for Sales Tax on Guide Books advised by H.O.		4. 97
BY: Revenue		2,728. 70
Balance c.d. fwd. @ 1.3.77	<u>10,505. 48</u>	
	<u>\$13,496. 63</u>	<u>\$13,496. 63</u>

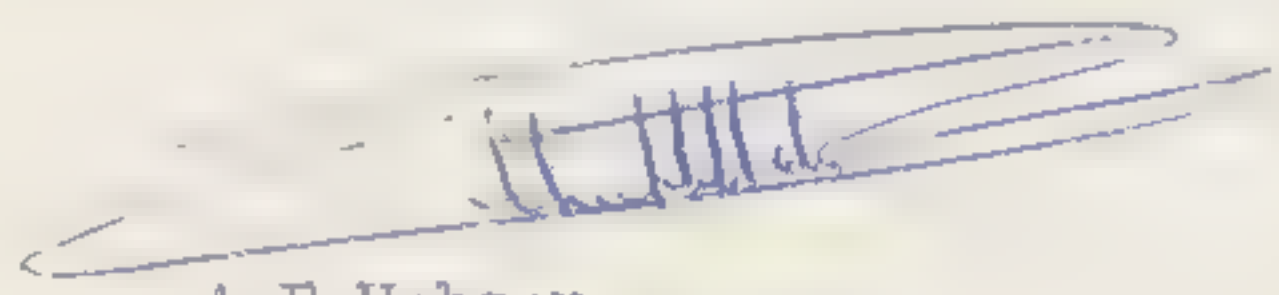
* This item was for 50% cost postcards and coloured folders paid for direct by Head Office in 1971 and not advised to Secretariat at Vacluse House except in end of year statement, when it was not picked up and debited to the S.P. Account.

+ Credit entry to S.P. Account by Head Office and advised in Voucher 3296 File P2849.

MAJOR COMMITMENTS

Kitchen complex, Restorations, say	\$2,500. 00
Repairs to rafters - drawing room, say	500. 00
Architect's fee, detailed drawings, kitchen, say	1,600. 00
Exhibition Area - to complete, say	300. 00
Re-plastering, ceiling Boys' bedroom and repair of wall in hall	1,600. 00
Restoration buggy and sulky	3,191. 00
Contingencies (incl. of possible contribution to layout of Sir H.B. Hayes Room)	1,000. 00
	<u>\$10,691. 00</u>

Therefore the approximate amount of money required to meet known commitments beyond that currently available is \$185.52.



A.E. Hobson
SECRETARY/MANAGER

7.3.1977

VAUCLUSE HOUSE: GARDEN

REMARKS RESULTING FROM AN INSPECTION OF THE GARDEN WITH MR. COLMAN
AND MR. HOBSON, 8TH FEBRUARY, 1977

From initial inspection, and from discussion with Mr. Colman and Mr. Hobson, it appears that the mid-nineteenth century garden remains quite intact - or more specifically the layout of the flower garden, lawn, shrubbery and carriage loop is intact although the fruit and vegetable gardens have long been destroyed. Further research, related to a detailed survey of the garden, is very necessary however and would surely reveal many aspects of the garden which have been modified since Vauclose House became a house-museum. A thorough understanding of the development of the garden is necessary before any restoration work is attempted. It seems, however, that only that area bounded by the stream, the road frontages to the north and east and the stable - should be considered for restoration.

The garden has been fortunate in many respects with the modifications which have occurred, for although the garden has been altered in detail - the edgings and surfacing of paths and the choice and positioning of shrubs and flowers has changed - the sweep of the paths and the tight arrangement of irregular beds in the shrubbery (typical of the "gardenseque" style of the mid-nineteenth century) seems to be original and very interesting.

I would not like to suggest at this stage any order of priorities in the restoration of the garden other than the initial need for a detailed survey, but there are three main aspects to be considered I believe. These are the surface treatments, boundaries and plant material.

1. The concrete surfacing of the paths with their neat concrete edging, particularly those in view of the house and over which views of the house are obtained, immediately destroy the impression of any unity between colonial house and garden. Gravelled paths, perhaps with brick edging, perhaps with cut turf edging (One of the many details preliminary historical research would indicate) would help recreate the impression of a nineteenth century garden. Similarly by varying the texture of the grassed areas a more authentic atmosphere might be achieved. Some areas, such as that between the entrance gates and the stable might be mown higher and less frequently to give a softer, freer look to contrast with the close clipped area between the house and shrubbery. It must be remembered that the extent of fine lawn feasible in the nineteenth century was limited - as early photographs show. Also the proportion of lawn to gravelled areas has surely changed since the nineteenth century, since lawns have become so much more easily maintained.

2. The present divisions and fences are generally unsympathetic, particularly the boundary fence and the later stone walls. Some may be capable of removal, others of being clothed with appropriate creepers or hidden by hedges. (Incidentally, the effect of the existing, and presumably old, tecoma and plumbago hedges is very good). However the character of the gardens as shown in nineteenth century photographs and illustrations is very much determined by the iron "estate" fencing. The restoration of this fencing (sections of which still exist) would be particularly effective.

3. The mature trees within the area considered seem either original or are quite sympathetic, and the backdrop of araucarias and palms is superb. The majority of the shrubbery plants could have been found in nineteenth century shrubberies but the "balance" of the planting needs to be adjusted to reflect the preferences of that era. In certain areas, however, the planting is inappropriate. The very modern use of small conifers in the shrubbery and particularly around the verandah is unfortunate, as is the use of modern standard roses around the fountain. More appropriate planting schemes are required here particularly.

There are two areas which require considerable revision. These are the grassed kitchen courtyard and the area between the stable and the house.

To treat these original service areas in the same way as the "pleasure garden" is quite incorrect. How much more interesting, and valuable educationally, it would be to once again achieve a contrast between these areas, just as one has the contrast between the service and reception rooms within the house. Now, with the kitchen itself being restored, might be an appropriate time to consider the area outside it, furnishing it as appropriately as the kitchen - a gravelled yard with common herbs, perhaps a fruit tree or two espaliered or free standing, would surely be more appropriate than manicured lawn, camellias in tubs and rockeries. Again research might indicate what these areas really looked like in the nineteenth century.

The principal objective, I feel, in the restoration of the garden at Vacluse House would be to obtain once more the feeling of a large private garden of the nineteenth century - replacing the present impression of a well maintained, but nevertheless public, park. (I am writing of only that area considered as being a survival of the original layout, of course).

The area concerned is small enough - with regard to the total area maintained by the Trust - for such an objective to be feasible, and of such historical importance in its design to be most worthwhile:

This garden would not be a reconstruction but a valid restoration, and with the high standard of maintenance which exists in the garden at present, Vacluse House would be in the fortunate position of being able to present to the public a mid-nineteenth century garden restored and kept to a standard other house-museums could only envy.

If the Trust considers that restoration of the garden be undertaken I would recommend the following course: Firstly detailed physical and historical surveys of the area should be carried out. These surveys should be conducted simultaneously, the historical survey being related to the surveyor's plan, - thus identifying and dating as many elements in the garden as possible. This documentation alone would not, however, provide a formula for restoration.

Secondly it would be necessary to prepare a master plan of the total restoration work envisaged, from which, thirdly, a restoration programme could be prepared, involving the area mentioned in 1, 2 and 3.

JAMES BROADBENT

TO: Trustees, Vaucluse House
FROM: W.M. Nolan
REPORT ON: RENOVATION OF HORSE-DRAWN VEHICLES

148
10th February, 1977

Mr. Hobson and I have briefly inspected the four vehicles located in the coach house and its detached southern bay.

1. State of the Vehicles

- (i) Coach recently restored: in tolerable condition. (Trust property)
- (ii) Surrey: in tolerable condition. (Lent by Mr. Thornton)
- (iii) Buggy: in poor condition. (Lent by Mrs. Fox)
- (iv) Sulky: in poor condition. (Trust property)

We have to accept that the vehicles will continue to deteriorate through dust and damp and lack of use.

I have been considering the restoration of these vehicles only to achieve attractive display and to prevent further deterioration, and not with the object of ever using them with horses in harness.

I recommend that we invite an expert (in my opinion, preferably not the coach builder whom we select to do the work) to make a detailed inspection of all four vehicles and give us a separate list of repairs and embellishments in respect of each one.

2. Display

The Manager would like to see all four vehicles contained in the cyclone-enclosed bays, because the detached open bay at the southern end affords poor security and is needed to house the tractor and for other purposes.

The viewing of the vehicles also presents a problem because people have to peer through the fine mesh of the existing cyclone wire netting. Four concealed spotlights in the interior should ensure better viewing for people standing outside. The wiring for these spots is already in place.

For decorative effect, some collars, bridles and other harness could be hung around the walls but these objects do collect a lot of dust and will not be open to close inspection.

3. Experts

The Secretary Manager advises that the person who knows most about horse-drawn vehicles is:

Graham L. Ware, Stable Proprietor,
24 Kirrang Avenue, FIVEDOCK.

Phone: 83 4651

There is a vintage car restorer who is a good procurer of odd items of hardware, trim and upholstery:

George Williams Car Repairs,
62 Parramatta Road, GLEBE.

Phone: 660 2408

The coach builder who restored the coach is:

T. McCotter,
Motor Body Builders,
253 Abercrombie Street, CHIPPENDALE.

Phone: 698 3204


W.M. NOLAN

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 60

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher 0 1 1
 at Bank of N.S.W. Voucher (bank and branch)
 for the period ended 15th February, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
305/6	330185/6	Salaries and wages. w.e. 9.2.77 (nett)		\$ 1241 83
		Public Moneys a/c " Income tax deductions		265. 80
307	330187	Smith & Lane Pty. Ltd.		38 32
308	330188	Clivetti		16 95
310	330190	Dr. A. Haski		19 00
311	330191	Pay-roll tax		381 56
313	330193	Sydney County Council		412 93
314	330194	Copy Cat Printing		52. 04
315	330195	B. Best		50. 00
316	330196	G. Marler		12. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2490. 48

Vouchers totalling \$ 2490.48 were recouped on 15/2/77

Accountant, 

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 61

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse Home Interior etc
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 10th February, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
309	330189	Library of N.S.W.		25. 00
312	330192	Drystat Pty. Limited		105. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 130. 00

Vouchers totalling \$ 130 00 were recouped on 18/2/77

Accountant, 
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 62

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF [REDACTED]

at _____ (bank and branch)

for the period ended 23rd July, 1977

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
17	11217	16.2.77 (nett 11.1.77) J. W. E.		1113. 00
		Public Moneys a/c Tax deduction w.e. 16.2.77		398. 60
319	330199	Ivor Wilson		142. 50
320	330200	Pay-roll Tax		7. 40
321	112201	Perfection Plate Pty. Ltd.		174. 07
322	112202	Eastern Suburbs Lime & C.		54. 72
323	112203	Scott Bonnar Limited		7. 59
324	112204	Copy Cat Printing		3. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$,511. 87

Vouchers totalling \$ 211.57 were recouped on 3/3/77

Accountant,

per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS AND ARCHITECTURE

RECEIVED

No.	Author	Title	Date	Place
1	John Smith	History of the City of Chicago	1880	Chicago
2	Jane Doe	Life of Abraham Lincoln	1885	Chicago
3	Robert Johnson	The Architecture of the City of Chicago	1890	Chicago
4	William Brown	The History of the University of Chicago	1895	Chicago
5	Elizabeth White	The Art of the City of Chicago	1900	Chicago
6	Thomas Green	The History of the City of Chicago	1905	Chicago
7	Charles Black	The History of the City of Chicago	1910	Chicago
8	Harriet Gray	The History of the City of Chicago	1915	Chicago
9	James Hall	The History of the City of Chicago	1920	Chicago
10	Mary King	The History of the City of Chicago	1925	Chicago

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS AND ARCHITECTURE

RECEIVED

THE UNIVERSITY OF CHICAGO

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 17TH MARCH, 1977
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of Meeting held on 17.2.1977
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (i) Function of thanks to benefactors of House, Honorary Consultants and Advisers,
 - (ii) Restoration of kitchen - report on detailed plans submitted by Fisher, Lucas - Architects.
(Treasurer)
 - (iii) Restoration of Historic Vehicles - consideration of quotations received from Mr. Tom McCotter.
 - (iv) Report on meeting held 28.2.1977 between the Executive, Representatives of N.P. and W.S. Legal Department and Michael Avenell Pty. Ltd., to discuss lease of Tea Room and Kiosk.
(President)
 - (v) Consideration of "Broadbent" report on grounds.
(Copy attached)
6. Reports of Sub-Committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 17TH MARCH, 1977

PRESENT:	Mr. M.D. Finlay	President
	Mr. K.R. Doyle	Vice-President
	Mr. M. Herford	Treasurer
	Mr. E.C. Colman	
	Mr. W.M. Nolan	
	Mrs. H.A.R. Snelling	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor

IN ATTENDANCE: Mr. A.E. Hobson Secretary/Manager

APOLOGIES FOR
ABSENCE: Messrs. R. Rowe, P. Cook

MINUTES: The minutes of the last meeting were confirmed

MATTERS ARISING:

It was agreed to further defer the matter of the Argand lamps for the kitchen until Mr. Cook returned from his overseas business trip.

The Vice President reported that he had been successful in securing the help of fifteen members of the local Lions' Club to help with the organisation of the sideshows at the "Friends" fete on the 26th March, 1977.

The President reported that Mr. Yelland had been advised that he was not to consider final costs when preparing the text and format of the proposed Souvenir Brochure.

The Vice-President advised that he had made a formal application to the Premier for a grant from the Funds allocated to the development of small museums.

CORRESPONDENCE:

A letter from the Director thanking the Trust for its participation in and support of the Historic Sites Seminar at Greycliffe House was received.

A letter was received from the Director of the Art Gallery of New South Wales advising that they were prepared to loan six oil paintings to the House. The Trustees expressed great satisfaction with this information and agreed that it should be left to Mr. Yelland and the Secretary-Manager to select the paintings from amongst those being offered.

A reply from the Ohio Historical Society to enquiries made regarding the covered surry in our coach-house was received and following their suggestion it was agreed that the Secretary/Manager should continue his investigations by writing to the Miamisburg Historical Society.

The President read a letter he had received from Mrs. Caroline Simpson of the "Friends" giving details of an "Invitation to Membership Board" which could be hung in some suitable position adjacent to the ticket office. The Trustees approved the suggestion and instructed the Secretary/Manager to liaise with Mrs. Simpson regarding production of the board, also advising her that the Trustees would allocate \$150.00 to defray the cost of making the board.

The matter of new "application for membership" forms, also raised in the letter, was referred to the Vice-President in his capacity as Chairman of the "Friends"

The President tabled a letter from the Director with which was enclosed a letter from Mrs. A.J. Schmude, Secretary to the Trust, 1956-1972, and his reply thereto concerning an article in the Sydney Morning Herald of 2nd March, 1977 relating to a "Regard" ring, allegedly given to the House in 1934 by Mr. E.J. Coote, of which no trace can now be found.

It was agreed that the Secretary/Manager should draft a follow-up reply to Mrs. Schmude's letter in collaboration with the President.

GENERAL BUSINESS:

- (i) It was resolved that the entertainment of benefactors, honorary consultants and advisors should take place in the House in either June or July and should be in the form of a cocktail party with a buffet meal to follow.

A special sub-committee comprising Messrs. Herford (Convenor), Doyle and Mrs. Snelling assisted by the Secretary/Manager was appointed to organise this event.

- (ii) Mr. Herford as Convenor of the House Committee reported that all members were of the opinion that a heavy wooden mantelshelf should be installed on the kitchen chimney breast above the fireplace, but they could find no evidence to support Mr. Lucas' recommendation to completely surround the fireplace with a timber facade. In the circumstances Mr. Rowe had been asked to once again confer with Mr. Lucas with a view to him supplying evidence to support his suggestions.

The Committee also recommended that, at the present time, Mr. Lucas' scheme to replace all the windows in the kitchen should not be accepted on the grounds of unnecessary expense.

In order to facilitate speedy restoration of the kitchen area, Mr. Herford asked that the committee be empowered to move ahead on an agreed plan. It was resolved that the House Committee be so empowered and that restoration be carried out without further reference to the Board until completion was effected.

- (iii) The quotations from Mr. Tom McCotter for restoration of the carriages were considered, but in view of further enquiries being carried out by Mr. Nolan

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it was decided to hold these matters in abeyance. Mr. Colman was also requested to make enquiries at Sydney Technical College with a view to seeing if their body-building section would be interested in assisting in these restorations.

- (iv) The President reported that as a result of the meeting between the Executive, representatives of the N.P. and W.S. Legal Department, and Mrs. Avenell of Michael Avenell Pty. Ltd., certain clauses were being amended. When this work had been carried out Mrs. Avenell had indicated that her company would be prepared to sign the lease

Additionally the Treasurer reported on a meeting of the House Committee with Mrs. Avenell regarding the glazing of the eastern side of the Tea Room and the construction of toilets adjacent to the proposed dining section should a liquor licence be applied for by the lessee.

The Secretary/Manager produced a quotation from Mr. Ivor Wilson for the glazing in the sum of \$3,985.00. He was in the process of obtaining an estimate for the construction of the necessary toilet accommodation, but believed that this would be in the region of \$3,000.00.

After some discussion it was agreed that the basic structural alterations proposed should not be at the expense of the tenant, but that the executive should seek to confer with the Director regarding funds being made available for the carrying out of this work.

The Secretary/Manager advised that a provisional sum had been requested for part of the work when preparing submissions under the five year plans in 1975 and 1976. This would be re-entered and increased when preparing updated submissions for 1977/78.

It was further resolved that this work should not be commenced until it was known that Michael Avenell Pty. Ltd. had signed a lease which met with the approval of the Minister for Lands.

- (v) Mr. Colman spoke in favour of the report on the grounds submitted by Mr. Broadbent. The report was approved in principle and the Grounds Committee commissioned to confer with Mr. Broadbent regarding the type of survey proposed and the costs thereof.

REPORTS OF SUB-COMMITTEES

(i) House

Mrs. Snelling advised that the curtains in the hall could do with cleaning and some repairs were required to the pelmets; part of the wallpaper in the Guests' Diningroom had been damaged by visitors and required re-newal; the curtains in the master bedroom needed to be repaired or possibly renewed.

The meeting authorised the Secretary/Manager to proceed with the cleaning and repairs and charge to the Special Purposes Account.

(ii) Legal, Insurance and P.R.

The Vice-President advised that everything was going according to plan in the organisation of the Fete on the 26th March and tickets were selling reasonably well. He asked that as many Trustees as possible should support this function. The President regretted that due to a prior engagement he would not be able to attend, but wished the "Friends" every success in their efforts.

The Vice-President also advised that he had brought a party headed by Lord and Lady Ferrers to the House on the 14th March and thanked the Secretary/Manager for conducting the party through the building and organising morning coffee in the Boardroom. Lord Ferrers had been most enthusiastic about the visit and had indicated he would be making a donation to Trust funds.

(iii) Grounds

All pertinent matters having been discussed under item V of General Business, there was nothing further to be discussed.

(iv) Museum

Mr. Snelling reported that the Sir Henry Browne Hayes Room was almost finished and that good progress had been made towards finalisation of the material to be included in the Wentworth Room.

He also advised that as requested by the Board he was committing to paper his recollections of salient features of his presidency of the Trust.

SECRETARY/MANAGER'S REPORT

This, having been circulated with the minutes, was adopted.

FINANCIAL REPORT

This, also having been circulated with the minutes, was adopted.

Recoup summaries 59 to 62, having been passed for payment by the Service, were formally confirmed by the Board.

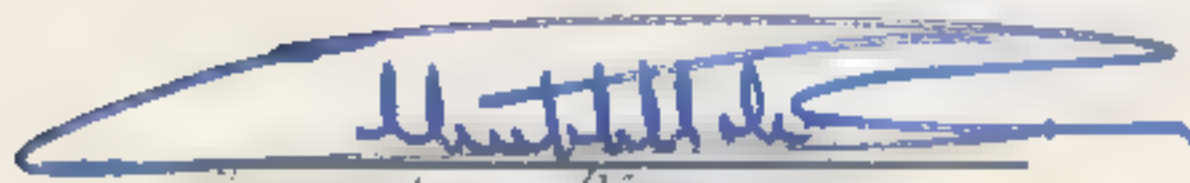
OTHER BUSINESS

It was decided that the small farewell party to Mr. and Mrs. Hedley Yelland, prior to their departure on vacation overseas, should take place in the boardroom at 5.30 p.m. on a date to be arranged by the President and Secretary/Manager. (The date subsequently decided upon was Thursday, 31st March, 1977)

There being no further business to discuss, the President declared the meeting closed at 7.40 p.m.

Signed as a true record,


Vice-President


Secretary/Manager

REPORT FOR MARCH, 1977

FROM: Secretary/Manager

TO: The Trustees

STAFF

Mr. W. Byrt, weekend House Attendant proceeded on five weeks leave on the 1st April. During his absence his duties are being carried out partly by Mr. J. Kennedy and partly by casual labour.

Mr. K. Caves - park worker proceeded on two weeks leave on the 4th April.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

Mr. Ivor Wilson - carpenter and Mr. Joe Andrew, plasterer, resumed restoration work in the latter part of the month and the following work has been carried out:-

(a) New sash cords and the making and fitting of new parting beads to two windows in the Drawing Room. Old blind fittings and controls for obsolete and disconnected alarm system were removed at the same time.

(b) Fitting of five new floorboards in the China Room and corridor leading to kitchen. These replaced boards which had split and were a danger to visitors.

(c) Fitting of new staff moulding to part of archway in main hall.

(d) Repair of ceiling over little stairway leading from main staircase to master bedroom.

(e) Repair and restoration of cracked and drumming plaster east of archway in main hall.

(f) Re-plastering of wall in kitchen to the west of chimney breast.

(f) Re-plastering of south wall of scullery.

VAUCLUSE PARK

A long period of mainly fine weather has enabled the gardening staff to make excellent progress with pruning, clearing and preparation of flower-beds for new autumn planting.

A blocked sewerage line from the staff toilet in the Kiosk required the services of the "Electric-Eel" to clear it. Some digging was required to get at the pipes and this was done by our own staff.

GENERAL.

During the month Mr. Yelland and the writer visited the Art Gallery of N.S.W. and selected what we believe to be six suitable paintings for exhibition in the House. Repair work to some of the frames will be necessary. The library staff would not have time to do this for many months, so I am proposing, with your approval, to have this work done by Academy Arts of Rose Bay.

I have also collected a number of prints made available to us by the Mitchell Library. Some of these are for display in the Museum section of the Coach House.

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The half-scale copy of the painting in the Mitchell Library depicting "Mrs. Piper and her family (circa 1825) has been delivered by Mr. Pascoe.

Cheques to the value of \$225.00 have been received from Lord Ferrers through the Sydney and Melbourne branches of the Norwich Insurance Company of which he is Chairman.

Cheques to the value of \$900.00 have also been received for commercial filming in the grounds, approved by the President.

The Australian Women's Weekly have been permitted to photograph in the Drawing Room for editorial purposes.

"Wheels" - the motoring magazine was also permitted to photograph in the Beach Paddock for editorial purposes.

On the 5th April I accompanied Mr. Nolan on a most interesting and instructive visit to the R.A.S. Showground to view a number of historical horse-drawn vehicles. We were the guests of Mr. Dwyer of Elmoos Stud, Young who had previously visited our stables and examined our collection of vehicles. His general attitude was one of enthusiasm for our small display and in particular he considers the the "Berry" coach is probably unique in Australia.

With the permission of Mr. Nolan I am attaching a copy of a memorandum he sent to me after our visit to the showground as it more than adequately covers our case for restoration of the vehicles and despite his note at the end anything I tried to add to his remarks would be superfluous.

The Director has allocated the finance for carrying out stage 1 of the installation of the electro-osmotic damp proofing system in the House.



A.E. Hobson
SECRETARY/MANAGER
12.4.1977

MARCH, 1977FINANCIAL REPORT

<u>Admission to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	3755	\$3,004. 00
40¢	1031	412. 40
30¢	382	114. 60
<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	1586	1,268. 80
40¢	203	81. 20
30¢	61	18. 30
	<u>7018</u>	<u>\$4,899. 30</u>
<u>COMPARATIVE MONTHLY TOTALS</u>		
Financial Year	<u>1975/1976</u>	<u>1976/1977</u>
39 weeks	70,306	62,892
<u>COMPARATIVE MONTHLY TOTALS</u>		
March	7,392	7,018

REVENUE

This was a reasonably good month with some improvement in the number of overseas tourists visiting the House. Total income for the month was \$5,823.39 of which General Revenue due to the N.P. and W.S. was \$2,921.89 whilst \$2,901.50 was credited to the Special Purposes Account.

BUDGET

For the first nine months of the current financial year the General Account has been operated within the allocations provided by the Service.

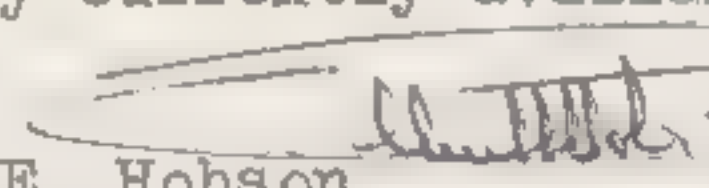
SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY: Balance bt. fwd @ 1.3.77		\$10,505. 48
TO: Ivor Wilson for Carpentry	\$ 339. 50	
Tanner Middleton. Timber	314. 34	
M. Woodhouse - book	16. 00	
BY: Revenue		2,901. 50
Balance c.fwd. @ 31.3.77	<u>12,737. 14</u>	
	<u>\$13,406. 98</u>	<u>\$13,406. 98</u>

MAJOR COMMITMENTS

Kitchen complex - restorations, say	\$ 2,500. 00
Kitchen complex - electrical wiring etc. say	1,000. 00
Architect's fee, drawings, kitchen, etc. say	1,600. 00
Exhibition area to complete, say	300. 00
Restoration, buggy and sulky	3,191. 00
Re-plastering ceiling Boys' bedroom	1,400. 00
Contingencies (incl. of possible contribution to layout of Sir H.B. Hayes' Room)	<u>1,000. 00</u>
	<u>\$10,991. 00</u>

Therefore the approximate amount of money currently available beyond known commitments is \$1,746.14


A.E. Hobson
SECRETARY/MANAGER
8.3.1977

7 APR 1977

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MEMO TO: MR A.E. HOBSON, SECRETARY/MANAGER, VAUCLUSE HOUSE TRUST
FROM: MR W.M. NOLAN

6 April 1977

This is just a rough summary of many matters discussed in connection with the carriage restoration in case we overlook them later:

- 1) Mr Dwyer of Elmoos Stud, Young, who is national president of the Carriage Association reports that the vehicles are essentially sound and therefore well worth restoring. The wheels particularly are in good condition. In any restoration we should pay special attention to bright paintwork on these wheels and rims since this will enhance the display appearance of the vehicles.
- 2) In the light of Mr Dwyer's remarks, the quotations received from McCotter do not seem excessive. My personal suggestion is that we should proceed with the restoration of the small sulky, which is Trust property, and get that job completed before we commit ourselves to the second vehicle, Mrs Fox's buggy.
- 3) There is also a legal problem about restoring the buggy which is loaned to us by Mrs Fox. Mr Dwyer confirmed that the vehicle though shabby is worth restoring. However, if the Trust were to spend a considerable sum of money restoring it and the owner (or in the case of a deceased estate, the new beneficiaries) later decided to sell it, the cost of restoration would be lost to us.
- 4) Mr Dwyer mentioned much higher theoretical values for these vehicles than those for which they are currently insured. In particular, he mentioned \$16,000 for the coach. We should obviously increase the insurance cover but for such a large amount the insurance company will probably insist on an independent certificate of valuation.
- 5) Three addresses of people who could help with hardware and so forth:
 - a) Brasswork:
S. Dobell Brown, 7/11 Lyn Parade, Liverpool
N.B. This name is not listed in the telephone book.
 - b) Wood bending for new shafts:
James Munro, Woodbenders, 43 Vore Street, Silverwater 643 1273
I spoke with Munro and they confirm that they are able to make buggy shafts but would want to discuss with us beforehand what kind of timber.
 - c) I have already reported to you the name of:
George Williams Car Repairs, 62 Parramatta Road, Glebe 660 2403
who is a good source of supply for odd items of hardware and coachwork.
- 6) Harness collars and so forth are best restored with one application of neatsfoot oil and then boot polish. "Mr Sheen" spray polish OK for shafts, wheels and panels, etc.

Have probably forgotten a few things,
but you will no doubt recall them.
Kind regards
W.M.N.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 63

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher 112205/6
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 2nd Dec 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
325/6	112205/6	Salaries and wages, we. 23.2.77 (nett)		1,112. 64
		Public Moneys a/c/ w.e. 23.2.77 Income tax deductions		240. 65
329	112209	Deveson John (Aus) Pty. Ltd.		125. 56
330	112210	GEC-AEI (Aus) Pty. Limited		89. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,567. 85

Vouchers totalling \$ 1,567.85 were recouped on 14/3/77

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 64

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF

at (bank and branch)

for the period ended 2nd March, 1977, 19.....

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
327	112207	Ivor Wilson		279. 50
328	112208	Ivor Wilson		60. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 339. 50

Vouchers totalling \$ 339.50 were recouped on 14/3/77

Accountant,

per:

ADVICE OF RECOUPMENT

18 MAR 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 65

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vancouver
at 112211/2 (bank and branch)
for the period ended 9.3.1 77, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
331/2	112211/2	Salaries and wages: week ending: 2.3.77. nett		1133. 66
		Public Moneys a/c		
		Income tax deductions		252. 15
333	112213	Francis Trading Coy. P/L		155. 00
334	112214	Jetty cash expenses		48. 88
335	112215	Francis Trading Coy. P/L		129. 00
336	112216	Government Insurance Office		60. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1778. 69

Vouchers totalling \$ 1778.69 were recouped on 9.3.1 77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 66

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Yarrumbidgee National Park

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 16.3.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
337/2	112217	Public Moneys A/c		1,111. 00
				242. 70
339	112219	J.H. Griffin		13. 00
340	112220	Francis Trading Coy. Pty.Ltd.		168. 00
341	112221	Edward M. O'Brien Pty. Ltd.		59. 50
342	112222	Telecom Australia		94. 92
343	112223	Aus. Gas Light Coy		39. 44
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,732. 42

Vouchers totalling \$ 1732.42 were recouped on 18/3/77

Accountant,
per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
JANUARY 1950

NAME	ADDRESS	CITY	STATE
JOHN D. HARRIS	1234 E. 5th St.	Chicago	Ill.
MRS. J. D. HARRIS	1234 E. 5th St.	Chicago	Ill.
JOHN D. HARRIS	1234 E. 5th St.	Chicago	Ill.
MRS. J. D. HARRIS	1234 E. 5th St.	Chicago	Ill.
JOHN D. HARRIS	1234 E. 5th St.	Chicago	Ill.
MRS. J. D. HARRIS	1234 E. 5th St.	Chicago	Ill.

Very truly yours,
John D. Harris

Enclosed find \$10.00

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 68

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher
 at 23rd March, 1977 (bank and branch)
 for the period ended 23rd March, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
347/8	112227/8	Salaries and wages. w.e. 16.3.77		1,184. 02
		Public Monies s/o		
		Income tax deductions "		278. 50
349	964201	Pay-roll tax		197. 35
350	964202	Copy Cat Printing. Rose Bay		34. 20
351	964203	Government Insurance office		1,562. 21
352	964204	Eastern Suburbs Lime & Cement		84. 85
353	964205	Wormald International.Pty.ltd.		56. 25
354	964206	Caltex Oil Pty. Ltd.		79. 04
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 3,476. 42

Vouchers totalling \$ 3476.42 were recouped on 4/4

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 21st APRIL 1977.

<u>PRESENT:</u>	Mr. K.R. Doyle	Vice-President (in the Chair)
	Mr. M.D. Finlay	President (part time)
	Mr. M. Herford	Treasurer (part time)
	Mr. P. Cook	
	Mr. R. Rowe	
	Mr. E.C. Colman	
	Mr. W.M. Nolan	
	Mrs. H.A.R. Snelling	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor
 <u>IN ATTENDANCE:</u>	Mr. A.E. Hobson	Secretary/Manager.

MINUTES:

The Minutes of the last meeting were confirmed.

MATTERS ARISING:

Mr. Cook advised that the original Argand Lamps were almost impossible to obtain, but he would continue to keep his eyes open for a pair suitable for the kitchen.

The Secretary/Manager advised that he had continued his investigations into the origins of the covered sallery by writing to the Miamisburg Historical Society, Ohio, U.S.A., and was awaiting a reply.

The Secretary/Manager had, with the concurrence of the President, delayed writing to Mrs. Schmude concerning the "Bligh Regard Ring", because of the death of her husband, Mr. Alfred Smude, but had written her a letter of condolence on behalf of the Trustees.

The meeting approved the action taken and expressed its sympathy with Mrs. Schmude in her bereavement.

No further news had been received regarding the lease of the Tea Rooms to Michael Avenell Pty. Limited, but the President and Secretary/Manager were keeping in touch with the Legal Department of the Service.

CORRESPONDENCE:

A letter from the Director signifying approval for Stage 1 of the installation of the Drystat electro-osmosis system of rising damp control to be started was received with great satisfaction. The Secretary/Manager was instructed to proceed according to the guide-lines laid down by the Director.

A letter was read from a Mr. Simon Adler of 58, Wentworth Road, Vaucluse concerning the branches of some fir trees on the Eastern side of the Beach paddock which are overhanging the roof of his house and causing blockage of the gutters downfall pipes and drains. The Secretary/Manager advised that he had inspected the trees and considered Mr. Adler's complaint was justified. He was instructed that, subject to Mr. Adler specifying the extent of the cut-back, approval should be given for the trimming of the trees by a qualified tree surgeon at no expense to the Trust.

A letter to the Vice-President from the Premier's Office was tabled advising that our application for a special grant towards the cost of establishing the Museum section in the Stables, was being considered. The recommendation of the Cultural Grants advisory Council would be advised in due course.

Letters to the Vice-President and the Secretary/Manager from Lord Ferrers expressing his thanks for the hospitality shown to him and his party when they visited the House, were noted and his donation of \$225-00 to Trust Funds was greatly appreciated.

GENERAL BUSINESS:

- (i) The Secretary/Manager presented his proposals for the 1977/78 Budget for General Maintenance of the Grounds and Buildings (Allocations Item 28). Approval was given for him to make the necessary submissions to the Service, taking care to allow for any anticipated escalation of costs during the ensuing twelve months.
- (ii) Similar approval was given for the 1977/78 Budget covering the costs of General Administration.
- (iii) Mr. Nolan spoke of his memorandum of the 6th April which had been circulated with the minutes. Approval was given for the restoration by Mr. Tom McCotter of the sulky belonging to the Trust in the sum of \$1428-00. Any restoration of vehicles on loan to the Trustees was to be deferred pending

clarification of our legal position and the length of time the owners were prepared to leave the vehicles in our care.

Approval was also given for the Secretary/Manager to obtain a quotation for flood-lighting the Historic Vehicles Exhibition area.

In view of the advice given by Mr. Dwyer the Secretary/Manager was instructed to increase the Insurance Cover on the vehicles.

The Secretary/Manager advised that on the 20th April he had received the offer of an 1840's Park Phaeton on loan from a Mr. Crittall of Woollahra. He was instructed to accept subject to the Trustees approving the vehicle at the next meeting.

Mr. Colman advised that he had approached the Sydney Technical College to see if they were interested in helping to restore the carriages but had not met with any success.

- (iv) Approval was given for the alteration of the showcases in the Wentworth Room of the Museum Section at a cost of approximately \$600-00.

REPORTS OF SUB-COMMITTEES:

- (i) House Committee

The meeting adjourned to the kitchen to discuss Mr. Lucas' latest proposals on the restoration of the chimney breast. It was decided that the repairs to the structure which had been carried out in brick at some time in the mid 19th century should be removed and restoration carried out in stone. It was further decided that Mr. Lucas' design for the mantelpiece be accepted. However, commencement of restoration should not take place until the President had mentioned the decisions to the Convener of the Committee, Mr. Herford, who had left the meeting to fulfill another engagement prior to this matter being discussed.

- (ii) The Vice-President advised that during the organisation of the recent Fete by the "Friends" the lack of co-operation by the lessees of the Kiosk had caused considerable embarrassment. It was agreed that the President and Vice-President should interview Mrs. Avenell with a view to ensuring a more satisfactory attitude in the future. The President indicated that he would write a letter to the Honorary Secretary of the "Friends" congratulating them on the success of the Fete.

Apart from this the Fete had been a great success and the "Friends" had deeply appreciated the willing help of the Trust's permanent staff and a Ranger and two Park workers from Sydney Harbour National Park.

(iii) Grounds Committee

Mr. Colman reported that the Committee had met Mr. Broadbent once again and the discussions had proved to be most satisfactory and informative. The Secretary/Manager had produced a set of large survey plans of the formal gardens which Mr. Broadbent said would be ideal for his purpose in formulating a suggested plan of restoration of this part of the grounds. His fee for this plan would be \$500-00 and it was recommended that this be accepted.

Approval of this expenditure was agreed by the meeting.

(iv) Museum

Mr. Snelling drew the attention of the meeting to a very fine large coloured poster of Fontaine-de-Vaucluse mounted in a frame which he had obtained on more or less permanent loan from the Woollahra Public Library. All agreed that this was a most welcome addition for the display in the Museum section. The Secretary/Manager was instructed to send a letter of thanks to Mr. Allison - the Chief Librarian.

SECRETARY/MANAGER'S REPORT:

This, having been circulated with the minutes, was formally adopted..

FINANCIAL REPORT:

This, having also been circulated with the Minutes, was formally adopted.

Recoup summaries 63 to 72 having been passed for payment by the Service, were formally confirmed by the Board.

OTHER BUSINESS:

As there was no further business to discuss the Chairman declared the meeting closed at 7.30 p.m.

Signed as a true record.


President


Secretary/Manager.

REPORT FOR APRIL, 1977

FROM: Secretary/Manager.

TO: The Trustees.

STAFF

Mr. W. Byrt, weekend house attendant, returned from leave on the 6th May.

Mrs. Olive Sames, weekend desk clerk, resumed her duties on the 6th May after three months unpaid leave.

Mr. K. Caves, park worker, returned from leave on the 18th April.

Mrs. Phyllis Hall, Clerk/Stenographer commenced four weeks leave on the 4th May. Mrs. Hobson will carry out her clerical duties during her absence.

Mr. J.V. Kearney, Head Gardener, proceeded on a week's leave on the 6th May.

Mrs. Kearney, Housekeeper, also took a week's leave from the 6th May. During her absence her duties are being performed by Mrs. Powell, wife of the Assistant Gardener.

Mr. A. Simpson, park worker, will commence 8 day's leave on the 18th May.

VAUCLUSE HOUSE & ANCILLARY BUILDINGS

The following restoration work and repairs have been carried out during the month:-

- (a) Careful repair of cracks in the ceiling of the Family Dining Room and the removal of flaking paint. The ceiling is now ready for "touching up" by the painter.
- (b) Removal of old electrical conduit and making good damaged plaster and woodwork in the Study. This section is now ready for renewal of wallpaper and repainting by the decorator.
- (c) Repair of and strengthening of bannister on stairway leading to second floor bedrooms in West Wing.
- (d) Removal of remaining plaster on east side of kitchen fireplace and making good at junction with wall. The chimney breast is now fully ready for restoration. Removal of the final section of plaster indicates to me that the iron arch bar which supports the massive lintel stone over the fireplace was not there originally, but was installed when the lintel cracked and it was at this time that brickwork was used to make good stonework, which, over the years had become damaged by heat, and possibly by heavy iron pots being banged against the frontal section of the arch. It also seems probable that at this time (circa perhaps 1860), the first range was installed, for the bricks of the old flues and the infilling at the western side of the fireplace are of the same vintage. The photographs I had taken as we progressively excavated the fireplace some two years ago give support to this theory.

It also seems more than likely that it was not until this time that a thin covering of plaster was applied to the lower part of the fireplace to disguise the fact that bricks had been used to replace original stonework. The plasterer, Mr. Joe Andrew, again confirms that this latest plaster he has removed is late 19th Century work or even early 20th Century. Vestiges of an earlier thin layer of plaster were, however, apparent underneath the main bulk of the plaster removed.

- (e) The cases in the Wentworth Room of the Exhibition area in the stable block have been altered in accordance with Mr. Snelling's requirements and are ready for painting
- (f) Further re-painting of stonework on the west wall of the House has been done.

VAUCLUSE PARK

The winter work programme in the grounds is proceeding and bulbs have been planted in a number of beds.

The prolonged summer-like weather has necessitated more frequent mowing of the lawns than is normal at this time of the year.

The carpenter has carried out some necessary repairs to the boundary fences and renewed most of the decking of the footbridge adjacent to the old laundry. The rails have also been strengthened.

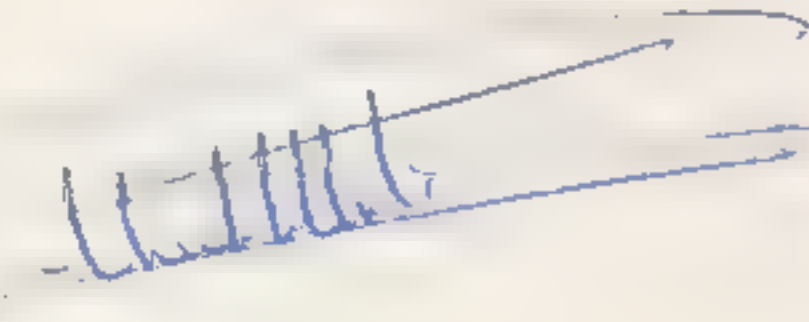
Repairs to the crazy-paving at the rear of the Guardhouse have also been done.

GENERAL

The walls of the main carriage display area have been cleaned and Mr. Nolan and I have experimented with lighting for this section. We would now recommend the installation of concealed fluorescent lighting which will raise the light intensity in the area without forming pools of light or casting any harsh shadows. The experimental installation has been left in place for viewing by the Trustees at the next meeting.

We would also strongly recommend that the Trust accept the Park Phaeton offered on loan by Mr. Crittall. It is a magnificent vehicle in almost perfect condition. The small amount of work required on the vehicle will be undertaken by Mr. Crittall without any expense to the Trust.

I have been in contact with Mr. P. Goed who believes that he can find two suitable Argand Lamps for illuminating the Great Kitchen.


A.E. Hobson.
Secretary/Manager
12-5-77.

APRIL 1977

FINANCIAL REPORT

<u>Admission to Vacluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	6133	\$4,906-40
40¢	1821	\$ 728-40
30¢	726	217-80

<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	996	796-80
40¢	262	104-80
30¢	479	143-70
	10,417	\$6,897-90

<u>COMPARATIVE CUMULATIVE TOTALS</u>		
<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
44 weeks	78,215	73,309

<u>COMPARATIVE MONTHLY TOTALS</u>		
April	7,909	10,417

REVENUE

This was an excellent month for admissions, being some 2,508 higher than for the corresponding period last year. Total income for the month was \$11,553-30 of which General Revenue due to the N.P. & W.S. was \$5,676-70 whilst \$5,876-60 was credited to the Special Purposes Account.

BUDGET

For the first ten months of the current financial year the General Account has been operated within the allocations provided by the Service.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
	<u>\$</u> <u>¢</u>	<u>\$</u> <u>¢</u>
BY:-		
Balance brought forward at 1-4-77		12,737-14
TO:		
J. Dewar - Spirits for Boardroom	67-69	
W. & F. Pascoe - Repro. Painting	122-20	
Bruce Hynes - 2 prs. 19th C. handcuffs	100-00	
Med. Wines P/L - Beer for Boardroom	42-24	
J & M.D Andrew - Plastering etc.	245-00	
I. Wilson - Carpentry	135-00	
Kaleidascope - Kitchen Table	400-00	
J & M.D. Andrew - Plastering etc.	240-00	
I. Wilson - Carpentry	240-00	
J. Andrew - Plastering etc.	245-00	
I. Wilson - Carpentry	240-00	
I. Wilson - Carpentry	300-00	
J. Andrew - Plastering etc.	300-00	
BY:-		
Revenue		5,876-60
Balance carried fwd. at 30-4-77	15,936-61	
	18,613-74	18,613-74

MAJOR COMMITMENTS

	<u>Dr.</u> \$ ¢	<u>Cr.</u> \$ ¢
Kitchen complex - restorations, say		2,500-00
" " - elect. wiring "		1,000-00
Architects Fee - kitchen "		1,600-00
Exhibition Area to complete "		300-00
Alteration Showcases to complete		200-00
Restoration, buggy & sulky		3,191-00
Floodlighting - carriage display area		800-00
Replastering ceiling Boy's Bedroom		1,400-00
Contingencies		<u>1,000-00</u>
		<u>11,991-00</u>

Therefore, the approximate amount of money currently available beyond known commitments is \$3,945-61.

A.E. Hobson
Secretary/Manager.
10-5-77.

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 69

RECOUP SUMMARY

Park code 25EXPENDITURE FROM ADVANCE A/C OF Public Works Departmentat Bank of N.S.W. Vancluse (bank and branch)for the period ended 30.3.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
355/6	964207/3	Salaries and wages. w.e.2.3.3.77 (nett)		1,475. 42
		Public Works a/c Income tax deductions		208. 65
357	964209	Petty cash expenses		56. 63
358	964210	Francis Trading Coy. Pty. Ltd.		130. 00
359	964211	B. East		75. 00
360	964212	Duma Electronics		44. 50
361	964213	Lane Ltd.		91. 60
362	964214	Deveson John (Aus) Pty. Ltd.		1. 45
363	964215	P. Cassimaty		23. 33
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1,826. 75

Vouchers totalling \$ 2216 58 were recouped on 1/4/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 70

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of N.S.W. (bank and branch)for the period ended 30.1.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
364	964216	Margaret Woodhouse (H.A.R. Snelling)		16. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 16. 00

Vouchers totalling \$ 16.00 were recouped on 1/4/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 71

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Bank of N.S.W. Vaucluseat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 6th April 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
365/6	964217/8	Vaucluse House. Salaries and wages. w.e. 30.3.77(nett)		1,760. 42
		Public Moneys a/c Income tax		471. 15
367	964219	Perfection Plate Pty. Ltd.		140. 06
368	964220	Telecom Aus.		127. 97
369	964221	J. Griffin. Courier service		14. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,513. 60

Vouchers totalling \$ 2513.60 were recouped on 1/4/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 72

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF ~~Voucher No. 10110~~at ~~Bank of N.S.W. Vaucluse~~ (bank and branch)for the period ended 6th April, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
370	964222	John Dewar & Sons Pty. Ltd.		67. 69
371	964223	W. & F. Pascoe Pty. Ltd.		122. 20
372	964224	Bruce C. Hynes.		100. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	289. 89

Vouchers totalling \$ 289.89 were recouped on 13/4/77

Accountant,

per:

ADVICE OF RECOUPMENT

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

RECEIVED AT THE UNIVERSITY OF CHICAGO LIBRARY

ON MAY 10 1961

FROM THE LIBRARY OF THE UNIVERSITY OF CHICAGO

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TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

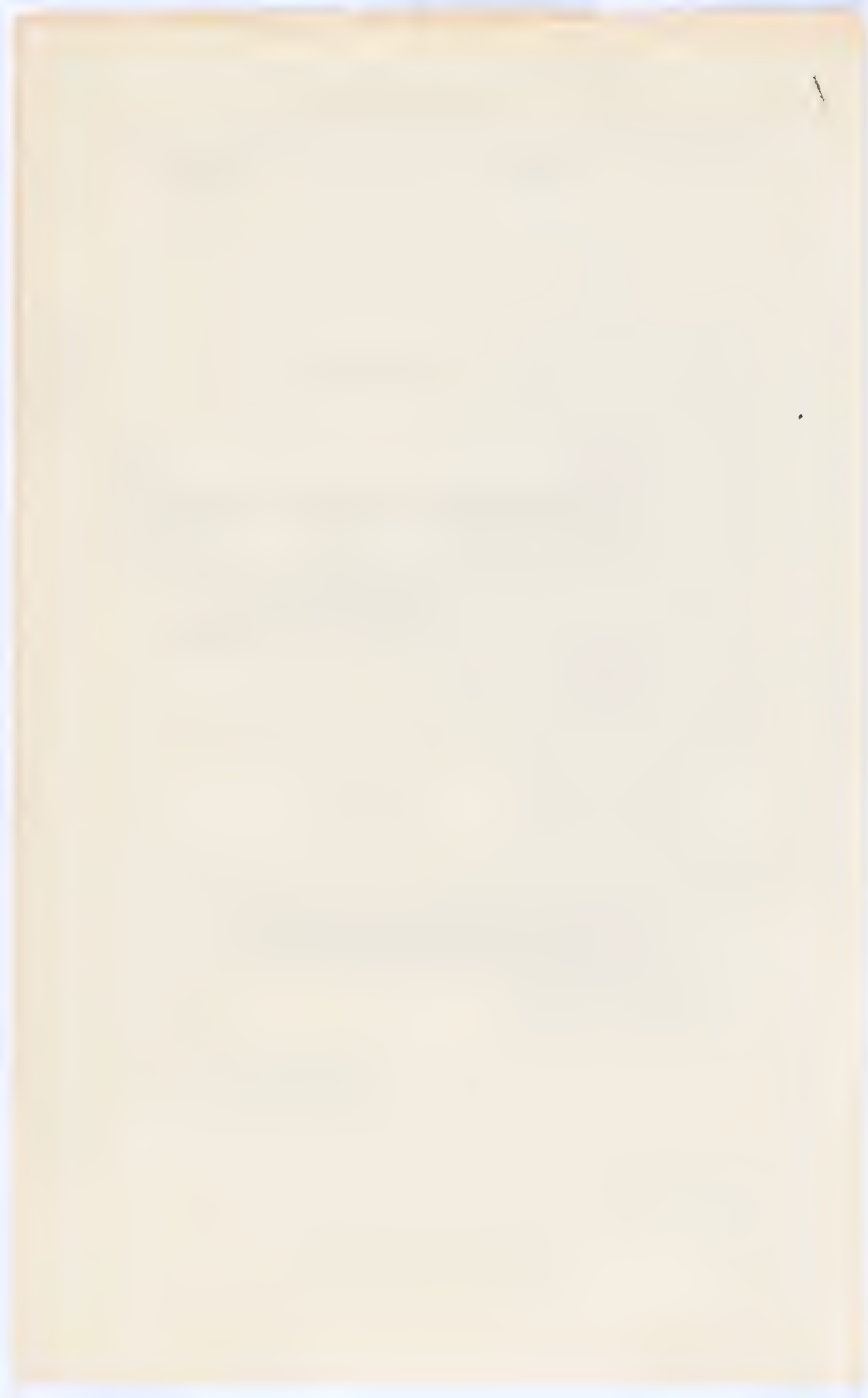
A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 21ST APRIL, 1977
AT 5.00 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of meeting held on 17.3.1977
3. Matters arising from Minutes
4. Correspondence
5. General Business:
 - (i) Budget for general maintenance work 1977/1978
(Item 28 Buildings and grounds). (Items under five year plan excluded).
 - (ii) Budget for general administration 1977/1978
 - (iii) Restoration of Historic Vehicles (Mr. Nolan)
 - (iv) Alteration of showcases in Wentworth Room of Museum as requested by Mr. Snelling. (Additional funding from S.P. Account.)
6. Reports of Sub-Committees
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report.
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P and W.S. and formal confirmation by the Board is now requested.
9. Any other business

A.E. Hobson
SECRETARY/MANAGER



NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 74

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Land in a public historic siteat Land in a public historic site (bank and branch)for the period ended 13.4.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
376	964228	Mediterranean Wines Pty. Ltd.		42. 24
377	964229	J. & M.D. Andrew Pty. Ltd.		245. 00
378	964230	Ivor Wilson		135. 00
379	964231	Kaleidoscope		400. 00
380	964232	J. & M.D. Andrew Pty. Ltd.		240. 00
SPECIAL PURPOSES ACCOUNT 250 - 13 - 26 - 28				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,062. 24

Vouchers totalling \$ 1062.24 were recouped on 21/4/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. **75**

26 APR 1977

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Vaucluse, 100 i. t. r. i. c. i. t. e
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 20th April, 1977 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
383/4	964235/6	e.11.4.77 (nett Public Moneys a/c Income tax deductions		1,13 . 00
386	964238	Caltex Oil (Aus) Pty. Ltd.		42. 51
387	964239	Eastern Suburbs Lime & Cement Store. Pty. Ltd.		40. 23
388	964240	R.B. Wyper Pty. Ltd.		60. 58
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,541. 27

Vouchers totalling \$ 1,442.70 were recouped on 2/24/11

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 76

PR 1911

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Income Tax is liable

at 20th April, 1977 (bank and branch)

for the period ended 20th April, 1977, 1977

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
385	964237	Ivor Wilson		240. 00
389	964241	J. & M.D. Andrew Pt/. Ltd.		245. 00
390	964242	Ivor Wilson		240. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 725. 00

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 725.00 were recouped on 22/4/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 26

RECOUP SUMMARY

Voucher No. 180 Park code ic ite

EXPENDITURE FROM ADVANCE A/C OF 27th April, 1977

at (bank and branch)

for the period ended 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
397	964249	Ivor Wilson		300. 00
398	964250	J. & M.D. Andrew Pty. Ltd.		300. 00
TOTAL TAXATION				600. 00
TOTAL TO BE RECOUPED \$				

SPECIAL PURPOSES ACCOUNT
250 - 13 - 26 - 28

Vouchers totalling \$ 600.00 were recouped on 27/5/77

Accountant,

per:

ADVICE OF RECOUPMENT

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 19th MAY 1977
AT 5-00 p.m.

A G E N D A

1. Apologies for absence.
2. Confirmation of Minutes of meeting held on 21.4.1977.
3. Matters arising from Minutes.
4. Correspondence.
5. General Business:
 - (i) Inspection of Park Phaeton offered on loan by Mr. Crittall of Woollahra.
 - (ii) Floodlighting of Carriages Display Area.
 - (iii) To resolve matters regarding restoration of chimney breast in the Great Kitchen.
6. Reports of Sub-Committees:
 - (i) House.
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds.
 - (iv) Museum.
7. Secretary/Manager's Report.
8. Finance:

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P and W.S. and formal confirmation by the Board is now requested.
9. Any other business.

A.E. Hobson.
Secretary/Manager.

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 19TH MAY, 1977

PRESENT:	Mr. M.D. Finlay	President (in the chair)
	Mr. K.R. Doyle	Vice-President
	Mr. M. Herford	Treasurer
	Mr. P. Cook	
	Mr. R. Rowe	
	Mrs. H.A.R. Snelling	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor

IN ATTENDANCE:

Mr. A.E. Hobson	Secretary/Manager
-----------------	-------------------

APOLOGIES FOR ABSENCE:

Mr. W.M. Nolan (overseas)

MINUTES:

The minutes of the last meeting were confirmed

MATTERS ARISING:

The President, Vice-President and the Secretary/Manager had all contacted the Legal Department of the Service regarding the lease for the Tea Room and Kiosk. The amended lease had been cleared from the Legal Department into the hands of the Officer I/C Concessions and Leasings, Mr. P. Neary. The Vice-President advised that a letter compiled by this officer would be coming to the Trust for signature and forwarding to the Minister for Lands.

The Secretary/Manager advised that Mr. T. McCotter had collected the sulky for restoration. Some discussion then took place regarding the housing of the carriages behind the chain-link screens. It was agreed that aesthetically this was not ideal, but it did effectively protect the exhibits from vandalism and bird-droppings. Thought would be given to some other effective method of protection and meanwhile the Secretary/Manager would contact Rentokil to see if they had available an effective bird-repellent.

As resolved at the last meeting an order had been placed with Mr. Broadbent to formulate a suggested plan of restoration for the formal gardens at a fee of \$500.00.

The Secretary/Manager advised that he had sent a letter of thanks to Mr. Allison, - Chief Librarian of Woollahra Council, for the permanent loan of the coloured poster of Fontain-de-Vaucluse and had also obtained his permission to have the picture protected by laminating. The meeting also approved the text of a note, to be attached to the picture, which had been written by Mr. Snelling.

CORRESPONDENCE:

A letter from the Premier's Department advising that our application for a grant, towards the cost of the Museum Section, had not been successful, was noted.

An application by a Mr. O'Keefe to photograph certain items in the House for use in a forthcoming publication by the Hamlyn Group, entitled "Australiana" was approved.

An application by Professor J.C. Haskell of the University of New South Wales to photograph the top of the mosaic table in the drawing room and the Barzotti mosaic picture of the "Foro Romano" in the Reception Room was granted. The photography is being done at the request of Dr. Ward-Perkins, former Director of the British School in Rome who visited the House recently and enthused about the high quality of these comparatively modern examples of old Roman techniques. In view of Dr. Ward-Perkins opinion of their value we should ask for copies of the photographs or transparencies and then ask for a valuation by Sotheby's with a view to revising the insurance cover with the G.I.O.

With reference to insurance of contents generally, the Secretary/Manager was requested to ascertain the position regarding the annual review of policies now that funding of premiums was a Head Office charge.

A letter from a Mr. L.S. Munn regarding an accident to his mother, Mrs. E.A. Munn, which occurred in the House on the 14th May was received. The Secretary/Manager was instructed to acknowledge receipt of the letter and then forward a copy to the Legal Department of the Service together with all available details relating to the accident.

GENERAL BUSINESS:

- (i) Having inspected the Park Phaeton offered on loan by Mr. Crittall of Woollahra, the Trustees unanimously agreed that the offer should be accepted as the carriage constituted a most valuable and welcome addition to our display of historic vehicles.
- (ii) The quotation in the sum of \$1,200.00 from D. Cameron and Company, for the installation of flood lighting in the carriage display areas, was considered by some Trustees to be somewhat on the high side and therefore an alternative quotation should be sought. Mr. Cook suggested the name of Roy Harrison of Oxford Street who had done some work for him. The Secretary/Manager was requested to proceed accordingly.
- (iii) After once again viewing the chimney breast in the kitchen with the Convenor of the House Committee, Mr. M. Herford present, it was decided that resolutions previously made at the March and April meetings should stand. Mr. Herford considered that the

-3-

Trustees were making the wrong decision and asked that his opposition to the resolutions be recorded.

REPORTS OF SUB-COMMITTEES:

(i) House

There was no further business to discuss.

(ii) Legal, Insurances and P.R.

When the various insurances are being reviewed it was agreed that it would be advantageous if all premiums become payable on the same date each year instead of at many differing dates as at present. The Vice-President and Secretary/Manager would bring this matter up with the G.I.O. and Head Office of the Service after reviewing the various policies.

(iii) Grounds Committee

As the matter of the Broadbent Report had been dealt with under matters arising, there was nothing further to discuss.

(iv) Museum

Mr. Snelling advised that the alterations to the show-cases in the Wentworth Room had been completed and they were now ready for re-painting.

SECRETARY/MANAGER'S REPORT:

This, having been circulated with the minutes, was formally adopted.

FINANCIAL REPORT:

This, having also been circulated with the minutes, was formally adopted.
Recoup summaries 73 to 78 having been passed for payment by the Service, were formally confirmed by the meeting.

OTHER BUSINESS:

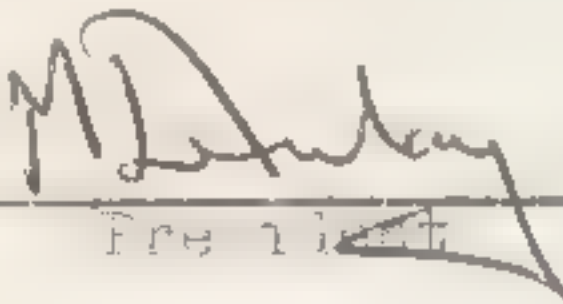
The President advised that he had received a request, from the National Trust, for permission to photograph the three items loaned by the Trustees for the Australiana Exhibition held at Lindesay earlier this year, with a view to having them included in a forthcoming publication. The meeting granted permission and instructed the Secretary/Manager to advise the National Trust of the decision.

The Secretary/Manager advised that he would be asking Mr. Lucas to visit the House in the near future to have another look at the ceiling in the Boys' Bedroom. Mr. Andrews the plasterer had quoted a price of \$1,500.00 for restoring this completely, using the 19th century method of lath and plaster reconstruction. As this appeared to be rather expensive it was recommended that Mr. Lucas should be asked if he knew of another plasterer capable of constructing a ceiling using the lath and plaster method, with a view to obtaining a competitive quotation. At the same time Mr. Lucas should be asked to have another look at the kitchen chimney breast with a view to seeing if his previous recommendations should be modified now that the last of the 20th century plasterwork had been removed. The Secretary/Manager said that he had noted the remarks made by the Trustees and would act accordingly.

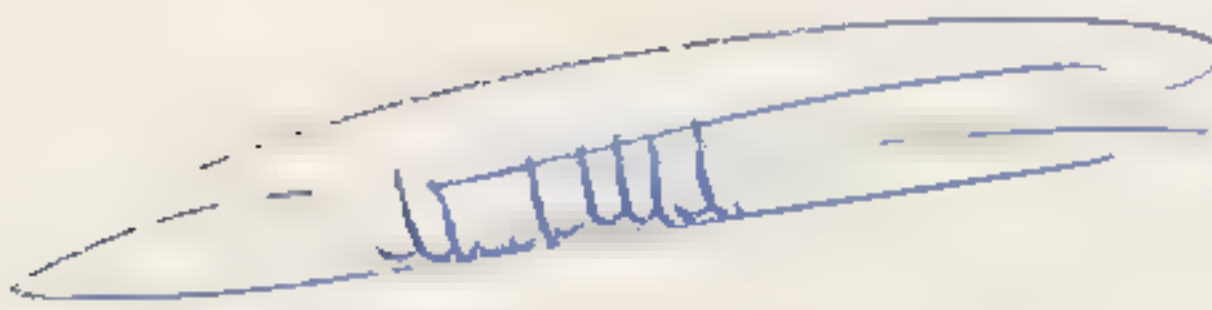
-4-

As there was no further business to discuss the
President declared the meeting closed at 7.40 p.m.

Signed as a true record



President



Secretary/Manager

REPORT FOR MAY, 1977

FROM:- Secretary/Manager

TO:- The Trustees

STAFF

Mrs. Phyllis Hall returned from leave on the 6th June, 1977.

Mr. and Mrs. J. Kearney resumed their duties on the 16th May, 1977.

Mr. A. Simpson, Park worker, returned from leave on the 30th May, 1977.

Mr. K. Caves, Park worker, will take a further two weeks leave from the 13th June, 1977

Mr. J. Kennedy, House attendant will commence a months leave on the 27th June, 1977

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

The following restoration work has been carried out during the month:-

(a) Repairs to the ceiling above the little stairway leading from the main staircase to the master bedroom have been finished.

(b) Repairs were started on the rotted casing and sash slides of the landing window nearest to Miss Wentworth's bedroom and should be completed during June.

(c) Re-pointing of the stonework on the west wall of the House continued in between doing otherwork and is nearly finished.

(d) Heavy winds towards the end of the month tore the mesh screening around the dairy and pantry. On examination most of this mesh was found to be rotten and is therefore being re-newed, but work has been held up due to the required copper gauze not being available from suppliers' stock. Plastic mesh was not considered appropriate for this work. A torn mesh screen in the wine cellar is also being re-placed.

Due to the illness of the carpenter he was not able to work full time during the month, but other work completed included making of a further display board and wall showcase for the Museum section. This completes the schedule of carpentry work for this area.

When the new tractor was received in April it was found that it was too high to go in the existing tractor shed in the gardeners' compound and was temporarily housed in the fodder room. The carpenter has now temporarily raised the roof of the shed half a metre and timber has been obtained to make a permanent workmanlike job of the structure - it will at the same time be extended to house the new trailer. Funding of this work is being done from the General Account.

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VAUCLUSE PARK

The winter work programme continues; further planting of bulbs has been done.

The dead oak tree near to the main Wentworth Road gates has been felled. The timber was useless for anything but firewood as all the interior of the main trunk and the bigger branches was eaten out by termites.

A dying gum on the Olola Avenue periphery south of the gate has also been felled and the timber added to the stockpile of firewood in the south paddock.

Despite repeated requests to Woollahra Council to clean the main culvert in the Park nothing has been done and therefore our grounds staff have commenced to do the work themselves.

A large pot-hole, caused by subsidence of the ground, in the roadway leading to the car park has been filled with concrete and the surface coloured to match the bitumen.

Sunken crazy-paving on either side of the bridge adjacent to the laundry has been lifted and re-laid.

Further fencing repairs have been carried out on the beach paddock and between the main gate and car park gate on Wentworth Road.

GENERAL.

Mr. Lucas, the architect, visited the House at my request on the 30th May to advise on the restoration of the ceiling of the boys' bedroom. Firstly he said that there were very few plasterers to-day capable of doing lath and plaster work let alone run a deep moulding in plaster. He knew of one or two, but it was doubtful if they could do the job at an early date. He considered that for the work involved, Mr. J. Andrew's quotation was quite reasonable. However, in the circumstances, as the moulding was in good condition and appropriate to the period of the House, he would now consider it satisfactory to repair the existing ceiling. Subject to your approval I propose to proceed according to these recommendations.

Mr. Lucas again re-examined the kitchen chimney-breast and at my request promised to communicate with the President.

Late this afternoon (8.6.77) we nearly apprehended the vandals who have been felling and stealing the big bamboos from the stand in the beach paddock, but Tony Simpson, Park worker did manage to get the number of their truck as it made off; it is BGH 638. I am obtaining the name of the owner from the police and would seek Trust approval to commence legal proceedings against the offenders. Over the last six months upwards of 40 big bamboo canes each up to 30ft long have been stolen. These would I believe, have a market value of close to \$1,000.00.

The auditors were here from the 23rd to 27th May and appeared to be satisfied with our accounts. In the two years since the last audit, they only found one error amounting to 20¢ and that was a surplus.


A.E. Hobson
SECRETARY/MANAGER

- 8 JUN 1977

MAY, 1977

FINANCIAL REPORT

<u>Admissions to Vacluse House</u> <u>Ticket Values</u>	<u>No. of Admissions</u>	<u>Income</u>
80¢	4,354	\$3,483. 20
40¢	1,415	566. 00
30¢	1,105	331. 50
<u>Coach Tours and Party</u> <u>Admissions by voucher</u>		
80¢	588	470. 40
40¢	283	113. 20
30¢	197	59. 10
	<u>7,942</u>	<u>\$5,023. 40</u>

COMPARATIVE CUMULATIVE TOTALS

<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
48 weeks	84,850	81,251

COMPARATIVE MONTHLY TOTALS

<u>May</u>	<u>6,635</u>	<u>7,942</u>
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REVENUE

For the time of the year this has been another excellent month for admissions, being 1,307 higher than for the corresponding period last year.

Total income for the month was \$7,434.52, of which General Revenue due to the N.P. & W.S. was \$3,711.19 whilst \$3,723.33 was credited to the Special Purposes Account.

BUDGET

For the first eleven months of the Financial Year the general account has been operated within the allocations provided by the Service.

SPECIAL PURPOSES ACCOUNT

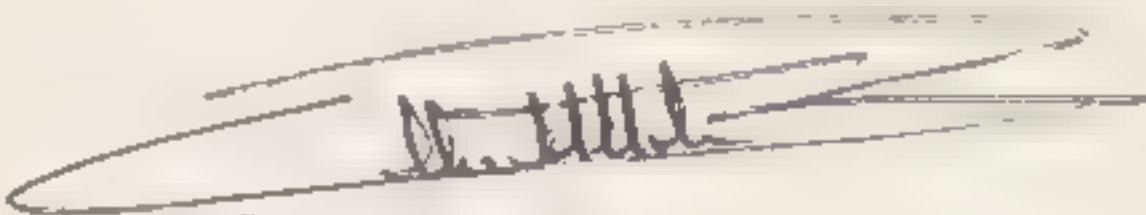
<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY:-		
Balance brought forward at 1.5.77		\$15,936.61
TO:-		
S.Micallef. Clocks maintenance \$	95. 00	
I.Wilson. Carpentry	135. 00	
J.& M.D. Andrews. Plastering.	245. 00	
M. Thompson. Photography	112. 00	
J.& M.D. Andrews. Plastering	300. 00	
I. Wilson. Carpentry	300. 00	
I. Wilson. Carpentry	240. 00	
J.& M.D. Andrews. Plastering	305. 00	
F. Russell. Repairs and cleaning. Chandeliers	220. 00	
M. Thompson. Photography	62. 12	
BY:-		
Revenue		3,723. 33
Balance cwd. fwd. at 31.5.77.	\$17,645. 82	
	<u>\$19,659. 94</u>	<u>\$19,659. 94</u>

-2-

MAJOR COMMITMENTS

Kitchen complex. restorations, say	\$2,500. 00
Kitchen complex. electric wiring, say	1,500. 00
Architect's fees. - kitchen	1,600. 00
Exhibition area to complete	300. 00
Restorations, buggy and sulky	3,191. 00
Floodlighting - carriage display area	1,200. 00
Repairs to ceiling. Boys' bedroom	300. 00
Contingencies	1,000. 00
	<u>\$11,591. 00</u>

Therefore, the approximate amount of money currently available beyond known commitments is \$6,054.82. I would respectfully advise Trustees that the Finance Division of the Service will, at the end of the financial year, be noting the excessive amount standing to the credit of the Special Purposes Account and could consider cutting down our allocations on the General Budget for 1977/78. I would strongly recommend that steps be taken urgently to reduce this credit by at least \$15,000.00.


A.E. Hobson
SECRETARY/MANAGER

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 79

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Voucher 215 112

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 4th May, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
399	964251	Salaries and wages. w.e. 27.4.77 (nett)		1,416. 53
400	964252	Income Tax deductions. " Public Moneys a/c		375. 90
401	964253	Frenos Trading Coy. Pty. Ltd.		213. 00
402	964254	Petty Cash expenses		57. 94
403	964255	Tesselaar's Padua Bulb Nurseries		40. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,103. 37

Vouchers totalling \$ 2155 00 were recouped on 1/5/77

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 80

RECOUP SUMMARY

Park code 25EXPENDITURE FROM ADVANCE A/C OF Bank of N.S.W. Financeat Bank of N.S.W. Finance (bank and branch)for the period ended 4th May, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
404	964256	S. Micallief		95. 00
405	964257	Ivor Wilson		135. 00
406	964258	J. & M.D. Andrew Pty. Ltd.		245. 00
TOTAL PURCHASES ACCOUNT				250 - 13 - 25 - 28
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$

Vouchers totalling \$ 400.00 were recouped on 12/5/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 01

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF ~~Vaucluse House Historic Site~~

at ~~Bank of N.S.W. - Vaucluse~~ (bank and branch)

for the period ended 9th May 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
407	964259	Salaries & Wages w/e 9.5.77 nett		\$ c 1591 . 93
408	964260	Income Tax deductions " paid into Public Moneys a/c		403 . 65
00409	964261	Commissioner of Pay Roll Tax		340 . 75
410	964262	J.E. Griffin		12 . 00
411	964263	Frano's Trading Co. P/L.		129 . 00
412	9642 64	Kalamazoo(Aust.) P/L.		68 . 62
413	964265	Perfection Plate Pty. Ltd		97 . 38
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$2643 . 33

Vouchers totalling \$ 2643.33 were recouped on 25/5/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 82

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse Game Reserve etc
at Bank of N.S.W. Vaucluse (bank and branch)
for the period ended 9th. May 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
414	964266	Michael Thompson Photography		\$ 112 . 00
415	964267	J. & M.D. Andrew P/L		300 . 00
416	964268	Ivor Wilson		300 . 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 712 . 00

Vouchers totalling \$ 712.00 were recouped on 25/5/77

Accountant, [Signature]
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 83.

RECOUP SUMMARY

Park code 25.EXPENDITURE FROM ADVANCE A/C OF Vaucluse National Historic Site.at Bank of N.S.W., Vaucluse. (bank and branch)for the period ended 16-5-1977., 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
417	964269	Salaries & Wages w/e. 16.5.77 nett		\$	c
				1344	33
418	964270	Income Tax deductions " paid into Public Moneys a/c		283	56
419	964271	Met. Water Governance & Drainage Board		485	94
420	964272	The Sydney County Council		395	41
421	964273	Void		-	-
422	964274	B. Best		75	00
423	964275	G. Marler, Plumber.		13	00
424	964276	Copy Cat Printing		27	00
TOTAL TAXATION					

TOTAL TO BE RECOUPED \$ 2624 - 24Vouchers totalling \$ 2624 24 were recouped on 27/5/77

Accountant,

per:

ADVICE OF RECOUPMENT

1. The following table shows the results of the tests made on the specimens of the material described in the preceding table.

2. The specimens were tested in the following manner:

3. The specimens were tested in the following manner:

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40. The specimens were tested in the following manner:

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 84

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vancluse House Historic Siteat Bank of N.S.W. Vancluse (bank and branch)for the period ended 16-5-1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
425	964277	Ivor Wilson		240	00
426	964278	J. & M.D. Andrew Pty. Ltd.		305	00
			TOTAL TAXATION		
			TOTAL TO BE RECOUPED	\$545	00

SPECIAL PURPOSES ACCOUNT
250-13-26-28

Vouchers totalling \$ 545.00 were recouped on 22/5/77

Accountant,

per:

ADVICE OF RECOUPMENT

THE HISTORY OF THE CITY OF BOSTON

FROM THE FIRST SETTLEMENT
TO THE PRESENT TIME

BY
JOHN B. BOWEN

VOLUME I
FROM THE FIRST SETTLEMENT
TO THE YEAR 1700

NEW YORK
PUBLISHED BY
JOHN B. BOWEN

1850

TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

A MEETING OF THE TRUSTEES WILL BE HELD AT VAUCLUSE HOUSE ON
THURSDAY, 16TH JUNE, 1977
AT 5.00 P.M.

A G E N D A

1. Apologies for absence.
2. Confirmation of minutes of meeting held on 19.5.1977.
3. Matters arising from Minutes.
4. Correspondence
5. General Business:
 - (i) Restoration programme for period July, 1977 to June, 1978.
 - (ii) Re-decorating programme for period July, 1977 to June, 1978.
 - (iii) To approve use of the House for the A.G.M. of the Friends of Vauclose House.
6. Reports of Sub-Committees:
 - (i) House
 - (ii) Legal, Insurance and P.R.
 - (iii) Grounds
 - (iv) Museum
7. Secretary/Manager's Report
8. Finance

Accounts paid since the last Recoupment Summary was submitted to the Board are as detailed on summaries tabled. These have been passed to N.P. and W.S. and formal confirmation by the Board is now requested
9. Any other business.

A.E. Hobson
SECRETARY/MANAGER



TRUSTEES OF VAUCLUSE HOUSE HISTORIC SITE

MINUTES OF MEETING HELD AT VAUCLUSE HOUSE HISTORIC SITE
ON THURSDAY, 19TH JUNE, 1977

PRESENT:	Mr. M.D. Finley	President (in the chair)
	Mr. K.R. Doyle	Vice President
	Mr. P. Cook	
	Mr. R. Rowe	
	Mr. E.C. Colman	
	Mr. W.M. Nolan	
	Mrs. H.A.R. Snelling	Trustee Elect
	Mr. H.A.R. Snelling	Counsellor

IN ATTENDANCE:	Mr. A.E. Hobson	Secretary/Manager
	Mr. C. Lucas	Consultant Architect

Prior to the commencement of the meeting proper all present assembled in the kitchen to discuss the programme of restoration. After the discussion Mr. Lucas retired; the Trust returned to the Boardroom and the President declared the meeting open for business.

MINUTES: The minutes of the last meeting were confirmed.

MATTERS ARISING:

Inssofar as the lease of the Tearoom and Kiosk was concerned, the President advised that the Director had been in touch with him and had conveyed apologies from Mr. F. Neary for the delay in finalising the alterations to certain clauses in the lease with a promise that details would be forwarded in the very near future. (A letter from the Director was subsequently received, the contents approved by the President and a copy forwarded to Michael Avenell Pty. Ltd., under cover of a letter from the Secretary/Manager requesting a reply before the 15th July so that the whole matter might be finalised at the next meeting of Trustees).

The Secretary/Manager advised that he had been in contact with Rentokil Pty. Ltd., regarding a bird repellent for possible use in the coach-house. Such chemical repellents were available, but they were meant for the coating of eaves and ledges in a building to prevent birds settling; their effective range was only a few inches and would be of no use for protection of wide openings or large open areas.

The quotation from R. Harrison Pty. Ltd., for the installation of floodlighting in the coach-house and fodder room, in the sum of \$734.00 was accepted.

Following upon the discussions with Mr. C. Lucas before the commencement of the meeting, previous

-2-

decisions on the restoration of the Great Kitchen were confirmed. The Secretary/Manager was instructed to advise Mr. Lucas accordingly and authorised to put the work in hand as soon as possible.

In view of the Annual General Meeting of the "Friends" being scheduled for the 17th July the Trustees agreed to his request that commencement of the work should be delayed until the 18th July, 1977.

CORRESPONDENCE:

- (a) A letter from the Director of Cultural Activities confirming that our application for a grant, towards the cost of the Museum section, had not been successful, was noted.
- (b) A request from a Mr. and Mrs. Thomas for permission to have a reproduction made of a portrait of W.C. Wentworth for use in a new bar, at their hotel in Bondi Junction, was granted on the understanding that the copyright remained with the Trust and no further reproduction was to be made without the permission of the Trustees.

The new bar is to be known as "The Wentworth Tavern".

A further request to reproduce one copy of the synopsis of Wentworth's career from our current guide book was also granted with the same proviso regarding copyright to apply.

GENERAL BUSINESS:

- (i and ii) Restoration and re-decorating programmes suggested by the Secretary/Manager for the financial year 1977/78 were approved in principle and referred to the House Committee for detailed study and subsequent action.
- (iii) Approval was given for the "Friends of Vaucluse House" to hold their Annual General Meeting in the Great Kitchen on Sunday, 17th July, 1977 at 5 p.m. with refreshments to follow in the Drawing Room.

REPORTS OF SUB-COMMITTEES:

- (i) House. It was agreed that, in the absence of Mr. M. Herford, Mr. P. Cook should be appointed as Acting Convenor of the sub-committee.

When the restorations of the Great Kitchen are completed, consideration would be given to the Restoration of the stables.

- (ii) The Vice-President reported that he and the Secretary/Manager had reviewed the various insurance policies and recommended that valuations should be raised across the board by 20% to keep in step with inflation, but where we knew, due to advice from experts, that certain items were under valued, e.g. the Berry Coach, the valuation should be raised to that which had been recommended.

-3-

The recommendations were approved by the meeting.

The Secretary/Manager advised that he had contacted the Service Finance Officer, regarding insurance premiums. He had confirmed that, whilst Head Office now looked after this item, it was still a Trust responsibility to make an annual review of valuations and to arrange adequate cover direct with the Government Insurance Office.

The Secretary/Manager had also requested the Government Insurance Office to arrange that all premiums become due on the same date each year.

Grounds. The convenor, Mr. E.C. Colman advised that he had nothing further to add to the remarks made in the Secretary/Manager's report.

Museum. Mr. Snelling advised that three further pictures for the Wentworth Room had been framed and that he was continuing to work on certain phases of Wentworth's life.

The President said that he had received a note from Mr. H.L. Yelland advising that he would be returning from his overseas vacation on the 6th July and would, shortly after, be re-joining Mr. Snelling in the preparation of the Wentworth Room.

SECRETARY/MANAGER'S REPORT

In respect of the repairs required to the walls of the main land-drain through the park, the Vice-President said that he would have a word with Mr. Hunt, Chief Engineer of the Woollahra Council.

The meeting agreed that in view of Mr. Lucas' revised advice on the ceiling of the Boys' Bedroom, it should be repaired and not replaced.

With regard to the felling and stealing of bamboo canes from the south paddock by a Stephen Krahe, the President suggested that he should ask the Commissioner of Police to take the necessary action on behalf of the Trust. The meeting resolved to accept the President's suggestion and the Secretary/Manager was instructed to submit all the necessary evidence, in writing, to the President.

The report was then formally accepted by the meeting.

FINANCIAL REPORT

The healthy state of the Special Purposes Account was noted with satisfaction and it was agreed that there was now sufficient money in hand to proceed with the repairs to the battlements and towers and other necessary renovations. The House Committee was empowered to commit up to

-4-

\$12,000.00 for various works to be carried out over the next few months.

The report was then formally accepted by the meeting.

OTHER BUSINESS:

The Secretary/Manager advised that, in view of repeated demands for copies of the "Servants' Hall Rules" displayed in the kitchen, he had, after making many fruitless enquiries found a firm, Summit Souvenirs, willing to reproduce a thousand of them as a tea-towel at a price of \$1.20 each plus \$100.00 for half the cost of the silk-screen used for printing and the art work.

The Trustees agreed that the quotation should be accepted and empowered Mrs. Snelling and the Secretary/Manager to deal with this matter.

There being no further business to discuss the President declared the meeting closed at 7.40p.m.

Signed as a true record


President


Secretary/Manager

REPORT FOR JUNE, 1977

From: Secretary/Manager

To: The Trustees

STAFF.

Mr. K. Caves, park worker, returned from leave on the 28th June, 1977

Mr. J. Kennedy, house attendant, commenced leave on the 27th June and will resume his duties on 25th July, 1977.

Mrs. J. Kearney was away ill for a short time; Mrs. Hobson carried out her duties until she was able to return to work.

VAUCLUSE HOUSE AND ANCILLARY BUILDINGS

This month has seen the biggest upheaval in the House I have personally experienced, due to the installation, in the Main Hall, Guests' Dining Room, Morning Room and Vestibule, of the Drystat electro-osmosis system of damp control. However, due to the excellent co-operation of all staff and the contractors, it has not been necessary at any time to close the House to the public even though for short periods the Hall was ankle deep in hard render which had to be removed from the walls by a pneumatic drill.

Since the work commenced on the 16th June Mr. Lucas, the consultant architect, has visited the House every Thursday morning to monitor progress and Mr. C. Greenup, Technical Director of Drystat Pty. Ltd., has made regular visits to supervise the installation. Removal of the hard impervious render, in some places up to a height of six feet, has added greatly to our knowledge of how the House was built, but at the same time has brought to light some puzzling features. Probably the most important of these being the discovery, at the eastern end of the Hall, of a well made door opening fully filled in with stone. Adjacent to this on the north wall of the Hall is a similar filled opening which would have led into what is now known as the Morning Room. We have also found brick walls where we would have expected stone and vice-versa. I have requested Mr Lucas to report on these findings, in writing, when he has had time to think about them. All unusual features have been photographed for record purposes.

Installation of the system itself was completed on the 8th July. The next job, which will be done by our own plasterer, Mr. J. Andrew, is the application to all uncovered stone and brick work of a temporary salt absorbing plaster "poultice" which will have to remain in place for about ten months. After this length of time the "poultice" will be removed, the permanent render applied and the skirting boards etc. put back in place ready for re-painting and decoration. In the interim period, in order that the treated areas may look reasonably decent, I would ask Trustees to consider the feasibility of hiding affected walls behind a temporary cheap scrim dado.

During his visits to the House I have got Mr. Lucas into conference with the carpenter and the plasterer so that work on the kitchen restorations can commence promptly after the 17th July.

Mr. Houghton the painter commenced work on the 1st July and has completed the re-painting of the showcases in the Wentworth Room of the Museum Section and has done some necessary touching up around the House.

-2-

Roy Harrison Pty. Ltd. has installed the flood lighting in the Coach House and fodder room and it is now operating. In my opinion, this firm have done a good, workmanlike job and I believe Trustees will be pleased with the results.

VAUCLUSE PARK

Mr. Ralph Clark, the tree surgeon commenced work, with the "sky-probe", on the 22nd June, on dismantling the top of the cottonwood tree adjacent to the Laura Walk bridge and the trimming of two other trees.

On the following morning I told him that he had exceeded my instructions and consequently he walked off the job. I informed the President, who got in touch with the Convenor of the Grounds Committee, Mr. Colman who came out to the House to discuss the matter with me. Subsequently, Mr. Colman advised me that he had interviewed Mr. Clark and arranged for him to finish off uncompleted work to a schedule we had drawn up. After I had waited for Mr. Clark for three days I contacted him by telephone and asked when he would be fulfilling his obligation. He said he would return on the 7th July. Due to illness he was not able to keep this promise and the arrangement now is that he will do the work on Saturday, 16th July at normal rates.

In the meantime dropped branches have been sawn up into lengths, that can be handled, by forestry workers from the Service. Unfortunately, we have not been able to dispose of the timber as the tractor had to go back to Leyland for its fifty hours service and the rectification of a number of minor faults. It has not yet been returned, but I am advised it will be back before the coming week-end.

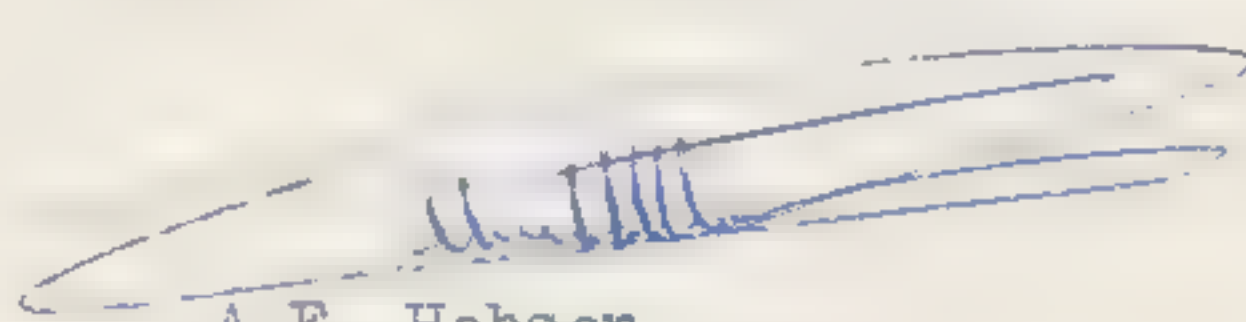
The Service forestry workers will be returning on Monday, 18th July and if all goes according to plan we should have the dropped timber cleared away in two or three days.

Apart from this, general work in the grounds has proceeded well and by next month we should have a good show of flowers in the main beds.

GENERAL

In connection with his writing up the History of the Trust, Mr. Howard Stanley visited the House again, had a long talk with Mr. Snelling and took away Minute Books and Trust records up to 1940. At the same time he returned the Minute Books previously borrowed.

Subsequent to my submitting a written report to the President on the felling and stealing of bamboo canes from the Beach Paddock by a Stephen Krahe, I have had a visit from Detective-Sergeant Hetherington who is now in charge of the case. He seems to think that we have a good chance of getting a conviction.


A.E. Hobson
SECRETARY/MANAGER
14.7.1977

JUNE, 1977FINANCIAL REPORT

<u>Admissions to Vaucluse House</u>	<u>No. of Admissions</u>	<u>Income</u>
<u>Ticket Values</u>		
80¢	3,469	\$2,775. 20
40¢	777	310. 80
30¢	518	155. 40
<u>Coach Tours and Party</u>		
<u>Admissions by voucher</u>		
80¢	265	212. 00
40¢	285	114. 00
30¢	64	19. 20
	<u>5,378</u>	<u>\$3,586. 60</u>
<u>COMPARATIVE CUMULATIVE TOTALS</u>		
<u>Financial Year</u>	<u>1975/1976</u>	<u>1976/1977</u>
52 weeks	90,315	86,629
<u>COMPARATIVE MONTHLY TOTALS</u>		
June	5,465	5,378

REVENUE

Admissions for the time of the year were satisfactory. Total admissions for the financial year 1976/77 were 3,686 less than for the previous year mainly accounted for by the smaller numbers of overseas tourists coming into the country during the first half of the year.

Total income for the month was \$4,687.00 of which General Revenue due to the N.P. and W.S. was \$2,497.70 whilst \$2,189.30 was credited to the Special Purposes Account,

BUDGET

For the financial year ending 30th June, 1977 the General Account was operated within the overall allocations provided by the Service.

SPECIAL PURPOSES ACCOUNT

<u>Item</u>	<u>Dr.</u>	<u>Cr.</u>
BY:- Balance brought forward at 1.6.77		\$17,645. 82
TO:- Ivor Wilson - Carpentry, etc.	\$300. 00	
J. & M.D. Andrews. Plastering etc	300. 00	
Fisher, Lucas. Retainer to		
Dec. 1977	500. 00	
J. & M.D. Andrews. Plastering etc	300. 00	
Ivor Wilson. Carpentry, etc.	300. 00	
Ivor Wilson. Carpentry, etc.	300. 00	
J. & M.D. Andrew. Plastering etc	300. 00	
Academy Arts. Picture Framing		
and cleaning	259. 70	
BY:- Revenue		2,189. 30
Balance carried forward at 30.6.77	\$17,275.42	
	<u>\$19,835. 12</u>	<u>\$19,835. 12</u>

-2-

MAJOR COMMITMENTS

Kitchen Complex, restorations, say	\$2,000. 00
Kitchen Complex, electric wiring, say	1,500. 00
Architect's fees - kitchen	1,600. 00
Restorations - sulky and buggy	3,191. 00
Floodlighting - carriage display area, say	750. 00
Repairs to ceiling boys' bedroom, say	300. 00
Work as detailed in House Committee, Report attached, excluding kitchen, say	<u>12,800. 00</u>
	<u>\$22,141. 00</u>

Therefore, the approximate amount of money required to cover known commitments above and beyond that currently available in the Special Purposes Account is \$4,866. 00. This will be covered by income accruing to this account over a period of two months. This leaves at least \$20,000. 00 which will be available for spending during the financial year 1977/78.



A.E. Hobson
SECRETARY/MANAGER
11.7.1977

VAUCLUSE HOUSE HISTORIC SITE

A meeting of the House Committee was held on 21st June, 1977 when the following recommendations were made. In view of the time factor and the nature of the work these were confirmed by the President on 22nd June, 1977.

<u>Work</u>	<u>Allocation</u>
1. Kitchen complex	\$2,000
2. Rebuild french windows to morning room	600
3. Painting of all exterior woodwork not painted within last two years around House and kitchen blocks	2,000
4. Corridor adjacent to children's bedrooms. Paint ceilings. Walls, where wiring renewed. Fix window boards. Ceiling in children's room.	750
5. Paint Secretary/Manager's flat kitchen and lounge	750
6. New carpet for main bedroom (when suitable one available. Choice important).	2,500
7. New carpet for lobby of Secretary/Manager's flat. (Already approved)	500
8. Lino or lino tiles for bathroom, Secretary Manager's flat	200
9. Restoration of pictures	1,000
10. East west towers and main battlements. (Already approved)	3,000
11. Ceiling east end of mezzanine floor	1,500
	<u>\$14,800</u>

There are important matters of decorating: Reception room, drawing room, guests' dining room, hallway, family dining room, children's bedrooms, stables. These will require a master plan in conjunction with the suggestions of Clive Lucas and possibly ordering wallpaper from overseas.

It was considered unwise to allocate money for these now, but planning should begin immediately.

Richard Rowe agreed to see what suitable wallpapers were available locally.

As work on interior will take time it was considered unwise to disrupt too many rooms simultaneously.

P.J. Cook
Chairman House Sub-Committee

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 85

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of New South Wales, Vaucluse (bank and branch)for the period ended 25-5-1977, 19...

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
427	964279	Salaries and Wages, nett for week-ending 18-5-77		1252 04
428	964280	Income Tax deductions w/e 18-5-77 paid into Public Moneys A/c.		267 40
429	964281	Mrs. U. Maloney		90 00
430	964282	Franco Trading Op. Pty. Ltd.		123 00
431	964283	Eastern Suburbs L & C Store L/L		16 10
432	964284	G. Marler		45 00
433	964285	Franco Trading		62 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$1000 54

Vouchers totalling \$ 1860.54 were recouped on 6/6/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 85

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Site
 at Bank of New South Wales. (bank and branch)
 for the period ended 25-5-1977., 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
434	964286	F. Russell		220 00
435	974287	J. & M.D. Andrew Pty. Ltd.		300 00
436	964288	Ivor Wilson		300 00
414	964267	Michael Thompson		62 13
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$882 13

Vouchers totalling \$ 882-13 were recouped on 6/6/77

Accountant,

per:

ADVICE OF RECOUPMENT

18 JUN 1977

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 87

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Voucher Issue Historic Siteat nr of New North Wales, Australia.

(bank and branch)

for the period ended 1st June 1977, 1977

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped	
				\$	c
437	964289	Salaries and wages, nett for week-ending 25-5-77		1162	75
438	964290	Income Tax deductions w/e 25-5-77 paid into Public Moneys A/c.		266	30
439	964291	Mrs. Una Maloney		90	00
440	964292	Frans Trading Co. Pty. Ltd.		67	00
441	964293	A.J. Newport & Son Pty. Ltd.		23	50
442	964294	Mrs. Una Maloney		90	00
TOTAL TAXATION					
TOTAL TO BE RECOUPED				\$ 1699.	55

Vouchers totalling \$ 11,000.00 were recouped on 1st June 1977

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 88

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse House Historic Siteat Bank of New South Wales. (bank and branch)for the period ended 1/1/77, 1977

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
443	964295	Ivor Wilson		300 ^s 00
444	964296	J. & M. D. Andrew Pty. Limited		300 00
<u>SPECIAL PURPOSES ACCOUNT</u> <u>250-13-26-28.</u>				
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$600 00

Vouchers totalling \$ 600 were recouped on 1/1/77

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 89

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Victoria 3 is ric ricat Victoria 3 is ric ric (bank and branch)for the period ended 31 June 1977, 1977

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
447	964299	Public Moneys a/c Income tax deductions		1,260. 00 286. 30
447	964299	Letty Cash expenses		59. 25
448	964300	Pay-roll tax		177. 55
449	964301	J. Griffin.		12. 00
450	964302	U. Maloney. Secretarial Service		90. 00
451	964303	Francis Trading Coy.		62. 00
452	964304	Tesselaar's Padua Bulb		27. 00
453	964305	Goodrid Incinerator Co.P.L.		88. 75
454	964306	Perfection Plate Pty. Ltd.		12. 70
455	964307	Aus. Gas Light Coy.		17. 00
456	964308	Tanner Middleton Pty. Limited		398. 85
457	964309	McCulloch P. Ltd.		256. 11
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,756. 03

Vouchers totalling \$ 2,756.03 were recouped on 31 June 1977

Accountant,

per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 90

RECOUP SUMMARY

Park code 25

EXPENDITURE FROM ADVANCE A/C OF Fisher Lucas
 at W. Vaouluse (bank and branch)
 for the period ended June, 1977, 19.

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
458	964310	Fisher Lucas		500. 00
459	964311	J. & M.D. Andrew Pty. Ltd.		300. 00
460	964312	Ivor Wilson		270. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 1,070. 00

Vouchers totalling \$ 1,070.00 were recouped on June 1977

Accountant,

per:

ADVICE OF RECOUPMENT

THE HISTORY OF THE

REIGN OF

CHARLES THE FIRST

IN WHICH ARE CONTAINED
THE
MOST
REMARKABLE
PASSES OF HIS
LIFE
AND
GOVERNMENT
FROM
HIS
CROWNED
HEAD
UNTIL
HIS
MARTYRDOM

BY
JAMES
HARRISON

LONDON

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 91

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Yeucluse House Historic Siteat Bank of N.S.W. Yeucluse (bank and branch)for the period ended 15.6.1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
461/2	964313/4	Salaries and wages. w.e. 8.6.77 (nett)		1,567. 16
		Public Works a/c. " "		358. 90
463	964315	D.H. Cameron & Coy.		62. 60
464	964316	Francis Trading Coy. Pty. Ltd.		258. 00
465	964317	Tanner Middleton Pty. Ltd.		204. 69
466	964318	Aus. Gas Light Coy.		14. 95
467	964319	Newports Nurseries		9. 40
468	964320	Eastern Suburbs L. & Cement		99. 75
469	964321	Void		
470	964322	Copy Cat Printing		27. 00
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	2,602. 45

Vouchers totalling \$ 2602.45 were recouped on 21/6/77

Accountant,

per:

ADVICE OF RECOUPMENT

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CHICAGO, ILLINOIS

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1207 EAST 59TH STREET
CHICAGO, ILLINOIS 60637

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 93

RECOUP SUMMARY

Park code 26

EXPENDITURE FROM ADVANCE A/C OF Vaucluse House. Salaries and wages

at Bank of N.S.W. Vaucluse (bank and branch)

for the period ended 15th June, 1977, 19...

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
475/6	964327/8	Vaucluse House. Salaries and wages w.e. 15.6.77 (nett)		1,191. 72
		Public Loney's a/c. w.e. 15.6.77 Income Tax deductions		248. 20
TOTAL TAXATION				
TOTAL TO BE RECOUPED			\$	1,439. 92

Vouchers totalling \$ 1439.92 were recouped on 27/6/77

Accountant,
per:

ADVICE OF RECOUPMENT

NATIONAL PARKS AND WILDLIFE SERVICE

Summary No. 94

RECOUP SUMMARY

Park code 26EXPENDITURE FROM ADVANCE A/C OF Vaucluse National Park Siteat Bank of N.S.W. Vaucluse (bank and branch)for the period ended 29th June, 1977, 19

Voucher No.	Cheque No.	Claimant	Income Tax *	Amount to be recouped
				\$ c
477/8	964329/0	Salaries and wages. w.e. 22.6.77 (nett)		1,673. 30
		Public Monies a/c		
		Income tax deductions		373. 95
TOTAL TAXATION				
TOTAL TO BE RECOUPED				\$ 2,047. 25

Vouchers totalling \$..... were recouped on

Accountant,

per:

ADVICE OF RECOUPMENT

